

REVIEW OF TEACHING – LEARNING EXTERNAL AND INTERNAL AUDIT

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT REPORT, Friday, 26th MARCH 2019 DEPARTMENT OF ACCOUNTING & FINANCE SN CRITERIA DOCUMENTS. REMARKS 0 1 The department ensures effective Lesson plan, Syllabus & curriculum delivery through a well Timetable 8 planned and documented process Number of certificate course offered by NII 4 the department in the last three years Number of teachers participation in NH 9 various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department Number of students enrolled in the 4 70/70 departments total number of students 10 admitted total sanctioned strength) 5 Number of value added courses NU 6 introduced by the department Number of students from other states No and countries during last 3 years. MIL number of students from other state and country / total number of students admitted) Details of student - full time teacher 70:1 3 ratio in the department Total number of differently abled NII MIL students enrolled in last three years Number of teachers using ICT for NI effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) 10 Student - mentor ratio in the 70:1(Mentoring 9 department Register Maintained) П Number of full time teachers against 13 sanctioned posts during last three years 12 Number of full time teachers with Ph.D. 10 during last three years 13 Teaching experience of full time

Details Attached

teachers in last three years

7

percentage of students Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	<u></u>
Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website Details of result analysis and pass percentage of students Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	
specific outcomes, and course outcomes and its documentation and display in website. Details of result analysis and pass percentage of students Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	-4
percentage of students Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	
by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	
research guides in last three years Details of number of research papers per teacher in the journals notified in	L
per teacher in the journals notified in	-
UGC website in last three years	
Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	
3 Extension activity by the department in the neighborhood community	
Number of awards and recognition received for extension activities from government / recognized bodied during last three years	r .
5 Number of students participating in cxtension activity against total number of students enrolled in the department	

26	Number of MOU signed by the department in last three years	Nil	MIL
27	Number of students benefited by government scholarships(year wise details in last three years)	11 Students (Details Attached)	10
28	Number of students benefited by scholarships, free ships provided by the institution(year wise details in last three years)	Nil	ANI C
29	Number of capability enhanced and development schemes introduced by the department	2017-18 - 4 (Tally with GST) NPTOL online contribution - Feb-Ma	7 di
30	Number of students receiving benefit from competitive exams in the department	NII	mL
3-1	Number of students placed in the last three years	Not Applicable	ML,
32	Number of students pursuing higher education in last three years	Not Applicable	nL
33	Number of students who received national / international recognition in sports and cultural in last three years	Nil	mt.
34	Total number of alumni in the department and their vital contribution in last three years	Not Applicable	m_
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	Nit	mi
36	Description of any two best practices	Learn a word & Developing the lo Reading Lews paper Supply in (701) as	veryday ubif of n by array

Details Attacked.

(S. BHOOMA)

Doughneami.

These observations have been made and recorded for three departments up Common / +x + / e.s.

	The external experts are requested to record their comments based on the observation made:
1	Suggested to add more value added and instificate programs lit Batal
(MOUS ould be signed for putered + will Elle industry for internating of industrial visits
(y)	Promised & successful alumi could be myted to the departue
*	And share this sever stone to east per harmy FTA separter could be projected to sucred specific complaints. This will add to the downertother provers
CONTRACT.	Remidical Egistor Could also register the academic property of the Sugar to all them. No number of RESERREN PROJECTS call be mercand (by 4-16) Suggest the activities of other clubs like the SRC / Rogerest chill ex
€	Please allor an have for physical activities of the years of exemptice. Signatures: Name and Sign: 1. The state of the s
	(SE BHOOMA)

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of Business Administration

S.NO	CRITERIA	WEIGHT AGE(428)	ACTUAL SCORE
	Criterio		
1	The department ensures effective curriculum delivery through a well planned and documented process	10.	10
2	Number of certificate course offered by the department in the last three years	5	5
3.	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	.5	5
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	10
5	Number of value added courses introduced by the department	15	13
	Criterion II Teaching - Lea	rning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	NIL
7	Details of student - full time teacher ratio in the department	10	10
8	Total number of differently abled students enrolled in last three years	10	NIL
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(_number of teachers using ICT / total number of teachers in the dept)	10	09
10	Student - mentor ratio in the department	10	10
11	Number of full time teachers against sanctioned posts during last three	15	15

12	Number of full time teachers with	20	417
13	Ph.D during last three years Teaching experience of full time	1()	10
22.5	teachers in last three years		
14	Number of full time teachers who received awards, recognitions at state, national, international level from Gove bodies or other bodies in last three years		15
15	Number of full time teachers from other states in last three years	20	NIL
16	Internal assessment procedure and details	1.5	12
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	68
18	Details of result analysis and pass percentage of students	70	18
	Criterion III Research, Innovati	ons and Extens	lon
19	Number of research projects undertaken by the teachers in the department	3	NIL
20	Number of teachers recognized as research guides in last three years	3	NIL
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	8
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	6
23	Extension activity by the department in the neighbourhood community	20	15
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years		
25	Number of students participating in extension activity against total number of students enrolled in the department	20	18
26	Number of MOU signed by the	10	NIL
	Criterion V Student Suppor	t and Progressi	on
	Number of students benefited by	12	10
27	Manager of stangents perferred by	The state of the s	

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	12
29	Number of capability enhanced and development schemes introduced by the department	10	08
30	Number of students receiving benefit from competitive exams in the department	10	DUL
31	Number of students placed in the last three years	20	18
32	Number of students pursuing higher education in last three years	20	18
33	Number of students who received national / international recognition in sports and cultural in last three years	1,5	14
34	Total number of alumni in the department and their vital contribution in last three years	*	3
	Criterion VI- Governance, leader	rship and manage	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	MIL
Criteri	on VII Innovations and Best Practices	1 4	
36	Description of any two best practices of the department	30	28

The external experts are requested to record their comments based on the observation made

Signatures: Name and Sign: 1. Mr. H. Jos 1 Ath . 2

observations.

1) hist out the value added Courses introduced.

2) up date number of teachers wing ICT.

3) kindly Provide formeral gift for the Staff Producing 100%. Regult

4) New development Schemes Introduced in the Dept.

5). Students not received the benefit
in competitive exams.

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EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of Business Apriliaste MIDN

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio		
1	The department ensures effective curriculum delivery through a well planned and documented process	10	9
3	Number of certificate course offered by the department in the last three years	5	3
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	4
4	Number of students enrolled in the department (total number of students admitted/total sanctioned strength)	10	9
5	Number of value added courses introduced by the department	15	12
	Criterion II Teaching - Lea	arning and Evaluation	
	STATE OF THE STATE		
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	M.)
7	Details of student - full time teacher ratio in the department	10	50 ; 1
8	Total number of differently abled students enrolled in last three years	14)	N. J
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	8
10	Student - mentor ratio in the department	10	8
11	Number of full time teachers against sanctioned posts during last three years	15	<i>L</i> 3

Number of full time teachers with	7/3		
Ph.D during last three years		Nil	
Teaching experience of full time	10	8	-
Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	10	
Number of full time teachers from other states in last three years	30	NIL	
Internal assessment procedure and details	1,5	10	
Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	8	
Details of result analysis and pass percentage of students	20		1
	Teaching experience of full time teachers in last three years Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years Number of full time teachers from other states in last three years Internal assessment procedure and details Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website Details of result analysis and pass	Teaching experience of full time teachers in last three years Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years Number of full time teachers from other states in last three years Internal assessment procedure and details Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website Details of result analysis and pass	Teaching experience of full time teachers in last three years Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years Number of full time teachers from other states in last three years Internal assessment procedure and details Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website Details of result analysis and pass

Criterion III Research, Innovations and Extension

19.	Number of research projects undertaken by the teachers in the department	3	Nif
20	Number of teachers recognized as research guides in last three years	3	N)
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	5
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	G	5
23	Extension activity by the department in the neighbourhood community	20	12_
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	A
25	Number of students participating in extension activity against total number of students enrolled in the department	20	18
26	Number of MOU signed by the department in last three years	10.	N)
	Criterion V Student Support	and Progression	n

	government scholarships(year wise details in last three years)		lo
18	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	7
29	Number of capability enhanced and development schemes introduced by the department	10	3
30	Number of students receiving benefit from competitive exams in the department	10	l in
31	Number of students placed in the last three years	20	18/10
32	Number of students pursuing higher education in last three years	30	17
33	Number of students who received national / international recognition in sports and cultural in last three years	15	12
34	Total number of alumni in the department and their vital contribution	4	3
	Criterion VI- Governance, leader	ship and manag	gement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	Му
Crite	rion VII Innovations and Best Practices	311	
36	Description of any two best practices of the department	30	22_

	Committee of the Commit
The external experts are requested to record th	seir comments based on the onservations mass
The external expense and and and and	
	10 NOTE
1 Ind	
Dr. C. KALT C-KE	2
LX	
a Mana and Sinne I	

Signatures: Name and Sign: 1.

an Losson Plan do Mention the total hours.

- 2) Yet to update the details about the learning sources. given by teachers.
- 3) Record the detail of Menter and Mudents discuis.
- H) Include boline entry for Intend Asserment 2 March Even Money's (TRP)
 - 5) Need to Concentrate on more development paper.
 - 6) Mohvete steps who goe loof results.

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of ... BCA

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORT
	Criterio	n I	
	The department ensures effective curriculum delivery through a well planned and documented process	j) 10	7
2	Number of certificate course offered by the department in the last three (1) years	5	2
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges/ data about number of teachers participated/ total number of teachers in the department)	5	0.1025
4	Number of students enrolled in the department (total number of students admitted/ total sanctioned strength)	6). 10	10
S	Number of value added courses introduced by the department	L- 15	0
	Criterion II Teaching - Lea	rning and Evaluation	
1021			
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	<i>I</i> =
7	Details of student - full time teacher ratio in the department (24.1)	10	6
8	Total number of differently abled students enrolled in last three years (G	10	0
9		et-Brabian Clav	available. 7
10.	Student - mentor ratio in the department 38:1	1.0	6
11	Number of full time teachers against sanctioned posts during last three pyears	T5	15

			20	2	
	12	Number of full time teachers with Ph.D. during last three years (1)		3	
	13	Teaching experience of full time 2 40 teachers in last three years \$250	10	lo	
	14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three	15	-0-	
		years Number of full time teachers from	20	0-	
	15	other states in last three years 26-	15		
	16	Internal assessment procedure and to the Lylocalid - details		10	
	17	Details of program outcomes, program outcomes, and course outcomes and its documentation and display in website	10	8	
	18 0	Details of result analysis and pass	20	13	
9.850	The last	Criterion III Research, Innova		1	
	18	Number of research projects undertaken by the teachers in the department	3	0	
	20	Number of teachers recognized as research guides in last three years	3-	0	
	21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	1	
	22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	O	
	23 /2	Extension activity by the department in the neighbourhood community	20	10	
	24	Number of awards and recognition received for extension activities from government/recognized bodied during last three years	5	0	A
	25 15	extension activity against total number	50		
	26	Number of MOU signed by the	10.	5	
	-	Criterion V Student Suppe	ort and Progression		
	27	Number of students benefited by	12:		

	government scholarships(year wise details in last three years)	7.38	8
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	13	1
20	Number of capability enhanced and development schemes introduced by the department	10	3
36	Number of students receiving benefit from competitive exams in the department _+41.6 =	10	0
,3]	Number of students placed in the last three years	20.	14
32	Number of students pursuing higher and education in last three years 22/50	20	3
33	Number of students who received national / international recognition in his sports and cultural in last three years	15	1
34	Total number of alumni in the department and their vital contribution in last three years ()	-4	1
	Criterion VI- Governance, leadersh	tip and manageme	nt
35	Number of teachers who attended 4	5	,
	professional development program. orientation program, refresher course Frst etc in last three years	.5	
riteri	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30.	15
-			152

The external experts are requested to record their comments based on the observation made

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Lope initialed in using IcTembled bons Ednado of Ddickes append	ed A Swimmerla
Saboursier for the carry at the evaluation to	m. They proceeded with
workshops of Tech Ports for the extra	mement of Cepatity
of Shaker would analysis of Interest	d Esteral Marles
to ford out to shadont progress solates	on FRP of Faculty is must.
Signatures: Name and Sign: 1. Sub 3 2019 .	= Cefung 26/3/2019
Dr. (Mrs.) S. MARY VENNILA ASSOCIATE PROFESSOR DEPARTMENT OF COMPUTER SCIENCE PRESIDENCY COLLEGE CHENNAI - 600 005.	Br. M. PATTESHERMAN)

EXTERNAL ACADEMIC AUDIT REPORT, Friday, 26th MARCH 2019

POST GRADUATE AND RESEARCH DEPARTMENT OF COMMERCE

S.NO	CRITERIA		DOC	JMENTS		STATUS	REMARKS
			Criterio	n I			
1	The department ensures effective curriculum delivery through a well planned and documented process	LESSO	N PLAN, SY	LLABUS,TIN	WETABLE	Updated	8
2	Number of certificate course offered by the department in the last three years			Nil		Nil	4
3	Number of teachers	100000000000000000000000000000000000000		1		Updated	4
	participation in	NAME OF T			IING BODY	05/6/6/2019	100
	various bodies of the University/	DR.GEETH	A RUFUS	1 200 100 100 100 100 100 100 100 100 10	BOARD OF JDIES		
	colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department						
4	Number of students		14 OUT 01		- Parameter	Updated	w
	enrolled in the	YEAR	SANCTION	Contract of the Contract of th	ITTED		w
	department(total number of students	UG(2015- 18)	212	2	12		
	admitted/ total sanctioned strength)	UG(2016- 19)	233	2	33		
		UG(2017- 2020)	233	2.	33		
		PG(2016- 2018)	40	1	.6		
		PG(2017- 2019)	40	2	0		
5	Number of value added courses	1		Nil		Updated	フ

	introduced by the department	(DoTa	uin the Tha	inens		
	Crite	rion II Tea	ching - Learnii	ng and Evaluation		
6	Number of students		5 studer	nts	Updated	
	from other states and countries during	BATCH	NAME OF THE STU	COUNTRY/STATE		8
	last 3 years(number of students from	2016- 2019 UG	ZHU BI YU	CHINA		
	other state and country / total		CHENG XIAO YU	CHINA		
	number of students admitted)		ESTHER VICTORIA PEARLIN	DHUBAI		
			KUGATHASAN NEEPAJAN	SRILANKA		
		2016- 2018 PG	FAHARI	SOUTH AFRICA		
7	Details of student — full time teacher ratio in the department	40:1(5	TAFF PROFILE DE	TAILS ATTACHED)	Updated	
8	Total number of differently abled students enrolled in last three years	3			Updated	4
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	3 (REGISTER MAINTED)			Updated	7
10	Student – mentor ratio in the department	40:1(MI	ENTORING REGIS	TER MAINTAINED)	Updated	1
11	Number of full time teachers against sanctioned posts during last three		18			13

12	years Number of full time teachers with Ph.D during last three years			9			Updated	w
13	Teaching experience of full time teachers in last three years		DE	TAILS ATTAC	HED		Updated	9
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	1(LEFT COLLEGE ON APR 2018)			Updated	THE		
15	Number of full time teachers from other states in last three years			OLLEGE ON A			Updated	7
16	Internal assessment procedure and details	REGISTER MAINTAINED			Updated	15		
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website		FIL	ES MAINTAII	NED		Updated	Ь
18	Details of result	W-	FILI	S MAINTAIN	VED		Updated	Agrical Control
	analysis and pass	Batch	Deg	Appeared	Passed	%		15
	percentage of	2013-16	UG	139	122	87.76		
	students	2014-16	PG	13	12	92.3		
		2014-17	UG	208	147	70		
		2015-17	PG	29	29	100		
		2015-18	UG	208	169	81.25		
	Criter	2016-18 ion III Rese		20 Innovation	17 s and Ex	85 tension		
19	Number of research projects undertaken by the teachers in the department			NIL			Updated	HIL
20	Number of teachers			3			Updated	MIL

	recognized as research guides in last three years		Hill		ji ji	
21	Details of number of research papers per teacher in the	NAME OF STAFF	NO OF PAPER PUBLISHED	DETAILS	Updated	
	journals notified in UGC website in last three years	DR.NAGAJOTHI	1	(FEB 2017 IRJMH-ISSN- 2347-3274)		3
		UNIKA .D	2	(FEB 201 MAH =ISSN 2347-3274)		
				JSH(ISSN		
		DR.S.MUTHU	1	2394-9236) EUFMR(ISSN-		
		KUMARAVEL		2395-5929)		
		FILE	S MAINTAINE	0		
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	PUBLICATION	ON DETAILS AT	TACHED	Updated	3
23	Extension activity by the department in the neighborhood community	SKILL DEVELOPMENT TRAINERS CONDUC DURING THE YEAR	TED AT ST. LO	UIS COLLEGE.	Updated	w
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years		NIL		Updated	ML
25	Number of students participating in extension activity against total number of students enrolled in the department		8 8		Updated	15
26	Number of MOU		NIL		Updated	Mila

	signed by the department in last three years					
	Crit	terion V Stude	nt Support ar	nd Progression		
27	Number of students	YEAR	NO OF STU	AMOUNT	Updated	7775
l conta	benefited by	2015-2016	UG-126	365825		LC
	government		PG-4	13540		3(2)
	scholarships(-year	2016-2017	UG-160	457900		
	wise details in last		PG-8	38060		
	three years)	2017-2018	UG-170	464600		
			PG-10	44900		
			DETAILS ATTAC	HED)		
28	Number of students	YEAR	NO OF STU	AMOUNT	Updated	
	benefited by	2015-2016	UG-		1 22	IX
	scholarships, free		PG-			Diff
	ships provided by	2016-2017	UG-			
	the institution(year		PG-			
	wise details in last	2017-2018	UG-			
	three years)		PG-			
	capability enhanced and development schemes introduced by the department	31 Stude -1	nts Tall 1514 Cevily 15 Olanys	ly Course freater		-1
30	Number of students receiving benefit from competitive exams in the department		coachin	attended	Updated	Ь
31	Number of students	YEAR	NO OF STU		Updated	
	placed in the last	2015-2016	90			15
	three years	2016-2017	150			1
-	100000000000000000000000000000000000000	2017-2018	165			
32	Number of students	YEAR	NO OF STU		Updated	
	pursuing higher	2015-2016	40		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	12
	education in last	2016-2017	58			
	three years	2017-2018	53			
33	Number of students who received national / international recognition in sports and cultural in last three years	Ajith A () () () () () () () () () () () () () (1 - Fist & dya } HA	all National NOBALL Not Nationals	Updated	12

34	Total number of alumni in the department and their vital contribution in last three years		Updated	3
	Criterion	VI- Governance, leadership and manageme	nt	
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	(DR.FATHIMANANCY ATTENDED REFRESHER COURSE CONDUCTED BY IIT CHENNAI FROM APR2018-MAY2018)	Updated	3
	Crit	erion VII Innovations and Best Practices		
36	Description of any two best practices of the department	MOTIVATIONAL TALK AND SKILL TRAINNING PROGRAMME CONDUCTED AND STUDENTS WERE TAKEN TO INDUSTRIAL VISIT TO GAIN INDUSTRAIL EXPOSURE. TRAIN THE TRAINERS PROGRAMME WERE CONDUCTED AT ST. LOUIS COLLEGE	Updated	18

The external experts are re		Aller ch				
					with a contract of	
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(S-BHOOMA)

(Dr Me JOHN XAVIER)

EXTERNAL ACADEMIC AUDIT REPORT, Tuesday, 26th MARCH 2019

Department of corporate secretaryship

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	8
2	Number of certificate course offered by the department in the last three years	5	4
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	4
4	Number of students enrolled in the department (total number of students admitted/total sanctioned strength)	10	w
5	Number of value added courses introduced by the department	15	Ь
	Criterion II Teaching - Lea	rning and Evaluation	
6	Nº 1 2 1 1		
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	3
7	Details of student - full time teacher ratio in the department	10	8
8	Total number of differently abled students enrolled in last three years	10	m·L-
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	7
10	Student - mentor ratio in the department	10	9
11	Number of full time teachers against sanctioned posts during last three years	15	13

	Number of full time teachers with Ph.D during last three years	20	NIC
13	Teaching experience of full time teachers in last three years	10	7
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	NIL
15	Number of full time teachers from other states in last three years	20	M
16	Internal assessment procedure and details	15	15
.17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	6
18	Details of result analysis and pass percentage of students	20	16
	Criterion III Research, Innovat	ions and Extensi	on
19	Number of research projects undertaken by the teachers in the department	3	mu
20	Number of teachers recognized as research guides in last three years	3	WC
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	ML
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	M
23	Extension activity by the department in the neighborhood community	20	rm
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	ML
25	Number of students participating in extension activity against total number of students enrolled in the department	20	15
26	Number of MOU signed by the department in last three years	10	MF
	department in fast three years		11.00
27	Criterion V Student Support a Number of students benefited by	and Progression	

WOM!	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	10
29	Number of capability enhanced and development schemes introduced by the department	10	7
30	Number of students receiving benefit from competitive exams in the department	10	5
31	Number of students placed in the last three years	20	7
32	Number of students pursuing higher education in last three years	20	8
33	Number of students who received national / international recognition in sports and cultural in last three years	15	NIL
34	Total number of alumni in the department and their vital contribution in last three years	4	ی
	Criterion VI- Governance, leaders	hip and manager	ment
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	mG.
	on VII Innovations and Best Practices		
36 .	Description of any two best practices of the department	30	10

Pear group learning

The external experts are requested to record the	ir comments based on the observation made:
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Signatures: Name and Sign: 1.	2 Janeani.
1 Boone	(Dr AS JOHN YAVIER)

J. BLOOMA)

- -) Alumni Meet and frequent track.
- -) Alumni contributions must be documented.
- -) Remedial Register, update it

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EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of Computy Since

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	8
2	Number of certificate course offered by the department in the last three years	5	4
7	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	1
4	Number of students enrolled in the department (total number of students admitted/total sanctioned strength)	10	9
5 .	Number of value added courses introduced by the department	15	4
	Criterion II Teaching - Lea	rning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	0
7	Details of student - full time teacher ratio in the department	10	7
8	Total number of differently abled students enrolled in last three years	10	0
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	7
10	Student – mentor ratio in the department	10	7
11	Number of full time teachers against sanctioned posts during last three years	15	7

P 65			
	Number of full time teachers with Ph.D during last three years	20	6
13	Teaching experience of full time teachers in last three years	10	9
154	Number of full time teachers who	15	
	received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years		· 0
15	Number of full time teachers from other states in last three years	20	0
16	Internal assessment procedure and details	15	15
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	4
18	Details of result analysis and pass percentage of students	20	13
	Criterion III Research, Innovat	tions and Extensi	on
19	Number of research projects undertaken by the teachers in the department	3	0
20	Number of teachers recognized as research guides in last three years	3	0
	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	5
	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	5
20	Extension activity by the department in the neighborhood community	20	12
	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	0
25	Number of students participating in extension activity against total number of students enrolled in the department	20	-10
26	Number of MOU signed by the department in last three years	10	7
27	Criterion V Student Support as	nd Progression	
The state of	Number of students benefited by	12	10 31
Control of the last of the las			

A April	government scholarships(year wise details in last three years)		
28	scholarships, freeships provided by the institution(year wise details in last three years)	12	05
29	Number of capability enhanced and development schemes introduced by the department	10	04
30	Number of students receiving benefit from competitive exams in the department	10	O
31	Number of students placed in the last three years	20	10
	Number of students pursuing higher education in last three years	20	10
33	national / international recognition in sports and cultural in last three years	15	05
SERVICE -	department and their vital contribution	4	03
35	Criterion VI- Governance, leaders	ip and manager	nant —
	Number of teachers who attended professional development program, orientation program, refresher course etc. in less three course	5	00
riterion \	II Innovations and Best Programs		
36	Description of any two best practices of the department	30	15

The external experts are requested to record their comments based on the observation made:

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Signatures: Nan	eflustets a	n be jucreased	: Caboratory	Facilities and
	Dr. (Mrs.) S	2613/3019NILA	2. Q. d.	mat 26.3 219
	Fin	HI O DOS.	CDF-10	

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of

SNO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORT
	Criterio		
ī	The department ensures effective curriculum delivery through a well planned and documented process	10	- 1
2	Number of certificate course offered by the department in the last three years	5	5
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5.	5
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	10
5	Number of value added courses introduced by the department	15	9_
	Criterion II Teaching - Le	arning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	7
7	Details of student - full time teacher ratio in the department	10	9
8	Total number of differently abled students enrolled in last three years	10	8-
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	8
10	Student - mentor ratio in the department	10	8
11	Number of full time teachers against sanctioned posts during last three years	15	L/v

Department of English Academic Audit Repost March 2018

Teachers are very resourceful and progressive in the department approaching. Their sinclination to approach the students and tracking of their progress is very evident with our visit to the classrooms. Teachers make good use of the ICT facilities. Students showeld of enthusiasm in the classroom which is seen as healthy dynamics that exist between teachers and students. Students receive Enterpreneur training and placement counseling. It is important to note that many aspise to go for higher Education.

The best practice of the department is identified as the encouragement given to the students to use online resources and sugisted for online courses in cognizance with the initiative of MHRD. Teachers use of IcT in classroom is a good initiative. The effects show a lot of concern for the students' welfare.

We wish the department to have an exclusive Language Lat- and improve the printed resources in the Library. Availability of e-resources is highly satisfying.

Dr. (Vita) G. Kalikkarasi wa wa hadan Associale Protessor a Head Com (Gr. KALVI KKARASI) Dr. Com Com Com Com KALVI KKARASI)

7	Number of full time teachers with	20	1 5 6
2	Ph.D during last three years		
3	Teaching experience of full time teachers in last three years	10	7
4	Number of full time teachers who	15	
4	received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years		5
5	Number of full time teachers from other states in last three years	20	18
6	Internal assessment procedure and details	15	10
7	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	8
18	Details of result analysis and pass	20	18
-	Criterion III Research, Innovat	ions and Extens	ion
19	Number of research projects undertaken by the teachers in the department	3	3
20	Number of teachers recognized as research guides in last three years	3	-
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	2
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6):	4
23	Extension activity by the department in the peighbourhood community	20	18
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	KV
25	Number of students participating in extension activity against total number of students enrolled in the department	20	20
	Number of MOU signed by the	10	5
26	department in last three years		
26	Criterion V Student Support Number of students benefited by	rt and Progressi	on

	government scholarships(year wise details in last three years)		10
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	8
29	Number of capability enhanced and development schemes introduced by the department	10	7
30	Number of students receiving benefit from competitive exams in the department	10	5
31	Number of students placed in the last three years	20	12
32	Number of students pursuing higher education in last three years	20	10
33	Number of students who received national / international recognition in sports and cultural in last three years	15	5
34	Total number of alumni in the department and their vital contribution in last three years	1	2
	Criterion VI- Governance, leader	ship and manag	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	
Criterio	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	25

(i) Extension Activities to the Death Status (Sub factor)
The external experts are requested to record their comments based on the observation made

- Enclosed -	
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nat IV	
Signatures: Name and Sign: 1. Dr. Supala Fandiarajan Assistant Professor of English University of Madras - Ch-S	
Dr. C. mala Pandiarajan	
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Assistant Preference 0	-
of words - Ch-S	
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EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of Eng.

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	7
2	Number of certificate course offered by the department in the last three years	5	5
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges/ data about number of teachers participated/ total number of teachers in the department.)	3	3
4	Number of students enrolled in the department (total number of students admitted/total sanctioned strength)	10	10
5	Number of value added courses introduced by the department	15	8
	Criterion II Teaching - Lear	ning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	7
7	Details of student - full time teacher ratio in the department	10	9
8	Total number of differently abled students enrolled in last three years	Ĭo I	8
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(_number of teachers using ICT / total number of teachers in the dept)	10	8
10	Student – mentor ratio in the department	10.	8
II	Number of full time teachers against sanctioned posts during last three years	15	NA

	Number of full time teachers with Ph.D. during last three years	20	5
13	Teaching experience of full time teachers in last three years	10	8
14	Number of full time teachers who	15	
	received awards, recognitions at state, national, international level from Govt bodies or other hodies in last three years		5
15	Number of full time teachers from other states in last three years	20	15
16	Internal assessment procedure and details	15	13
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	В
18	Details of result analysis and pass percentage of students	20	9
	Criterion III Research, Innovat	ions and Extension	1
19	Number of research projects undertaken by the teachers in the department	3	2
20	Number of teachers recognized as- research guides in last three years.	3	-
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	-
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	3
23	Extension activity by the department in the neighbourhood community	20	12
23 24	Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5.	12
	in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number	5	12 2
24	in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department Number of MOU signed by the	5.	12 2 10
24	in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department	20	12 2 10 -

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	8
29	Number of capability enhanced and development schemes introduced by the department		7
30	Number of students receiving 10 benefit from competitive exams in the department		5
31	Number of students placed in the last three years	20	12
32	Number of students pursuing higher education in last three years	20	10
33	Number of students who received national / international recognition in sports and cultural in last three years	eived 15 ation in	
34	Total number of alumini in the department and their vital contribution in last three years	4	1
	Criterion VI- Governance, leaders	hip and manage	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	1,5	2
riteri	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	20
	A CONTRACTOR OF THE PROPERTY O		

The external experts are requested to record their comments based on the observation made:

S.H	udents are	highly Satisfied academic Suyers make good	with th	e teachers'
C0	hem Teach	ers make good	ULB Of	the ICT
	facilitie ave	ilable		
			************	******************
Signatures:	Name and Sign: 1.	@KALVIKKARASI	2	
		Co. walii kuoravo		
		C. Williams		

External Academic Audit Confidential Report

Tron Dro Supala Pandiarajan Department of English University of Madras.

Staff of the English Department for their wasm reception and hospitality.

I wish to congratulate the Department of I wish to congratulate the Department of The Department ensures a student centric methodologies for effective teaching-learning.

Monfidential interaction with the students

Confidential interaction with Department's staff feelindly academic space the Department seeds provide to them. The Department results to be applauded for working were soont

The Department brakeliterary club, chramatic club and reading club that chramatic club and reading club that can be meet periodically my week.

The faculty are working to start a journal (in-house) which can be recommended to commence within a year. A language lab exclusively for the use of the English Department can be set up to on fine-time the communication Skills of students usto would graduate as Englis majors. The faculty steer the students? towards their goals and do spend considerable amount of time in honing individual skills of fludents.
This is a greatly appretiated practice. The faculty may be encaraged to attend more publish conferences and publish baker papers dageta tages soon tucigl their commitments in the Department is well-undirectord. The Management can allot the Management can allot literature for English literature hore resources for English Literature with le-subscription the library with le-subscription the library with le-subscription of the library with less in the library with library w

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of MARI

NO.	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio		
	The department ensures effective curriculum delivery through a well planned and documented process	10	8
2	Number of certificate course offered by the department in the last three years	5	- 1
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(y ₃ 5	5
	data about number of teachers participated/ total number of teachers in the department)	2 courses by AFA	
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	T 57 +51	10
5	Number of value added courses introduced by the department	2 15	
	Criterion II Teaching - Lea	rning and Evaluation	
			OFFICE COMPANY OF THE
6	Number of students from other states and countries during last 3 years(number of students from other state	5	7
	and country / total number of students admitted)	711	
7	Details of student - full time teacher ratio in the department	60:4 10	10
8	Total number of differently abled students enrolled in last three years	_ 10	
9	Number of teachers using ICT for effective teaching with LMS, e	.10	6
	learning resources(number of teachers using ICT / total number of teachers in the dept)		
10	Student - mentor ratio in the department	7:50 10	10
0.00	We per ciretie		

12	Number of full time teachers with Ph.D during last three years	_ 20	
13	Teaching experience of full time	10	Q
	teachers in last three years	15	
14	Number of full time teachers who	1.2	
10.25	received awards, recognitions at state.		
	national, international level from Govt		- The second
	bodies or other bodies in last three		
	vears		4
15	Number of full time teachers from	2()	
15	other states in last three years		
4.0	Internal assessment procedure and	CI 42 15	12
16	details	risk!	12-
		10	
17	Details of program outcomes, program		
	specific outcomes, and course		
	outcomes and its documentation and		
	display in website	20	10
18	Details of result analysis and pass		18
	percentage of students	1.5	and the second second
	Criterion III Research, Inno	vations and E	xtension
19	Number of research projects	3	
4	undertaken by the teachers in the		-
	department		
20	Number of teachers recognized as	3	111
Acres Sant			-
	weearch nuides in last three years		
20	research guides in last three years Details of number of research papers	8	
21	Details of number of research papers	8	
20	Details of number of research papers per teacher in the journals notified in	8	
21	Details of number of research papers per teacher in the journals notified in LIGC website in last three years	8	
20	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in		
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and		
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international		
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6.	
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department	6.	
21 22 23	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community	6.	
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition	6 - * 20	
21 22 23	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from	6.	
21 22 23	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied	6 - * 20	
21 22 23	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years	6 × 20 ÷	
21 22 23 24	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in	6. + 20 + 5	
21 22 23	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number	6. + 20 + 5	15
21 22 23 24	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department	- 6 - 20 + 5 + 23/65 20	15
21 22 23 24	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department	6. + 20 + 5	15
21 22 23 24	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department Number of MOU signed by the	- 6 - 20 + 5 + 23/65 20 + 10	
21 22 23 24	Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department	- 6 - 20 + 5 + 23/65 20 + 10	

	government scholarships(year wise details in last three years)	-	
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	=
29	Number of capability enhanced and development schemes introduced by the department	10	-
30	Number of students receiving benefit from competitive exams in the department	10	-
31	Number of students placed in the last three years	20	_
32	Number of students pursuing higher education in last three years	20	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	_
34	Total number of alumni in the department and their vital contribution in last three years	4.	
	Criterion VI- Governance, lead	dership and manag	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	1//	3
riteri	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	20

The external experts are requested to record their comments based on the observation made

Result Analysis is good. Teaching Methodologies
are as Dan University Pattern (Clare tests)
Can be Conducted J Students can be motivated by conducting Gome Competition
a. A for Most has tall level by Sindle Games
Note and participating to 1 Inter 1
Collegate to have a good exposure to
Signatures: Name and Sign: 1.

M-MARARATHA GOWRI

M.M. Gomi

DEPARTMENT OF HINDI EXTERNAL AUDIT REPORT

As an external audit expert for the Hindi department, I have seen immense progress this year 2018-2019. I see students of the department have taken part in inter-college competitions and have won prizes as well. Although the students are not from a Hindi speaking background, the semester results of the department are very good. The idea of conducting events on Independence and Republic day is a very good initiative and that it will inculcate good values in the future nation builders. Dr. Ravita Bhatia's contribution in the Hindi literature in terms of presenting papers in conferences, doing radio programmes, writing articles and being part of the editorial committee of books is commendable. The department Head has not only coached the students for their examinations but has also developed the inter-personal and Hindi communication skills that are essential during workshops and seminars. The students brushing their communication skills only now, their stint in inter college extempore and debates become a bit challenging. Providing the department with adequate funds for seminars and workshops will be helpful in conducting more seminars/workshops.If the department is provided with printing facility, traceability will be better.

Dr. S. SHAFTVULLA
MA,B.E.C.M.Phil. PL.D. P.G.D.E.H.T.
Associate Professor
Department of third THE MR. Coulding
Royapetta., Chennoi-600 014.

Liberion

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of Librerg.

NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORL
	Criterio		
	The department ensures effective curriculum delivery through a well planned and documented process	10	
2	Number of certificate course offered by the department in the last three years	5	
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	
5	Number of value added courses introduced by the department	15	
	Criterion II Teaching - Lea	rning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	-10	
7	Details of student - full time teacher ratio in the department	10	
8	Total number of differently abled students enrolled in last three years	140	
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	
10	Student - mentor ratio in the department	10	
i i	Number of full time teachers against sanctioned posts during last three years	15	

12	Number of full time teachers with	20	
-	ph D. during last three years	10	
13	Teaching experience of full time	EM.	
E 10 ²	compliance in last three years	15	
14	Number of full time teachers who	1.70	
	recognitions at state.		
	antional international (CVE) from CVVI		
	bodies or other bodies in last three		
	vears	70	
15	Number of full time teachers from	20	
1	other states in last three years		
16	Internal assessment procedure and	15	
10	details		-1-
17	Details of program outcomes, program	1.0	
	amortic outcomes, and course		
	entermes and its documentation and		
	dienlay in website		+
18	Details of result analysis and pass	()	
1.6.			
-	Criterion III Research, Innova	tions and Exte	DSION
	The state of the s		
10	Number of research projects	3	
19	undertaken by the tenchers in the		
	department ±		
200	Number of teachers recognized as	3	
20	research guides in last three years		
- 1	position from the of research papers	8	
21	per teacher in the journals notified in		
	UGC website in last three years		
	Manufact of books and chapters in	(1	
22	edited volumes/ books published and		
	papers in national / international		
	wonference proceedings		
	Extension activity by the department	20	
23	in the neighbourhood community		
	Number of awards and recognition	5	
24	received for extension activities from		1
	government / recognized bodied		
	during last three years		
	during last times pears	20	
25	Number of students participating in		1
	extension activity against total number		
	of students enrolled in the department Number of MOL signed by the	10	
	Klassbar of MOLESTERCH DV 105		
26	The same and the s		
26	The same and the s	ort and Progr	ession
26	department in last three years Criterion V Student Supp Number of students benefited by	ort and Progr	ession

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	
29	Number of capability enhanced and development schemes introduced by the department	10	
_30	Number of students receiving benefit from competitive exams in the department	10	
31	Number of students placed in the last three years	20	
32	Number of students pursuing higher education in last three years	20	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	
34	Total number of alumni in the department and their vital contribution in last three years	4	
	Criterion VI- Governance, leaders	hip and manugement	
35	Number of teachers who attended	5	
	professional development program. orientation program, refresher course etc in last three years		
Criterio	n VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	

external expe	rts are request	ed to record t	heir comment	s based on the o	bservation made	2
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						external experts are requested to record their comments based on the observation mid-

Signatures: Name and Sign: 1.

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(15) Nint can be sub scribed.

(6) hibrary bees can be merped with the college bees.

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EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of ... MATHEMATICS

SINO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCOR
	Criterio		
1	The department ensures effective curriculum delivery through a well planned and documented process	10	10
2	Number of certificate course offered by the department in the last three years	5	0
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	3	0.3
4.	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	9
5	Number of value added courses introduced by the department	13	8
	Criterion II Teaching - Lea	arning and Evaluation	
		170	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	6
7	Details of student - full time teacher ratio in the department	10	9
8	Total number of differently abled students enrolled in last three years	10	O
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	8
10	Student – mentor ratio in the department	10	(0)
11	Number of full time teachers against sanctioned posts during last three years	1.5	15

ī	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	12
29	Number of capability enhanced and development schemes introduced by the department	10	O
30	Number of students receiving benefit from competitive exams in the department	10	7
31	Number of students placed in the last three years	20	1,2-
32	Number of students pursuing higher education in last three years	20	11
33	Number of students who received national / international recognition in sports and cultural in last three years	15	0
34	Total number of alumni in the department and their vital contribution in last three years	+	2
	Criterion VI- Governance, leaders	hip and manag	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	3	5
riteri	on VII Innovations and Best Practices	7,720	
36	Description of any two best practices of the department	30	26

The external experts are requested to record their comments based on the observation made

7	Cons do	14at 14.	department	marjas The	documents is
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Signatures: Name and Sign: 1.

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EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of PHYSICAL . E.D. KEATION .

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
-	Criterio	n I	AND THE RESIDENCE
1	The department ensures effective curriculum delivery through a well planned and documented process	10	
3	Number of certificate course offered by the department in the last three years	5.	
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(5	
	data about number of teachers participated/ total number of teachers in the department)		
4	Number of students enrolled in the department (total number of students admitted/total sanctioned strength)	10	
5	Number of value added courses introduced by the department	15	,
	Criterion II Teaching - Lear	ning and Evaluation	
6	Number of students from other states	10	
	and countries during last 3 years(number of students from other state and country / total number of students admitted)		
7	Details of student - full time teacher ratio in the department	10	
8	Total number of differently abled students enrolled in lust three years	10	
)	Number of teachers using ICT for effective teaching with LMS, e learning resources(_number of	10	
	teachers using ICT / total number of teachers in the dept)		
0	Student - mentor ratio in the department	10	
ı	Number of full time teachers against sanctioned posts during last three years	15	

-	With the second section of	20	
12	Number of full time teachers with Ph.D during last three years		
13	Teaching experience of full time teachers in last three years	10	
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three	15	- ! -
15	Number of full time teachers from other states in last three years	20	
16	Internal assessment procedure and details	15	
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	1.0	
18	Details of result analysis and pass	20	
	Criterion III Research, Innovat	ions and Ext	ension
	Criterion III Research, Innovat		ension
19	Number of research projects undertaken by the teachers in the	3	ension
19	Number of research projects undertaken by the teachers in the department Number of teachers recognized as		ension
	Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	3	ension
20	Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international	3	ension
20	Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department	3 8 6	ension
20 21 22	Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years	3 8 6 20 5	ension
20 21 22 23	Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from	3 8 6	ension

	government scholarships(year wise details in lust three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	
29	Number of capability enhanced and development schemes introduced by the department	10	
30	Number of students receiving benefit from competitive exams in the department	10.	
31	Number of students placed in the last three years	2.0	
32	Number of students pursuing higher education in last three years	29	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	
34	Total number of alumni in the department and their vital contribution in last three years	4	
	Criterion VI- Governance, leaders	nip and management	
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	
Criteri	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	

The external experts are requested to record their comments based on the observation made:

Cony	enclosed:		

***************************************	****		
Signatures: Name and Sign: I.	DR E Uma	2.	
	4		

Une 36/03/19.

EXTERNAL ACADEMIC AUDIT REPORT, MORCH 2019

DEPARTMENT . PHYSICAL EDUCATION .

Cremeral Comments:

- is Construction of Mulli-purpose Hall is rested to train indoor games like Table Gennis, Carron, bad mention, Chess and bym activities.
- (ii) full time marker can be apposited exclusively for the Department of Physical toducation to maintain and mark the grounds, Court ek.
- (iii) Separate dressing rooms may be given for the girls and boys those who are coming for the nature landy in the morning.
- (iv) Now major Electure paper (NME) can be introused for the I. v.a strudents. Physical Estees, and boson Health and Safety Elw, sired Aid papers can be handled by the Director of Physical Education.
- (V) Team reniforms must be provided to the players who are representing the college teams for various Tournaments.
- (vi) Open tournaments for Colleges and Schools and be organised to promote sports and also to Select best players how Schools.

- (vii) Eneday workshop or Semirar may be organised to create awareness among students.
- (viii) since this Institution has full flesged 8 ports fewlities B.sc. Physical Education (On Course) may be introduced in future to produce a number of sports stees from this Institution.
 - (IA) The depertment room can be extended with additional fewlithis.
- (x) Sports Quote for women can be increased.
- (xi) Cash awards can be given to the player who has highest representation at State level, relevant level and removally level during the time of sports day.
- (XII) Selection Trials may be organised for the Sports aurota Shelents priva to the key to admission. Public advertisement can be given in produce.

a6/02/19

- (vii) Eneday Workshop or Semirar may be organised to create awareness among students.
- (viii) since this Institution has full fleelyed 8 ports few lities B.sc. Physical Education (On Course) may be introduced in future to produce a number of sports stees from this Institution.
 - (IA) The depertment room can be eatended with additional fewlithis.
- (x) Sports Quota for women can be increased.
- (xi) Cash awards can be given to the Player who has highest representatives at State level, redexend level and removerely level always the time of Sports day.
- (XII) Selection Trials may be organised for the Sporte australiants priva to the key of admission. Public advetirement can be given in problem.

a6/03/19

EXTERNAL ACADEMIC AUDIT REPORT, Friday, 29th MARCH 2019

Department of Psychology.

NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	
I	The department ensures effective curriculum delivery through a well planned and documented process	10	10
2	Number of certificate course offered by the department in the last three years	5	01
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	03
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	09
5	Number of value added courses introduced by the department	15	-00 - OH3
	Criterion II Teaching - Lea	rning and Evaluation	
6	Number of students from other states	10	
0	and countries during last 3 years(number of students from other state and country / total number of students admitted)	10 3-1 2-1 1-2-	I-8 SC - 02 I-8 SC - 01 II -8 SC - 01 06 ·
7	Details of student – full time teacher ratio in the department	10	120 - 04 leach
8	Total number of differently abled students enrolled in last three years	10	04 Q19
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	04
0	Student – mentor ratio in the department	10	3:1
1	Number of full time teachers against sanctioned posts during last three years	15	10

2 Number of full time teachers with	20	
Ph.D during last three years		19 84
Teaching experience of full time teachers in last three years	10	06
Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	02
Number of full time teachers from other states in last three years	.20	-00-
5 Internal assessment procedure and details	15	12
Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	05
8 Details of result analysis and pass percentage of students	20	15
Criterion III Research, Innovati	ons and Extension	
Number of research projects undertaken by the teachers in the department	3	•
Number of teachers recognized as research guides in last three years	3	4-
Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	
Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	
Extension activity by the department in the neighborhood community	20	•
Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	
Number of students participating in extension activity against total number of students enrolled in the department	20	-
Number of MOU signed by the department in last three years	10	07
Criterion V Student Support	and Progression	
7 Number of students benefited by	12	10

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	OB
29	Number of capability enhanced and development schemes introduced by the department	10	03
30	Number of students receiving benefit from competitive exams in the department	10	-
31	Number of students placed in the last three years	20	-
32	Number of students pursuing higher education in last three years	20	15
33	Number of students who received national / international recognition in sports and cultural in last three years	1.5	-
34	Total number of alumni in the department and their vital contribution	4	-
	Criterion VI- Governance, leader	ship and manage	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	-
Criter	ion VII Innovations and Best Practices	20	
36	Description of any two best practices of the department	30	

The external experts are requested to record their comments based on the observation made:

1. To Interest and strength teaching fountly and Montracting faculty and Montracting lab assistant for the department state and experience of the contraction of the formation for feweripations, a trigger almanic frequency of the formation of the fact of the formation of the fact of the formation of the fact o

Dr. SANTHANA KARTHIKEYAN, MA.Ph.D., Assistant Professor Department of Psychology PRESIDENCY COLLEGE Chennal-600 005.

EXTERNAL ACADEMIC AUDIT REPORT, Friday, 29th MARCH 2019

Department of Psychology.

ON.S	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	9
2	Number of certificate course offered by the department in the last three years	5	-
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	4
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	9
5	Number of value added courses introduced by the department	15	≒ -
	Criterion II Teaching - Lea	rning and Evaluation	
		1024.1	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	I.Br. 2 18 II.Br 1 (8
7	Details of student – full time teacher ratio in the department	10	7
8	Total number of differently abled students enrolled in last three years	10	3 SHX
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(_number of teachers using ICT / total number of teachers in the dept)	10	9
10	Student – mentor ratio in the department	10	5
11	Number of full time teachers against sanctioned posts during last three	15	10

2	Number of full time teachers with Ph.D during last three years	20	12.
3	Teaching experience of full time teachers in last three years	10	8
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	-
15	Number of full time teachers from other states in last three years	20	-
16	Internal assessment procedure and details	15	15
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	6
18	Details of result analysis and pass percentage of students	20	15
	Criterion III Research, Innovation	ons and Extens	ion
19	Number of research projects undertaken by the teachers in the department	3	-
20	Number of teachers recognized as research guides in last three years	3	-
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	4
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	-
23 -	Extension activity by the department in the neighborhood community	20	5
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	-
25	Number of students participating in extension activity against total number of students enrolled in the department	20	
26	Number of MOU signed by the	10	8
	Criterion V Student Suppor	t and Progress	ion
	Number of students benefited by	12	

36	Description of any two best practices of the department	30	10
riteri	on VII Innovations and Best Practices	20100	
	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years		-
35		5	
	Criterion VI- Governance, leaders	hip and mana:	gement
34	Total number of alumni in the department and their vital contribution in last three years	4	-
33	Number of students who received national / international recognition in sports and cultural in last three years	15	
32	Number of students pursuing higher education in last three years	20	19
31	Number of students placed in the last three years	20	
30	Number of students receiving benefit from competitive exams in the department	10	-
29	Number of capability enhanced and development schemes introduced by the department	10	5
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	7
	government scholarships(year wise details in last three years)	3000	

The external experts are requested to record their comments based on the observation made:

Appreciating the dept, being so young a budding Dept,
Suggestions I Mestorship from he for Other departments students A Other dept stoff may become he Menty for Psy dept
2. Orientation Course for stoff is Mandating Psy dept? 3. Enhance the Best greather by Mondating
3. Enhance on Bed Brackle by not appliating
gnatures: Name and Sign: 1. 4. Allocation of DD for
1) r. Member Mikery ANTIN Staff is Leguised gos
to all puhancement to
Dune 29/3/19 attend various Workshop loke
· Provide Oventation for Students.

EXTERNAL ACADEMIC AUDIT REPORT, Friday, 29th MARCH 2019

Department of Social Work

m 8 1 25		WEIGHTAGE(428)	ACTUAL SCORE
S.NO	Criterion	1	Effective
1	The department ensures effective curriculum delivery through a well planned and documented process	10	NIL
2	Number of certificate course offered by the department in the last three	5	
17 de .	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges/ data about number of teachers participated/ total number of teachers	5	Faculty are appointed as examiners and as resource persons for the academic audit
4	in the department) Number of students enrolled in the department (total number of students	10	Good Strength
5	ndmitted/ total sanctioned strength	1.5	NIL
at at	· · · · · · · · · · · · · · · · · · ·	eming and Evaluatio	n
	Criterion II Teaching - Le	arning and craim-	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students		Diverse
7	admitted) Details of student - full time teacher	-10	Good
8	ratio in the department Total number of differently abled	10	-
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number o	10	Faculty using K
10	Student - mentor ratio in the	1.0	Good
11	Number of full time teachers against sanctioned posts during last three years	st 15	Ciroul

12	Number of full time teachers with Ph.D. during last three years	20	Encourage Featility to register for PhD
13	Teaching experience of full time teachers in last three years	10	
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	Faculty to work towards awards and recognitions
15	Number of full time teachers from other states in last three years	20	2
16	Internal assessment procedure and details	15	Follows University Rules and Regulations
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	To prepare program Course Outcome
18	Details of result analysis and pass percentage of students	20	Suggested to conduct Coaching Classes
	Criterion III Research, Innovati	ons and Exter	nsion
19.:	Number of research projects undertaken by the teachers in the department	7	SII.
20	Number of teachers recognized as research guides in last three years	3	1 Faculty, Faculty to register
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	Good
77	Number of hooks and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	Good
23	Extension activity by the department in the neighborhood community	20	Gypsy Community Very Good
24	Number of awards and recognition received for extension activities from government/recognized bodied during last three years	5	XIL
25	Number of students participating in extension activity against total number of students enrolled in the department	20	Highly Appreciated
26	Number of MOU signed by the department in last three years	10	Good

	Criterion V Student Support	and Progress	ion
27	Number of students benefited by government scholarships(year wise details in last three years)	12	Availed
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	Availed
29	Number of capability enhanced and development schemes introduced by the department	10	In the collaboration with Ministro Department Interfac
30	Number of students receiving benefit from competitive exams in the department	10	
31	Number of students placed in the last three years	20.	SW faculty to be in Placement (ci)
32	Number of students pursuing higher education in last three years	20	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	Training and Participation Improve Stratergies to bring the Alumin
34	Total number of alumni in the department and their vital contribution in last three years	4	Priotessional Courses Attended NPTEL Courses are being offered
	Criterion VI- Governance, leaders	hip and mana	
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	- 3	Attached
Criterio	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	

The external experts are requested to record their comments based on the observation made:

- 1. Criteria to be provided for the Audit Report
- 2. Specific days for field work is recommended
- 3. Specialization room for each specialization is to be provided
- 4. Remedial coaching for BSW language courses to be enhanced for better outcomes.
- 5. Faculty to enroll for PhD.

STUDENTS FEEDBACK

UG Students

- 1. Students requested for proper transport facilities for Field Visit
- 2. The Management must keep Tamil books for competitive examinations
- 3. Sick Room must be improved
- 4. Students requested to send the teaching material at the beginning of the academic year.

PG Students

 Specific days for Field Work to be allotted because the placement agencies are not able to provide Consistent and systematized work. The interaction with student trainees from other colleges is restricted.

Signatures: Name and Sign: 1.

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EXTERNAL ACADEMIC AUDIT REPORT, Friday, 29th MARCH 2019

Department of TANIL

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio		
1	The department ensures effective curriculum delivery through a well planned and documented process	10	8
7	Number of certificate course offered by the department in the last three years	5	N.A.
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges/ data about number of teachers participated/ total number of teachers in the department)	3	4 (Staffmenther
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	9 (1 year 300 Eyear 30
5,	Number of value added courses introduced by the department	15	10
	Criterion II Teaching - Lea	rning and Evaluation	
		10	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	8
7	Details of student - full time teacher ratio in the department	10	8
8	Total number of differently abled students enrolled in last three years	10.	8
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(_number of teachers using ICT / total number of teachers in the dept)	10	8
10	Student - mentor ratio in the department	10	8
11	Number of full time teachers against sanctioned posts during last three years	15	13

C	-	41	O arwinds
DEVER	Vealher	1%	O cruenda
* 1			A . P

			Scren Veacher 1
1.2	Number of full time teachers with Ph.D during last three years	20	Three means
13	Teaching experience of full time teachers in last three years	10	9
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	12 Cenclose
15	Number of full time teachers from other states in last three years	20	N.A.
16	Internal assessment procedure and details	15	13
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	8
18	Details of result analysis and pass percentage of students	20	18
	Criterion III Research, Innovati	ons and Extens	don
19	Number of research projects undertaken by the teachers in the department	3	-
	undertaken by the teachers in the department Number of teachers recognized as	3	2-
=	undertaken by the teachers in the department		2-
20	undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in	3	2- 6
20	undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international	3 8	2 6 5
20 21 22 23 24	undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighborhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years	3 8	6
20 21 22 23	undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighborhood community Number of awards and recognition received for extension activities from government / recognized bodied	3 8 6	5

	government scholarships(year wise details in last three years)		-
28	Number of students benefited by scholarships, freeships provided by the institution (year wise details in last three years)	12	-
29	Number of capability enhanced and development schemes introduced by the department	10	7
30	Number of students receiving benefit from competitive exams in the department	10	-
-21	Number of students placed in the last three years	20	=
32	Number of students pursuing higher education in last three years	20	-
33	Number of students who received national / international recognition in sports and cultural in last three years	15	Two Stedents ca amords fr
34	Total number of alumni in the department and their vital contribution in last three years	4	-
	Criterion VI- Governance, leaders	hip and man:	rgement.
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	One Teacheralfu N. SS. Brientotro + 2
riterio	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	2.5

The external experts are requested to record their comments based on the observation made:

1. All the Staffment	ev are well Qualifies
2. Student - Stape 1	nembers Relationship are good
3. Dept have Down de	brarry with all daulities
A. Teachers taught	creative oriented studies
Signatures: Name and Sign 1	2.
15 her	Dannos
C G. 5	SHOUS MEERAN)

DR. AHILA

- 1. M. P (Tamil) (Gold Medalist)
- 7 Tamil K-R. NARAYANAN

 HISTORY A-B. J. Abudlkolam
- BEST Speaker Award
 (Australia Mel Boulne)
 - A. Best Speaker Award
 - 5. Best teacher Award linor club
- 6. Best Supporting faculty Award from 120 tary club Zenth
- 7. Pecived award twice from the health Minister for organising Blood camp
- B. Award by Russian Cultural Contre on International women's day 2015 for achievements in Mufield of Education
- 9. Drong charga Award by Ismo's dub
 Madroscity

10. Asirier Hilarom" Award by Elawachin 11. Doctor have Excellence Award by 11013 chub 12. Jemin: Irons club - But Service DR. SATIRIYA PRIYA BEST TEACHER AWAY DR. BABY 1. Kanaru Nayagen Ababul lealam viridhu and broad policies property death despose to the peak of a sideworks his latest at a c a household breve Harris dish

தமிழ்த்துறை சார்பில் 2018-2019 ஆண்டில் அனைத்துக்கல்லூரிகளுக்கிடையே நடைபெற்ற கலை இலக்கியப் போட்டிகளில் மாணவர்கள் பெற்ற சாதனைகள் மாநில அளவில் பெற்ற பரிசுகள்

- ரபிலா ஹெரின் பபி ஏ(ஆங்கில இலக்கியம்) அவர்கள் சென்னைப் பல்கலைக்கழகம்-நூற்றாண்டு கடந்த வைர விழா சார்பில் 07 09 2018 அன்று நடைபெற்ற மாநில அளவிலான கட்டுரைப்போட்டியில் முதல் பரிசினைப்பெற்றார் முதல் பரிசுக்கான ரூ 10,000-த்தை மாண்புமிகு தமிழக முதல்வர் பழனிசாமி அவர்களிடம் பெற்றார்
- பரத்குமார் III பி எஸ். சி. கணிணி அறிவியல் அவர்கள் தமிழ்நாடு அரசு -தமிழ் வளர்ச்சித்துறை சார்பில் 14,09,2018 அன்று சென்னையில் நடைபெற்ற மாநில அளவிலான கவிதைப்போட்டியில் முதல் பரிசு 15,10,000 பெற்றார்

அனைத்துக்கல்லூரிகளுக்கிடையேயான கலை இலக்கியப் போட்டிகள்

- பட்சி ஜாய்ஸ் II பி எஸ் ஸி(கணிதம்) ஜானட் லினீட்டா II பி எஸ் ஸி(உளவியல்), அற்புதா, II பி எஸ் ஸி(உளவியல்), சக்தி பிரியா I பி எஸ் ஸி(உளவியல்) ஆகியோர் கொண்ட குழு ஸ்ரீ கன்யகா பரமேஷ்வரி மகளிர் கலை மற்றும் அறிவியல் கல்லூரி 07 04 2018 அன்று நடத்திய "தமிழ்பேசு தங்க காசு "போட்டியில் மூன்றாம் பரிசினைப் பெற்றனர்.
- பி ராகுல் 11 எம் ஏ(ஆங்கில இலக்கியம்) அவர்கள் எம் ஓ பி வைணவ மகளிர் கல்லூரி 10:00 2018 அன்று நடத்திய "ழ கரத்தைச் சேர்ப்போம் -2018 "நிகழ்ச்சியில் நடைபெற்ற தனி நடிப்புப் போட்டியில்(நீங்க நல்லவரா கெட்டவரா) முதல் பரிசைப் பெற்றார்
- ரபிலா ஹெரின் 111 பி ஏ.ஆங்கில இலக்கியம்) அவர்கள் எம் ஓ பி வைணவ மகளிர் கல்லூரி 10.09 2018 அன்று நடத்திய "ழ கரத்தைச் சேர்ப்போம் -2018 "நிகழ்ச்சியில் நடைபெற்ற கட்டுரைப் போட்டியில் இரண்டாம் பரிசைப் பெற்றார்

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2019

Department of Tami'l

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORT
	Criterio	on I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	9
2	Number of certificate course offered by the department in the last three years	5	NA
3:	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	3	4 Shift-I-7 Shift-I-3
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	Inshift-I - 700 Ty shift I - 800
5	Number of value added courses introduced by the department	15	12
	Criterion II Teaching - Lea	irning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	100	8 Basic Tamil-60 Advance Tamip-121
7	Details of studem - full time teacher ratio in the department	10	10
8	Total number of differently abled students enrolled in last three years	10	5
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10.	8
10.	Student - mentor ratio in the department	10	8
11	Number of full time teachers against sanctioned posts during last three	15	15

-	Number of full time teachers with	20	7 stable arember Phro
12	Ph.D. during last three years	VIII	Doing Ph.D- 3, NET
13	Teaching experience of full time teachers in last three years	10	9
14	Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years	15	awards received the street mention with enclosed.
1.5	Number of full time teachers from other states in last three years	20	N A
16	Internal assessment procedure and details	1,5	13
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	8
18	Details of result analysis and pass	20	18
	Criterion III Research, Innova	itions and Exten	sion
19	Number of research projects undertaken by the teachers in the department	3	
20	Number of teachers recognized as research guides in last three years	3	2
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	8
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	1500 Books Brismalio 2+1 Conference - Brismalio 12 books published concer, Horpotiums 20
23	Extension activity by the department in the neighbourhood community	20	interceptorogramme for poor
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	A
25	Number of students participating in extension activity against total number of students enrolled in the department	20	- 15
26.	Number of MOU signed by the	10	-
	Criterion V Student Supp	ort and Progress	
27	Number of students benefited by	12	

	government scholarships(year wisc details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)		NA-
29	Number of capability enhanced and development schemes introduced by the department	10.	8
30	Number of students receiving benefit from competitive exams in the department	10	-
31	Number of students placed in the last three years	20	W -
32	Number of students pursuing higher education in last three years	20	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	10
34	Total number of alumni in the department and their vital contribution in last three years	+	
- Dest-	Criterion VI- Governance, leaders	hip and mana	igement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	.5	attended responsation
-	on VII Innovations and Best Practices	7.0	10
36	Description of any two best practices of the department	.30	25

The external experts are requested to record their comments based on the observation made

, All the Staff nembers have fully conshipted.	
a come along the day of the form various universitudes	
2 Department have own library and also sufficient books a faculty members taught creating trianted structures	*.
5 to Improve the results the Staff members taken the kernesur	حا
and the distance of the Country Banks Three	
6 Trachers actively participated in the Seminaris conferences and significant properties with significant properties are anniable with significant properties.	Pr.
Signatures: Name and Sign: 1. (2000) 2000 2000 2000 2000 2000 2000 20	
- Com 0 0 0000 3 2019	
1 20.	

தமிழ்த்துறை சார்பில் 2018-2019 ஆண்டில் அனைத்துக்கல்லூரிகளுக்கிடையே நடைபெற்ற கலை இலக்கியப் போட்டிகளில் மாணவர்கள் பெற்ற சாதனைகள் மாநில அளவில் பெற்ற பரிசுகள்

- ரபிலா ஹெரின் பபி.ஏ(ஆங்கில இலக்கியம்) அவர்கள் சென்னைப் பல்கலைக்கழகம்-நூற்றாண்டு கடந்த வைர விழா சார்பில் (17 09:2018 அன்று நடைபெற்ற மாநில அளவிலான கட்டுரைப்போட்டியில் முதல் பரிசினைப்பெற்றார் முதல் பரிசுக்கான ரூ 10,000-த்தை மாண்புமிகு தமிழக முதல்வர் பழனிசாமி அவர்களிடம் பெற்றார்
- பரத்குமார் III பி எஸ் சி. கணிணி அறிவியல்)அவர்கள் தமிழ்நாடு அரசு -தமிழ் வளர்ச்சித்துறை சார்பில் 14.09.2018 அன்று சென்னையில் நடைபெற்ற மாநில அளவிலான கவிதைப்போட்டியில் முதல் பரிசு ரூ. 10,000 பெற்றார்

அனைத்துக்கல்லூரிகளுக்கிடையேயான கலை இலக்கியப் போட்டிகள்

- பட்சி ஜாய்ஸ் ப பி எஸ்.ஸி(கணிதம்) ஜானட் லினீட்டா ப பி எஸ் ஸி(உளவியல்), அற்புதா,ப பி எஸ் ஸி(உளவியல்), சக்தி பிரியா ப பி எஸ் ஸி(உளவியல்) ஆகியோர் கொண்ட குழு ஸ்ரீ கன்யகா பரமேஷ்வரி மகளிர் கலை மற்றும் அறிவியல் கல்லூரி 07 09 2018 அன்று நடத்திய "தமிழ்பேசு தங்க காசு "போட்டியில் மூன்றாம் பரிசினைப் பெற்றனர்.
- பி ராகுல் II எம் ஏ(ஆங்கில இலக்கியம்) அவர்கள் எம்.ஓ பி வைணவ மகளிர் கல்லூரி 10.09.2018 அன்று நடத்திய "ழ கரத்தைச் சேர்ப்போம் -2018 "நிகழ்ச்சியில் நடைபெற்ற தனி நடிப்புப் போட்டியில்(நீங்க நல்லவரா கெட்டவரா) முதல் பரிசைப் பெற்றார்
- ரபிலா ஹெரின் பபி ஏ(ஆங்கில இலக்கியம்) அவர்கள் எம்.ஓ பி வைணவ மகளிர் கல்லூரி 10.09 2018 அன்று நடத்திய "ழ கரத்தைச் சேர்ப்போம் -2018 "நிகழ்ச்சியில் நடைபெற்ற கட்டுரைப் போட்டியில் இரண்டாம் பரிசைப் பெற்றார்.

- 💠 ஸ்ரெயாஸ் 🛘 எம் ஏ(ஆங்கில இலக்கியம்) அவர்கள் எம் ஓ பி வைணவ மகளிர் கல்லூரி 10.09.2018 அன்று நடத்திய "ழ கரத்தைச் சேர்ப்போம் -2018 "நிகழ்ச்சியில் நடைபெற்ற ஒவியப்போட்டியில் முதல் பரிசைப் பெற்றார்
- 💠 ரூபன் பிரகாஷ் 🛘 பி பி ஏ. அவர்கள் தழல் இலக்கிய அமைப்பு 🗷 🖂 2018 அன்று சென்னையில் நடத்திய கட்டுரைப் போட்டியில் ஆறுதல் பரிசினைப் பெற்றார்.
- பாரதி பபிஎஸ் சி(கணிதம்), அவர்கள் தழல் இலக்கிய அமைப்பு 8 12 2018 அன்று சென்னையில் நடத்திய பேச்சுப் போட்டியில் மூன்றாம் பரிசினைப் பெற்றார்
- பரத்குமார் III பி. எஸ். சி. கணிப்பொறியியல்) அவர்கள் தர்மமூர்த்தி ராவ் பகதூர் இந்து கல்லூரியில் 11.09.2018 அன்று நடைபெற்ற கவிதைப்போட்டியில் முதல் பரிசினைப் பெற்றார்
- 💠 பாரதி 🕮 பிஎஸ் சி(கணிதம்), அவர்கள் வள்ளியம்மாள் மகளிர் கல்லூரி 2 2 2019 அன்று நடத்திய பேச்சுப் போட்டியில் மூதல் பரிசினைப் பெற்றார்

HEAD, DEPARTMENT OF LANGUAGES PATRICIAN COLLEGE DE ARES AND SCIENCE CANAL BANK BOAD, GANDE NAGAR, ADYAR, CHENNAL-BOD UZO.
Phone CH4-Z4401382

ммм фаціозпоилаци сотт

DR. AHILA

- 1. M. A (TAMil) (Gold Medalist)
- 2. PRESIDENT AWARD

 TAMIL K-R NARAYANAN

 HISTORY A-BJ. ABULKALAM
- 3 BEST SPEAKER Award
 (Australia Melbourne)
- 4. BEST SPEAKER AWORD

 (AMERICA)
- 5. Best teacher Anni lino's club
- 6. Rest Supporting faculty Award from Rotory club, 2 enth
- 2. Received award twice from the Henth Minister for Organising Blood comp
- 3. Award by Inssian cultural Centre on International women's day long for achievements in the field of Education
- 9. Drong charge Award by Bons club male
 Madras city

10. "A siner Thile Keen Award by Elakie cholan
11. "Doctor line Exedera Award" by lions club
Madra city
12. Jemmi Lions Club - Best Serice

DR. SATHIYA PRIYA

BEST PERCHER AWARD - Lions club.

DR BABY

Boolog Briston Higher Bourse area -Didayoù arailis genjinianony Bood amisti divari

HEAD, DEPARTMENT OF LANGUAGES

PATRICIAN COMMANDE OF LANGUAGES

CANAL BANK OF LANGUAGES

ADVANCE OF LANGUAGES

PROPERTY OF LANGUAGES

ROSSILVE OF LANGUAGES

ROSSILVE OF LANGUAGES

ROSSILVE OF LANGUAGES

ROSSILVE OF LANGUAGES

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, Monday, 25th MARCH 2019

Department of Visual Communication

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio		
1/	The department ensures effective curriculum delivery through a well planned and documented process	10	8
2	Number of certificate course offered by the department in the last three years	.5	2
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges/ data about number of teachers participated/ total number of teachers in the department)	5	4
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	9
5	Number of value added courses introduced by the department	15	5
	Criterion II Teaching - Le	arning and Evaluation	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	5
7	Details of student - full time teacher ratio in the department	10	9
8	Total number of differently abled students enrolled in last three years	19	4
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10.	9
10	Student - mentor ratio in the department	10.	9
11	Number of full time teachers against sanctioned posts during last three years	15	1

12	Number of full time teachers with	20	10
13	Ph.D during last three years Teaching experience of full time	10	8
13	teachers in last three years		
n	Number of full time teachers who ceived awards, recognitions at state, attonal, international level from Govt bodies or other bodies in last three years	15	5
15	Number of full time teachers from other states in last three years	20	NIL
16	Internal assessment procedure and details	15	13
20122	specific outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	8
18	Details of result analysis and pass	20	15
	Criterion III Research, Innovat	ions and Extension	
19	Number of research projects undertaken by the teachers in the department	3	NIL
20	Number of teachers recognized as research guides in last three years	3	MIL
21	Details of number of research papers per teacher in the journals notified in LIGC website in last three years	8	Ь
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	NIL
23	Extension activity by the department in the neighborhood community	20	15
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	NIL
25	Number of students participating in extension activity against total number of students enrolled in the department	20	15
26	Number of MOU signed by the	10	N
	Criterion V Student Suppo	rt and Progression	
27	Number of students benefited by	12	

	government scholarships(year wise details in last three years)			12
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12		10
29	Number of capability enhanced and development schemes introduced by the department	10		8
30	Number of students receiving benefit from competitive exams in the department	10		NIL
31	Number of students placed in the last three years	20		10
32	Number of students pursuing higher education in last three years	20		10
33	Number of students who received national / international recognition in sports and cultural in last three years	15		5
34	Total number of alumni in the department and their vital contribution in last three years	4		NIL
	Criterion VI- Governance, leaders	hip and manageme	nt	
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	7.0	4
Criteria	on VII Innovations and Best Practices			
36	Description of any two best practices of the department	30		25

The external experts are requested to record their comments based on the observation made:

	Gradustries could			
2 faculty postice need to be	muss x d			
3 Faculty need 4 Alumn Activis	to be encouraged	to complete P red to be 20	hD programme.	
Signatures: Name and Sign: 1.	Slamp2 19	2, VI	25/03/201°	1_
	Dr S. ELANGO	Lar. Sur	VITHA KUPPUSWA	83

Patrician College of Arts and Science

Adyar, Chennai – 600 020



ACADEMIC AND ADMINISTRATIVE AUDIT – EXTERNAL 27TH MARCH 2018

ACADEMIC YEAR 2017-2018

EXTERNAL ACADEMIC AUDIT - TUESDAY ,27TH MARCH 2018

S.No	Name of the External Expert & College	Mail id	Contact Number	Dept. to be audited
2	Dr.R.Savithri, Associate Prof & Head . Research Dept. of Commerce, SDNB Vaishnav College for Women Dr. John Xavier, Associate Prof & Head, Dept. of Commerce, Presidency College	savi363 a gmail.com	9884003660 9444035114	Commerce & Corporate Secretaryship
3	Dr.Zackariah, Associate Prof, Dept of Computer Science, Presidency College, Chennai Dr. Mary Vennila Associate Prof Dept. of M.C.A, Presidency College	vennilarhymend@yahoo.co.in	9841970925 9444150082	B.C.A & BSc Computer Science
	Dr. Jayashree Head, Dept of Visual Communication, MOP Vaishnav College Mr.G.Vasanth, Head, Dept of Visual Communication & Journalism and Mass Communication, DG Vaishnav College	jaicvs@yahoo.co.in Gvasanth.dgvc@gmail.com	9884040018 9952942001	Visual Communication
	Dr. R.Moorthy, Retd. Principal, Presidency College Dr. M.A. Basker, Head, Dept of Mathematics, Loyola College	Drrm1957@gmail.com	9444316785 9840499799	Mathematics
	Doyola Congel Dy.Sandra Joseph, Associate Prof, Dept. of Social Work, Stella Maris College Dr. Miriam Samuel HOD and Asst Prof, Dept. of Social Work, MCC	Sanjose.smc@gmail.com miriamsamuel@mcc.edu.in	9840170746 9884444172	Social Work

		10	Mrs. Claramma Xavier, Associate Prof, Dept. English Loyela and Prof. English Loyela and Prof.	and the second s	THE REAL PROPERTY.	The colonial sections in the colonial section in the colonial se
		11	2. Mrs. Jeyalakshmi Asst. Prof & Head	of	9790901351	English
	-	12	Dept. of English, MOP Vaishnav college 1.Mrs.M.Vanishree	jailavenkat@gmail.com	9790985075	
	1.	3	Asst.Professor, Department of Business Administration Ethiraj College for Women Chennai	vanishreeanand@gmail.com	9551266404	BBA
			2. Dr.Devamainathan Asst.Professor IDE University of Madras	Deva261073@gmail.com	9444167633	
L	15		Dr. Thamaraik Kannan, Associate Prof, Dept.of Tamil, Presidency College Dr. G. Shaik Meeran, Associate Prof, Dept.of Tamil, Presidency College	b.thamaraikkannan@gmail.com shaikmeerantamil@gmail.com	9941357869/ 7904788824 9443309940	TAMIL
	16	Co	S.Shafivulla, Associat Prof, Dept of Hindi, The New illege	Shaffi1945@gmail.com	9445730221	HINDI
1	17	Pro	.M.Maragatha Gowri fessor, Dept. of French, n Memorial College for Arts and Science Chennai			FRENCH
18		Asso Colle 2.Dr.:	r. Sarah Manickaraj, ociate Prof, Dept. of Psychology, Presidency ege Santhanakarthikeyan Prof.Dept.of Psychology, Presidency	drsarahas@gmail.com	9840040016	PSYCHOLOGY
20			Uma, Associate Prof & Head, Dept. of Physical tion, Queen Mary's college	Umamanohar2011@gmail.com	9444439462	PHYSICAL EDUCATION

21	1. Mrs.M. Mahalakshmi, Librarian, Stella Maris College			The second second second second second
	College	smclibr@gmail.com	9884012699	LIBRARY
22	Dr. C. Jothi Venkateswaran, Principal, Govt .College, Perumbakkam	iothicarlatal		
	Perumbakkam	in John Venkaleshwaran a yahoo co	9444221123	ADMINISTRATIVE OFFICE

Patrician College of Arts and Science Attendance for External Audit 27.03.2018

Name of the External Expert	Department subjected to External Audit	Signature
Dr. John Xavier, Associate Prof & Head, Dept. of Commerce, Presidency College	Deparment of Commerce	oogbmaanin.
Dr.R.Savithri, Associate Prof & Head, Research Dept. of Commerce, SDNB Vaishnav College for Women	Deparment of Commerce	R Sourthur 27/3/18
Dr.Zackariah, Associate Prof, Dept of Computer Science, Dr.Ambedkar College, Chennai	Department of Computer Science/ Computer Application	Dacod
Dr. Mary Vennila Asst Prof, Dept. of M.C.A, Presidency College	Deparment of Computer Science/ Computer Application	24/3/18
Dr. Jayashree	Deparment of Visual Communication	S.Jainhee 27/3/18
Mg.G.Vasanth, Head, Dept of Visual Communication & Journalism and Mass Communication, DG Vaishnav College	Deparment of Visual Communication	27/3/18
Dr. R.Moorthy, Retd. Principal	Deparment of Mathematics	RMWAY
Presidency College Or. M.A. Basker, Head, Dept of Mathematics,	Deparment of Mathematics	19315 and 8
Loyola College Or.Sandra Joseph, Associate Prof, Dept. of Social Work, Stella Maris College	Deparment of Social Work	Janda Janfle 27/15/18

Dr. Miriam Samuel HOD and Asst Prof, Dept. of Social Work MCC	Deparment of Social Work	Suhan.
Mrs. Claramma Xavier, Associate Prof, Dept. of English, Loyola College	Department of English	clan Lus.
Mrs. Jeyalakshmi Asst. Prof & Head Dept. of English, MOP Vaishnav College	Department of English	R. fynlauden.
Dr. Thamaraik Kannan, B . Associate Prof, Dept.of Tamil, Presidency College	Department of Tamil	273/18
Dr. G. Shaik Meeran, Associate Prof, Dept.of Tamil, Presidency College	Department of Tamil	Chi Doomed
Dr.S.Shafivulla, Associat Prof, Dept of Hindi, The New College	Department of Hindi	S.Shefulle
Ms.M.Maragatha Gowri Professor, Dept. of French, Asan Memorial College for Arts and Science Chennai	Department of French	M.M. gover'
Dr. Sarah Manickaraj, Associate Prof, Dept. of Psychology, Presidency College	Department of Psychology	Sach Maniey
Dr.Santhana Karthikeyan Asst.Professor, Department of Psychology Presidency College	Department of Psychology	27 ynan 2018
Mrs.M.Vanishree Asst.Professor, Department of Business Administration	Department of Business Administration	1.1.0
	Department of Business Administration	B.D.

Or. Uma, Associate Prof & Head, Dept. of Physical Education, Queen Mary's College	Department of Physical Education	Nune
Mrs.M. Mahalakshmi, Librarian, Stella Maris College Chennai	Library	M. Mahalaeulu.
Dr. C. Jothi Venkateswaran, Principal, Govt .College, Perumbakkam	Adminstrative Office	An

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT

PROPOSAL

As per NAAC requirement, since the conduct of External Academic Audit is mandatory. Hence, it is proposed to conduct the Audit by inviting External Subject Experts from various other Higher Education Institutions. The estimated expenses for the same are as under:

No. of Subject Experts to be invited for Auditing: 22 * Rs.2500/- = Rs.55000/-

Lunch 22 * Rs.200/- = Rs. 4400/-

Postal Charge = Rs. 600/-

Total Expenditure = Rs. 60000/-

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Patrician Collège of drés & Science External Avait 27/03/2018

Dear HODS,

Kendy acknowledge the receipt of hononamin attendance certificate, vouchers & the questionaire

BCA - 7 Received BSC (CS) - The Control B. COM (9) - 7 11. 18 B. COM (CCS) - 26/3/18 BBN - Our BSC (VC) - SAL BA (Eng) dalos 26/3/18. BIC (Maths) - Sla 26/3/18. BSC (Pay) - K. Magnagent BSW MSW - 42/18/18 Tanil - Drofo 13/18 Hundi - And 3 french - pt 25/3/19 Physical education - Mahamand.

library - Laronn
Administrative office - Joseph

Jogalin

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of

S.NO	CRITERIA .	WEIGHTAGE(428)	ACTUAL SCORE
0.110	Criterio		
1	The department ensures effective curriculum delivery through a well planned and documented process	10	
2	Number of certificate course offered by the department in the last three years	5	
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	
5	Number of value added courses introduced by the department	15	
	Criterion II Teaching - Lea	rning and Evaluation	
		10	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)		
7	Details of student – full time teacher ratio in the department	10	Latera R. L. Latera
8	Total number of differently abled students enrolled in last three years	10	
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	
10	Student – mentor ratio in the department	10	
11	Number of full time teachers against sanctioned posts during last three years	15	

	1	20	
12	Number of full time teachers with	20	
	Ph.D during last three years	10	
13	Teaching experience of full time	10	
	teachers in last three years		
14	Number of full time teachers who	15	
	received awards, recognitions at state,		
	national, international level from Govt		
	bodies or other bodies in last three		
15	years	20	
13	Number of full time teachers from	20	
16	other states in last three years		
10	Internal assessment procedure and	15	
	details		New Allen
17	Details of program outcomes, program	10	
	specific outcomes, and course		
	outcomes and its documentation and		a n si se
	display in website		and the second
18	Details of result analysis and pass	20	
	percentage of students	20	
l place	Criterion III Research, Innov	nation - In	
	ornerion III Research, illilov	ations and Extension	n
19	Number of research projects	2	
	undertaken by the teachers in the	3	
	department		
20	Number of teachers recognized as	72	
	research guides in last three years	3	A STATE OF THE STA
21	Details of number of research papers		
	per teacher in the journals notified in	8	4 0 0
	LIGC website in least the		al a september
22	UGC website in last three years		
	Number of books and chapters in	6	
	edited volumes/ books published and		to such a tiday
	papers in national / international		
23	conference proceedings		Marger ett.
23	Extension activity by the department	20	
24	in the neighbourhood community		
24	Number of awards and recognition	5	
	received for extension activities from		
	government / recognized bodied		
	during last three years		
25	Number of students participating in	20	
	extension activity against total number	20	
	of students enrolled in the department		
26	Number of MOU signed by the	10	
	department in last three years	10	
	Criterion V Student S	4 1 D	
27	Number of students benefited by		
	of students belieffed by	12	

 \bigcirc

	government scholarships(year wise		
20	details in last three years)		
28	Number of students benefited by scholarships, freeships provided by	12	
	the institution(year wise details in last three years)		
29	Number of capability enhanced and development schemes introduced by the department	10	
30	Number of students receiving benefit from competitive exams in the department	10	
31	Number of students placed in the last three years	20	Ann I Than
32	Number of students persuating higher education in last three years	20	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	
34	Total number of alumni in the department and their vital contribution in last three years	4	
	Criterion VI- Governance, lead	ership and management	t
35	Number of teachers who attended	5	
	professional development program, orientation program, refresher course etc in last three years		
Criterio	NII Innovations and Best Practices		
36	Description of any two best practices of the department	30	

	The external experts are requested to record their comments based on the observation made:
100	
Name of the last	
対なな	
September 1	

Signatures: Name and Sign: 1.

Patrician College of Arts and Science Department of Computer Applications External Academic Audit-Mar 2018 Action Taken Report

1)	Some faculty rush through the portions to complete the syllabus.	Extra classes will be taken to complete the syllabus.
2)	Maths subjects to be taken with good number of problem solving	We are working with more number of problems in each unit according to syllabus and also emphasizing on the frequently asked questions in the question paper and as an improvement we will add some more problems from the next academic year 2018-2019.(Maths Department)
3)	Accounts subjects teacher have to take extra care in introducing their subjects with simple introductory classes about it	Beginning of the next academic year 2018-2019 introductory orientation will be given for accounts subjects.(Commerce Department)
4)	Certificate courses Can be organized by the Department at lower cost	Certificate courses will be initiated from the next academic year 2018-2019.
		mm he approved

(Dr. B. SUBBULAKSIMMI)

		ON TAKEN REPORT.	Action Taken
S.No.	Department/office BBA	Suggestions 1.Staff should be encouraged to go for Orientation and Refresher Courses	I. Policy is being put in place by Management for the same
		2. HOD should enroll for Ph.D	Currently searching for guide
		Student involvement can be stimulated thru Case study analysis, role play and Guest Lecture etc.	Listed in Action plan for coming year
		4. Initiative to conduct Conferences and Seminars.	Listed in Action plan for coming year
	t	5. Students should be encouraged to ake up Certificate and Value added Courses.	HOD to discuss principal about starting Certificate and Value added courses by the department



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PATRICIAN COLLEGE OF ARTS AND SCIENCE



EXTERNAL ACADEMIC AUDIT: An IQAC Initiative TUESDAY, 27/03/2018 ACTION TAKEN REPORT

As an initiative to enhance quality of education, a daylong External Academic and Administrative Audit were conducted at Patrician College of Arts and Science on 27/03/2018. 23 Subject experts, of varied disciplines, Serving Principals, a librarian and a Professor of Physical Education, were invited from renowned city colleges to conduct the administrative and academic audit, inspect the records and hold In-Camera discussions with the students.

The audit commenced at 9:30am and extended till 5.30 pm. After thorough examination of records and documents in the department, discussion with the faculty and interaction with the students, a confidential report was submitted to the Principal by the external experts. Suggestions and recommendations were discussed with the Principal, based on the observations made during the audit session.

Following recommendations were made by the external experts:

Department/office	Suggestions	Action Taken
B.Sc Viscom	Photography trips can be arranged twice a year	Photography trips are arranged in the upcoming academic year 2018-19
	2. More Guest Lectures and workshops needed for Industry connect	Guest lectures and workshop are added for academic year 2018 -19 Alumni's will also be invited as resource people.
	3. Faculty enrichments strategies needed for Paper Presentation and Publications	Faculties are advice to publish minimum of two papers per semester.

EXTERNAL ACADEMIC AUDIT Following recommendations were made by the external experts:

epartment/office	Suggestions	Action Taken
partment office	Course schedules to be followed as per the prescribed syllabus	Instruction had given to the faculty and instructed to submit the lesson plan based on syllabus
Social Work	Faculty to be encouraged to complete Research	Given orientation to the faculty members regarding importance of research publications. Each faculty should publish minimum one research publication in one semester.
	Ensure that BSW / MSW programme/ Course Outcome to be displayed on the web site	Planning to get a sub domain for the department of social work to upload the programme outcome and the activities of the department.
	At the UG level. More effective teaching learning methodology to be adopted	More practical oriented teaching has planned. The UG students will be given exposure through rural camps.
	More skill development programme such as Communication Skills particularly in English	A certificate course is planning in speaking, writing and presentation skills in first year in department level in 2018-10 onwards.

Jul

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT

ACTION TAKEN REPORT

Department	Suggestions	Action Taken
Psychology	Tutorial record to be maintained	Tutorial record having particulars namely request from the student, the concept and the concerned teacher will be prepared from forthcoming academic year 2018-2019.
	2. Books and journals for the department to be purchased	The library is updated every year with new books and journal for each department. In addition, a list of books and journals relevant to B.Sc Psychology will be prepared and submitted to library for purchase.

EXTERNAL ACADEMIC AUDIT Following recommendations were made by the external experts:

epartment/office	Suggestions	Action Taken
ератенсия	Course schedules to be followed as per the prescribed syllabus	Instruction had given to the faculty and instructed to submit the lesson plan based on syllabus
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Departmentorrice	Course schedules to be followed as per the prescribed syllabus	Instruction had given to the faculty and instructed to submit the lesson plan based on syllabus	
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	Ensure that BSW / MSW programme/ Course Outcome to be displayed on the web site	Planning to get a sub domain for the department of social work to upload the programme outcome and the activities of the department.	
	At the UG level. More effective teaching learning methodology to be adopted	More practical oriented teaching has planned. The UG students will be given exposure through rural camps.	
	More skill development programme such as Communication Skills particularly in English	A certificate course is planning in speaking, writing and presentation skills in first year in department level in 2018-10 onwards.	



PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT

ACTION TAKEN REPORT

Department	Suggestions	Action Taken
	Tutorial record to be maintained	Tutorial record having particulars namely request from the student, the concept and the concerned teacher will be prepared from forthcoming academic year 2018-2019.
Psychology	2. Books and journals for the department to be purchased	The library is updated every year with new books and journal for each department. In addition, a list of books and journals relevant to B.Sc Psychology will be prepared and submitted to library for purchase.



DEPARTMENT OF ENGLISH

ACTION TAKEN REPORT ON THE EXTERNAL ACADEMIC AUDIT – 2071 – 2018

SNO	SUGGESTION	ACTION TAKEN REPORT
1.	Compulsory weekly library hour is Recommended	Library hours for UG/PG will be incorporated for B.A. and M.A. students

Mrs. Lakshmi Kumari Dept of English

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DEPARTMENT OF MATHEMATICS

ACTION PLAN BASED ON THE SUGGETIONS GIVEN BY EXTERNAL ACADEMIC AUDIT HELD ON 27.03.2018

The following suggestions given by the external expert during the academic audit held on 27.03.2018 were noted down by the department and discussion were held based on the suggestions pointed out and the following action plan is initiated and will be followed from the next academic year 2018-2019

ggestions	Action Taken
 The syllabus must be completed well in advance to enable the students to have sufficient time to prepare for University Exams. Some teachers have to prepare themselves before taking classes Interactions between students and teachers must be encouraged 	We tried our level best to complete but due to the short even semester we are unable. We will ensure that the syllabus will be completed well before from next year 2018-19 We have noted down and necessary measures will be taken from next year. We normally actively coordinate with the students. But as there is a request we will further improve
advance and should be within the	We usually plan the portions for CIA and other examinations. We will ensure that it will be better done from next year.

5. Slow learners and weak students may be identifies and special attention must be given to them

We have conducted special classes for all the students taking into consideration the difficulty level of the subjects after 1.30 p.m and we were also following mentoring system where each of the staff is assigned with some students to monitor. Any how we will ensure on further improvements.

6. Encourage the student to appear for competitive examinations and students should be provided with the information on career guidance and opportunities available to them in higher studies

We provide them with sufficient information regarding higher education and competitive examination. we also had a special discussion with the students and provided them question papers for competitive/higher education. We also motivated the students to join in TNPSC coaching and NPTEL programmes. Further initiative will be taken in this year

Date:06.04.2018

Signature of Head of the department

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of

210	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
S.NO	Criterio		
1	The department ensures effective curriculum delivery through a well planned and documented process	10	
	Number of certificate course offered	5	
2	by the department in the last three years		
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	
5	Number of value added courses	15	
	Criterion II Teaching - Lean	rning and Evaluation	
		10	
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	
7	Details of student – full time teacher ratio in the department	10	
8	Total number of differently abled students enrolled in last three years	10	
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	
10	Student – mentor ratio in the department	10	Heli
11	Number of full time teachers against sanctioned posts during last three	15	

		20	
	Number of full time teachers with	20	
12	Number of full time teachers	10	
12	Number of full time Ph.D during last three years Ph.D during last three years	10	
12	- avperience of fair		+
13	teachers in last three years	15	
14	c c .11 time leachers		
14			
	bodies or other bodies in last three		
	vears	20	1
	Number of full time teachers from	20	-
15	other states in last three years	15	
	Internal assessment procedure and	15	de la Se
16	details		+
	details	10	
17	Details of program outcomes, program		
	specific outcomes, and course		
	outcomes and its documentation and		
	display in website	20	
18	Details of result analysis and pass		4 199
	percentage of students Criterion III Research, Innovat	ions and Extension	on
	Criterion III Research, Innovac	Ions and Enter	
	N. I. Samuel projects	3	
19	Number of research projects		1
	undertaken by the teachers in the		1
	department	3	
20	Number of teachers recognized as	3	
	research guides in last three years	8	
21	Details of number of research papers	δ	
	per teacher in the journals notified in		
	UGC website in last three years		_
22	Number of books and chapters in	6	
	edited volumes/ books published and		
	papers in national / international		
	•		100
	conference proceedings	enti ita ji dag	
23	•	20	
23	conference proceedings	20	
23	conference proceedings Extension activity by the department	20	
75-524	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition	5 11 11 11 11	
75-524	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from	5 11 11 11 11	
75-524	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied	5 11 11 11 11	
24	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	
75-524	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in	5 11 11 11 11	
24	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number	5	
24	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number of students enrolled in the department	5	
24	conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years Number of students participating in extension activity against total number	5	

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	
29	Number of capability enhanced and development schemes introduced by the department	10	
30	Number of students receiving benefit from competitive exams in the department	10	
31	Number of students placed in the last three years	20	
32	Number of students pursuing higher education in last three years	20	
33	Number of students who received national / international recognition in eports and cultural in last three years	15	
34	Total number of alumni in the department and their vital contribution	4	
	Criterion VI- Governance, lead	ership and manager	ment
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	
riterio	n VII Innovations and Best Practices	30	
36	Description of any two best practices of the department	30	

The external experts are requested to record their comments based on the observation made:
The external experts are requested to
······································

Signatures: Name and Sign: 1.

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXERNAL ACADMIC AUDIT: An IQAC Initiative

TUESDAY, 27/03/2018

ACTION TAKEN REPORT

As an initiative to enhance quality of education, a daylong External Academic and Administrative Audit were conducted at Patrician College of Arts and Science on 27/03/2018. 23 Subject experts, of varied disciplines, Serving Principals, a librarian and a Professor of Physical Education, were invited from renowned city colleges to conduct the administrative and academic audit, inspect the records and hold In-Camera discussions with the students.

The audit commenced at 9:30am and extended till 5.30 pm. After thorough examination of records and documents in the department, discussion with the faculty and interaction with the students, a confidential report was submitted to the Principal by the external experts. Suggestions and recommendations were discussed with the Principal, based on the observations made during the audit session.

Action to be taken by the Management:

Based on the observations and recommendations made by the external experts, the following issues are represented to the Management for further consideration:

Issues pertaining to Individual Departments:

Department	Recommendations Made	Action Taken
English	Streaming the students according to languages competence must be tried	
Psychology	 Lab assistant should be appointed Lab instruments to be updated Books and journals for the department to be purchased 	
Tamil	Recommendation to start major in B.A Tamil	
Library	 All students of the college to be made member as the Library College identity card to be used as Library Card which is bar coded 	
Physical Education	 A separate marker should be appointed Separate room may be allocated for fixing the GYM and fitness equipments Multipurpose hall for indoors games training 	

Issues pertaining to all departments:

NO	Department	Recommendations Made	
	Issues applicable for all the departments	A separate Psychologist, counselor should be appointed. Department should take up extensions activity Printer should be provided in the Department Alumni network can be improved.	Action Taken

Recommendation made for administration:

O	Recommendations Made	Action Taken
	 Permission should be marked as P in the register & Marking LLP (Leave on loss of Pay) may be avoided. 	Instruction given to office administrator to mark only P for permission & leave in staff attendance register
	Steps should be taken to create NCC unit	Application for NCC unit is pending for nearly 2 years
	 Departmental extension activity for students should be strengthened 	Hods have been instructed regarding extension activities.
	 ERP & KRC (knowledge Resource Centre) should be initiated 	ERP & KRP work initiated
	FDP should be conducted for each department	FDP for all faculties is conducted on regular basis. Conduction FDP for individual department is not feasible.

6. Staff should be encouraged to go for orientation and refresher courses

Policy decision has been made as to permit faculty who join as fresher to attend orientation program and seniors in the department will be permitted to attend refresher courses.

7. Non autonomous affiliated college having posts such as Vice Principal and deans may create unhealthy trend in administration. It may be streamlined or avoided.

Dr. C.JOTHI VENKATESWARAN

Principal, Government Arts and Science College, Perumbakkam, Chennai-600 131.

27.03.2018

REPORT ON ACADEMIC AUDIT OF COLLEGE ADMINISTRATION

The Administrative activities of the Patrician College of Arts and Science College, Adyar, Chennai-600 020 has been audited on 27.03.2018 by myself and reported the following:

1. Admissions

- Application format and Prospectus are self explanatory and informative.
- Students are admitted according to the university guidelines.
- Minority and Reservation norms followed strictly
- Enrolment of girl students is appreciated
- Fees collected as per university norms
- Waiving of fee for downtrodden students is well appreciated
- Good number of SC/ST students enrolment

2. General Administration

- The DCEs and RJDCEs communications are responded in time.
- The regular activities of the college are properly circulated among the staff and students by the Principal through periodical circular.
- Facilities open up to a world of new skills, abilities and knowledge
- Many events were organised for students to orient about the culture and life

3. Examination

- The work of the Examination wing is excellent
- The workload should be reduced at least two hours from the existing allotment for honouring the restless work of the examination team.
- Centralized Model Examination system is appreciated.

4. Maintenance of Attendance

- Name of the holiday should be mentioned.
- Separate Late Register should be maintained
- Permission should be marked as "P" in the Register.
- Marking of LLP (Leave on Loss of Pay) may be avoided.

5. Student Affair

- Basic amenities for Boys and Girls are good.
- Student Insurance scheme is implemented.
- Sizable students are benefited / claimed by the Insurance scheme.
- The students are made aware of the purpose of their study by having career fairs.
- Extra-curricular activities such as cultural, sports, competitions etc., conducted periodically.
- Continuous feedback at every semester will enable the learning process.
- Documentation of student activities should be maintained properly.

6. Dean (Academic)

- The system of implementing semester wise lesson plan is highly appreciable.
- Systematic plan for revision and followed it strictly.
- The workload of each staff member is periodically assessed.
- Subject wise examination result is analysed
- Mentor system is followed.
- Documents maintained properly.
- Departmental activities for students should be strenghthened.

7. Role of Academic Council Member

 The role of Academic Council Member regarding academic activities to/from the University is appreciated.

8. IQAC

- Assessment of Teaching Learning methods periodically
- ICT enabled classes should be strengthened
- Usage of smart class room should be insisted.
- Documentation should be properly pooled in.

9. NSS

- Regular activities are conducted
- Annual camps are conducted
- Rally, Blood donation, Street play and Awareness programmes are conducted periodically.
- NSS unit should be increased.

10. NCC

The college authority should take steps to create NCC unit.

11. Maintenance of Campus

- Well maintained green and clean campus.
- Security systems are properly managed
- Student canteen is maintained hygienically.
- Student discipline in the campus is good.

12. General Information

- This non autonomous affiliated college having posts such as Vice Principal and Deans may create unhealthy trend in administration. It may be streamlined or avoided.
- ERP & KRC (Knowledge Resource Centre) should be initiated.

Dr. C.JOTHI VENKATESWARAN PRINCIPAL

Chennai-20 27.03.2018

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

partment of B. C. A

.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterion		
1	The department ensures effective	10	10
	curriculum delivery through a well		10
	planned and documented process		
2	Number of certificate course offered	5	0
	by the department in the last three		
	years		
3	Number of teachers participation in	5)
	various bodies of the University/		,
	Autonomous colleges/ other colleges(
	data about number of teachers		
	participated/ total number of teachers		
	in the department)	10	10
4	Number of students enrolled in the	10	10
	department(total number of students	The sales of the sales of the	1. 1. 1. 1.
	admitted/ total sanctioned strength)	15	0
5	Number of value added courses	13	0
	introduced by the department	in and Evaluation	1
	Criterion II Teaching - Lea	arning and Evaluation	
	Number of students from other states	10	
6	Number of students from other states		•
•	1 1 1 1 -4 2	The second secon	
	and countries during last 3 years(
	and countries during last 3 years(
	and countries during last 3 years(number of students from other state and country / total number of students		
	and countries during last 3 years(number of students from other state and country / total number of students admitted)		9
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher	10	8
17:80	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department	10	
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled		8
17:80	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled	10	0
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for	10	
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e	10	0
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e	10	0
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e	10	0
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of	10	0 10
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of	10	0
7	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the	10	0 10
7 8 9	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the	10 10 10	0 10
7 8 9	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the department	10 10 10	0 10
7 8 9	and countries during last 3 years(number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the	10 10 10	0 10

			12		to
	27	Criterion V Student Su Number of students benefited by	pport and Prog	ression	1
		Criterion V Student C			
		department in last three years	10		10
	26	Number of MOU signed by the			
		extension activity against total number of students enrolled in the departmen	r		∞
	25	Number of students participating in extension activity against total	20		20
	25	Number of students portions:			
		government / recognized bodied		100	
		received for extension activities from			0
	24	Number of awards and recognition	5		0
	24	in the neighbourhood community			0
	23	Extension activity by the department	20		-
		conference proceedings			
		papers in national / international	Land Internal		
		edited volumes/ books published and		16	,
	22	Number of books and chapters in	6	1.	
		UGC website in last three years			
	21	per teacher in the journals notified in	8	1	
	21	research guides in last three years Details of number of research papers	0		
	20	Number of teachers recognized as	3	0	
	20	department			
		undertaken by the teachers in the			
	19	Number of research projects	3	0	
		C. Action III Research, innov			
		Criterion III Research, Innov	ations and Extens	ion	
	10	Details of result analysis and pass percentage of students	20	13	
	18	display in website	20	15	
		outcomes and its documentation and			
		specific outcomes, and course			
	17	Details of program outcomes, program	10	10	
		details		10	
	16	Internal assessment procedure and	15	15	
	13	Number of full time teachers from other states in last three years	20		
	15	years Number of full time teachers from	20	0	
		bodies or other bodies in last three			
- 1		national, international level from Govt			
		received awards, recognitions at state,			
	14	Number of full time teachers who	15	0	
	13	teachers in last three years		-	
	13	Teaching experience of full time	10	9	
	12	Number of full time teachers with Ph.D during last three years			
_		N. 1 CC. II dime topohore with	20	3	

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	1
29	Number of capability enhanced and development schemes introduced by the department	10	7
30	Number of students receiving benefit from competitive exams in the department	10	3
31	Number of students placed in the last three years	20	5
32	Number of students pursuing higher education in last three years	20	2
33	Number of students who received national / international recognition in sports and cultural in last three years	15	1
34	Total number of alumni in the department and their vital contribution in last three years	4	4
	Criterion VI- Governance, lead	ership and manag	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	8
Criterion	VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	30

The external experts are requested to record their comments based on the observation made:

lesson Plance hourly Plan for each	- 1.
teaching aid like PIT is apprecial	Subject uning new
Salation Ship is Good Rened	student - Staff
by department forestly is a good	Clares Organised
It is suggested to the	dishertive.
Courses & to organise	Workshops of
tonfolences in near Lidas	745 de 175 1
faculty Members tome no to-ordination.	in afficial functioning.
X = 13 10	2. DON ZACKARIAN
Dr. (Mrs.) S. MARY VENNILA	The last
ASSOCIATE PROFESSOR DEPARTMENT OF COMPUTER SCIENCE	Globel Labor
PRESIDENCY COLLEGE CHENNAI - 600 005.	Dr.N.ZACKARIAH, MCA., M.Phil., Ph.D.,
300 003	Assistant Professor Department of Computer Science
	Descidency College (Autonomos)
SA NO.	Chepauk, Chennai - 600 005.

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT - 27.03.2018

Confidential Report of Interaction with Students

Department: BCA.
Students are very active and Interactive.
Their sequest is not to collect money (Rs. 4)
for vehicle parking Water facility to be inproved.
Inproved.
Make Subjects to be taken with
good rolf problem Sching. Accounts Subjects
teacher have to take catea are in
libroducing their Subject with Simple
introductory class about it.
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Joshans to Complete It makes to them
To difficult to understand the topic.
The stript
Canteen facility - space to be extended.
Promote them to participate in
21 11 15 Competitive
Intercollegiali Competitions and Competitive
Laams - Reguestry attendance & tem.

Vame & Signature of External Expert RY VENNILA

ASSOCIATE PROFESSOR

ASSOCIATE PROFESSOR

PRESIDENCY COLLEGE

CHENNAI - 600 005.

Dr.N.ZACKARIAH, MCA., M.Phil., Ph.D.,
Assistant Professor
Department of Computer Science
Presidency College (Autonomous)
Chepauk, Chennai - 600 005.

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of B. Sc. (Computer Science)

	,		
S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	ACTUAL SCORE
1	The department ensures offertion	10	
	culticulum delivery through a well	10	to
	plained and documented process		
2	Number of certificate course offered	5	
	by the department in the last three	,	0
	vears		
3	Number of teachers participation in	5	
-	various bodies of the University/	,	2
	Autonomous colleges/ other colleges(
	data about number of teachers	10 m 10 m 10	
	participated/ total number of teachers		
	in the department)		
4	Number of students enrolled in the	10	1.5
4	department(total number of students	10	10
	admitted/ total sanctioned strength)		
	Number of value added courses	15	
5		15	0
	introduced by the department	· . ! Trustration	
	Criterion II Teaching - Lea	rning and Evaluation	
	Type 1 6 1 to from other states	10	
6	Number of students from other states	10	0
	and countries during last 3 years(- 4	
/	number of students from other state		
/	and country / total number of students		
	admitted)		
7	Details of student – full time teacher	10	8
	ratio in the department		
8	Total number of differently abled	10	0
	students enrolled in last three years		
9	Number of teachers using ICT for	10	10
	effective teaching with LMS, e	A	
	learning resources(number of		
	teachers using ICT / total number of		
	teachers in the dept)	1 44.17 1 196.1 196.	the state of
10	Student – mentor ratio in the	10	lo
10		10	10
	department	15	
11	Number of full time teachers against	13	15
1	sanctioned posts during last three		
	years		

		Number of full time teachers with	20	0
	12	Ph.D during last three years		
		Teaching experience of full time	10	9
	13	teachers in last three years		,
		Number of full time teachers who	15	0
	14	received awards, recognitions at state,		
		national, international level from Govt		
		bodies or other bodies in last three		
encine menos	15	Number of full time teachers from	20	0
	15	other states in last three years		
-	16		15	15
	16	Internal assessment procedure and	,,,	10
	17	details	10	
	17	Details of program outcomes, program	,,,	10
		specific outcomes, and course outcomes and its documentation and	- 1	
		display in website	The Physical R	
	18	Details of result analysis and pass	20	13
	10	percentage of students	7	13
		Criterion III Research, Innova	ations and Extension	n
		Citterion III Resources, time		
	19	Number of research projects	3	0
		undertaken by the teachers in the		0
		department		
	20	Number of teachers recognized as	3	0
		research guides in last three years	green British and the	0
9-1	21	Details of number of research papers	8	1
		per teacher in the journals notified in		1
		UGC website in last three years		
1 - '	22	Number of books and chapters in	6	/1
		edited volumes/ books published and		14
		papers in national / international		
_		conference proceedings		100
	23	Extension activity by the department	20	10
_		in the neighbourhood community	7 7	19
	24	Number of awards and recognition	5	-
		received for extension activities from	3	10
Miles of the Control		government / recognized bodied	Part of the second	
-		during last three years		
	25	Number of students participation		
		CALCISION ACTIVITY against total	20	20
		of students enrolled in the department		000
	26	Number of MOU signed by the		
		department in least of	10	8
		department in last three years	No.	
	27	Criterion V Student Supply Number of students benefited by	Dort and Progressi	on
4 6 3 6 7 7		- tunioci di students benefitati	The Togressi	UII

	government scholarships(year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution(year wise details in last three years)	12	2
29	Number of capability enhanced and development schemes introduced by the department	10	4
30	Number of students receiving benefit from competitive exams in the department	10	4
31	Number of students placed in the last three years	20	4
32	Number of students pursuing higher education in last three years	20	4
33	Number of students who received national / international recognition in sports and cultural in last three years	15	1
34	Total number of alumni in the department and their vital contribution in last three years	4	4
	Criterion VI- Governance, leade	rship and mana	gement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	5
Criterio	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	30

The external experts are requested to record their comments based on the observation made:

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Record Maintanne is approciately Enter departmental Competitions	as well as list depetos to
is a good packing.	9
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Current Thield of Study - In	Shoden 1- Perspeehne
Neuxletter Cormation within	
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Signatures: Name and Sign: 1.	2. DON ZACKARTAH
0.0	De N. ZACKARIAN
MANUAL STATE OF THE STATE OF TH	De octobre / 100
MIST (MIST) S. MARY VENNILA 24 3 29 0 CIATE PROFESSOR	STATE OF THE PART
DEPARTMENT OF COMPUTER SCIENCE	Dr. N.ZACKARIAH, MCA., M.Pfill., PM.D., Assistant Professor
PRESIDENCY COLLEGE CHENNAI - 600 005.	- Computer Science
3.12.14174 - 000 005,	Presidency College (Autonomous) Cheneuk, Chennai - 600 005.
	Changill Citillia

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of B. Com (Crement) of MF & M. com

	7	- I I COM	
S.NO	CRITERIA WI	EIGHTAGE(428)	ACTIAL OCCUP
-		510111AGE(428)	ACTUAL SCORE
1	curriculum delivery through a well	10	8
2	by the department in the last three	5	2
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers in the department)	5	3
4	Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	10
5	Number of value added courses introduced by the department	15	lo
	Criterion II Teaching - Lear	ning and Evaluatio	n
6	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students admitted)	10	6
7	Details of student – full time teacher ratio in the department	10	7
8	Total number of differently abled students enrolled in last three years	10	3
9	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	6
10	Student – mentor ratio in the department	10	4
11	Number of full time teachers against sanctioned posts during last three	15	15
	years		

	and the standard with	20	12
2	Number of full time teachers with		
-	mi D 1 mino 1901 IIII CC 70th	10	8
13	Teaching experience of full time		
	in a least in 1981 IIII Co feet	15	N. V.
14	Number of full time teachers who		NIC
	received awards, recognitions at state,		
	national international level from Co.		
	bodies or other bodies in last three	THE WAR THE THE	
	years have from	20	10
15	Number of full time teachers from	the state of the state of	
	other states in last three years	15	15
16	Internal assessment procedure and		
	details	10	./
17	Details of program outcomes, program	10	5
	specific outcomes, and course		
	outcomes and its documentation and		
	display in website	20	10
18	Details of result analysis and pass		
	percentage of students Criterion III Research, Innova	ations and Extensio	n
	Criterion III Research, Innove		
19	Number of research projects	3	NIC
19	undertaken by the teachers in the		1 "
	department		
20	Number of teachers recognized as	3)
	research guides in last three years	The same of the same	-
21	Details of number of research papers	8	
	per teacher in the journals notified in		1 2
	UGC website in last three years		
22	Number of books and chapters in	6	
	edited volumes/ books published and		4
	papers in national / international		1
	conference proceedings		
23	Extension activity by the department	20	14
	in the neighbourhood community		15
24	Number of awards and recognition	5	
	received for extension activities from	3	
	government / recognized bodied		N
	during lest three years		
25	during last three years		
20	Number of students participating in	20	1
	extension activity against total number		10
26	of students enrolled in the department		
20	Number of MOU signed by the		-
	department in last three years	10	3
	Jean's		
27	Criterion V Student Sup Number of students benefited by		

. ()

	government scholarships(year wise details in last three years)		8
28	scholarships, freeships provided by the institution(year wise details in last three years)	12	8
29	Number of capability enhanced and development schemes introduced by the department	10	6
30	Number of students receiving benefit from competitive exams in the department	10	8
31	Number of students placed in the last three years	20	12
32	Number of students persuating higher education in last three years	20	10
33	Number of students who received national / international recognition in sports and cultural in last three years	15	10
34	Total number of alumni in the department and their vital contribution in last three years	4	3
	Criterion VI- Governance, lead	ership and manag	ement
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5)
	n VII Innovations and Best Practices	and the second	
36	Description of any two best practices of the department	30	20

The external experts are requested to record their comments based on the observation made:
The department ensures effective curiculum delivery Through a plane
neuted process. Evaluty I tearly learn process is appreciative. Students cand and aystematica allotoment of Students will ensure effective
Cand and systematic allotment of Students will ensure effective
Wit: A account by thought come with should be assound the
achille ment can be displayed in the websit. Management can be
ment will research projects. MOUS should be worsend and should be
Etandardisid format. Departmente should take up entension actually
alets. More family can objoin M. Phil Grandwhy. One Ruffer Staff
reded for the department Stall II and II
reded for the department Staff Should be encouraged to go
matures: Name and Sign: 1. 2. south 2/3/12
Reguirhai De Constructions.
. R. San'this R. Savithis songhindain.
28/2/16

for arientalini and represent course. Runted

Should be provided for each department. More of should be available in the Department library. I should be conducted for each department. More on the train noons are rected.

Peer coarbiry, peer councily, train the train programs, Alumini support is appreciated. Cash programs, Alumini support is appreciated. Cash can be given for staff finish phil), stoppes publy can be effect to the student on the farming ally course can be offered to the student of pass fellow. I have to an alarming devices in pass fellow there is an alarming devices in pass fellow. There is an alarming devices in pass fellow.

And recessary stops should be taken to country and recessary stops should be signed with Institute of cash and persent Accounts.

Pass persentage India, Modres Management Accounts.

Dr M's JOHN XAVII.

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT – 27.03.2018

Confidential Report of Interaction with Students
Department: of B. Com (General) #1 F & M. Com
Students appreciated The quality of teaching
e by the facility
I They were lates fiel with good eights trusture fauler
Rest rooms for good should be hygenic and good lambal
a like should be mouved.
Strick steps Should be taken to curk mosquite
menanti
Canteen can be relocated in another place. I year orientatum and locialising is food.
a la r allientes are for
to certain students to were Their internal mark
to Certain
ame & Signature of External Expert
ame & Signature of External Expert De R Sairthir Dr MS JOHN XAVIER PORMY 100
TOLON X HAVIER

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of BUSINESS ADMINISTRATION

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	110101111111111111111111111111111111111
1	The department ensures effective	10	
	curriculum delivery through a well		&
	planned and documented process		<u> </u>
2	Number of certificate course offered	5	0
	by the department in the last three		3
	years		
3	Number of teachers participation in	5	3
	various bodies of the University/		2
	Autonomous colleges/ other colleges(
	data about number of teachers		
	participated/ total number of teachers		
	in the department)	10	
4	Number of students enrolled in the	10	10
	department(total number of students		
	admitted/ total sanctioned strength)	15	8
5	Number of value added courses	13	8
	introduced by the department	ming and Fyaluation	
	Criterion II Teaching - Lea	rning and Evaluation	
	C. A. a. states	10	
6	Number of students from other states	10	5
	and countries during last 3 years(
	number of students from other state		
	and country / total number of students		
	admitted)	10	₽
7	Details of student – full time teacher	10	0
,	ratio in the department	10	_
8	Testal number of differently abled	10	5
0	to dente enrolled in last unice years	10	
0	at the of teachers using ICI IOI	10	5
9	Gootive teaching Will Livis,		
	t a magaircest fillilloci of		
	teachers using ICT / total number of		
	teachers using 10 17 total teachers in the dept)		Λ
	Student – mentor ratio in the	10	8
	Student - mentor ratio in the	all sales	
10	1turant		
10	denartment	15	12
10	department	15	12
	Number of full time teachers against sanctioned posts during last three years	15	12

_			
12	Number of full time teachers with Ph.D during last the		
	Ph.D during last three years	20	
13	Teaching experi	20	•
	teachers in 1	10	0
4	Number of 6-11 -	10	10
	received awards	16	(0
	national, international internations at state.	15	
	bodies or other by		10
	odies in last three		
5	Number of 6 H		
	Number of full time teachers from other states in least d	20	
6		20	0
O	assessment procedure and		
-		15	12
7	Details of program outcomes, program		
		10	^
	outcomes and its documentation and		8
	display in website		
8	Details of result analysis and pass	26	
	percentage of students	20	16
	Criterion III December		
	Criterion III Research, Innova	ations and Extension	n
9	Number of research projects	3	
	undertaken by the teachers in the	3	0
	department		
0	Number of teachers recognized as	3	
	research guides in last three years	3	0
1	Details of number of research papers	8	
1	per teacher in the journals notified in	0	4
			,
	UGC website in last three years	6	
2	Number of books and chapters in	O	4
	edited volumes/ books published and		
	papers in national / international		
	conference proceedings	20	
3	Extension activity by the department	20	12
	in the neighbourhood community		
4	Number of awards and recognition	5	4
•	received for extension activities from		1
	government / recognized bodied		
	during last three years		
	during last till co yours	20	16
5	Number of students participating in		10
	extension activity against total number		
	of students enrolled in the department	10	1
6	Number of MOU signed by the	10	6
-	department in last three years		

	Criterion V Student Su		
7	Number of students benefited by	nd Progression	
	details in last the	12	10
28	scholarships from the	12	
	three wase details in last		10
29	development schemes introduced by	10	6
30	Number of students	10	~
	department	10	6
31	Number of students placed in the last three years	20	14
32	Number of students pursuing higher education in last three years	20	4
33	Number of students who received national / international recognition in sports and cultural in last three years	15	8
34	Total number of alumni in the department and their vital contribution in last three years	4	2
	Criterion VI- Governance, leaders	hip and manage	ement
35	Number of teachers who attended	5	0
	professional development program, orientation program, refresher course		
	etc in last three years rion VII Innovations and Best Practices		
riter 36	Description of any two best practices of the department	30	20

The external experts are requested to record their comments based on the observation made:

One faculty member may be a promped

to the lastises. The faculty members are

nowared to when onestion and

fresher may among conducted by warrang.

H. O. D. May Jagripha The phil. programe of

matures: Name and Sign: 1.

AM. B. DEVAMOINDAON AM. Profess, DDE, UNW. OF MODREY.

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT – 27.03.2018

Confidential Report of Interaction with Students

Confidential Report of Interaction with Students
epartment: BBA
1. students are highly satisfied with the
reaching methodology.
2 students are able to follow the lecture
delivered by the # Profesors.
3. Students have high regards for the Depart
teachers and the college.
H. Students opined that those is a good consister
in the curricular of the Department.
5. They also highlighted that the Deposture
take necessary measures to give them
practical exposuses.
o As far as students project is concerned, an
in-depth lanousledge in research is
reauired.
ne & Signature of External Expert
M. VANISHREE L.

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of BUSINESS ADMINISTRATION

CAIC			
S.NO	CRITERIA	WEIGHTAGE	
	Criterion	WEIGHTAGE(428)	ACTUAL SCORE
1	The department ensures effective		
	curriculum delivery through a well	10	
	plained and documented process		9
2	Number of certificate course offered		
	by the department in the last three	5	
	vears		4
3	Number of teachers participation in		,
	various bodies of the University/	5	
	Autonomous colleges/ other colleges(5
	data about number of teachers		
	participated/ total number of teachers		
	participated/ total number of teachers		
4	in the department)		
4	Number of students enrolled in the	10	9
	department(total number of students		7
	admitted/ total sanctioned strength)		
5	Number of value added courses	15	12
	introduced by the department		
	Criterion II Teaching – Lea	rning and Evaluatio	n
6	Number of students from other states	10	
	and countries during last 3 years(8
	and countries during last 3 years(8
	number of students from other state	4	8
	number of students from other state and country / total number of students		8
	number of students from other state and country / total number of students admitted)	10	8
7	number of students from other state and country / total number of students admitted) Details of student – full time teacher	10	8
7	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department		
7	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled	10	10
	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled		
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years		10
	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept)	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the	10	10
9	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the department	10	10
8	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the department Number of full time teachers against	10	10
9	number of students from other state and country / total number of students admitted) Details of student – full time teacher ratio in the department Total number of differently abled students enrolled in last three years Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of teachers in the dept) Student – mentor ratio in the department	10	10

2	Number of full 6.		
	Number of full time teachers with Ph.D during last three years Teaching experience of feet		
3	Leaching aven	20	
	leachers : . of full d	20	
14	Nilmber of C	10	17
14	received awards, recognitions at state,	10	
	received awards, recognitions who		10
	national, international level from Govt	15	10
	bodies or other bodies in last three		
	Was all last three		12
15	Number of full time		12
	other states in last the	20	
16	other states in last three years	20	
10	mortal assessment procedure and		NA
	delatie	15	
17	Details of program outcomes, program	_	15
	Specific Outcomes and assure	10	
	outcomes and its documentation and		10
	display in website		
18	Details of result analysis and pass	20	
	percentage of students	20	18
	Criterion III Research, Innovat	ione as 1 n	10
	Research, Innovat	ions and Extensio	n
19	Number of research projects	2	
.,	undertaken by the teachers in the	3	3
	department		
20	Number of teachers recognized as	3	
20	_	3	NA
21	research guides in last three years	0	10.1
21	Details of number of research papers	8	7
	per teacher in the journals notified in		
22	UGC website in last three years	-	
22	Number of books and chapters in	6	^
	edited volumes/ books published and		6
	papers in national / international		
22	conference proceedings	20	
23	Extension activity by the department	20	15
24	in the neighbourhood community		
24	Number of awards and recoginition	5	
	received for extension activities from		3
	government / recognized bodied		
26	during last three years		
25	Number of students participating in	20	15
	extension activity against total number		
26	of students enrolled in the department		
26	Number of MOUL signed by the	10	8
	Number of MOU signed by the department in last three years		
	Partitolic in last inree years	the state of the s	

Criterion v Student	Support and Progression	
Number of students benefited by government scholarships (year widetails in last three years)	vise	12
Number of students benefited by scholarships, freeships provided the institution (year wise details in	n last	12
Number of capability enhanced a development schemes introduced the department	and 10 1 by	8
Number of students receiving	g 10 n the	8
1 of students placed in the	last 20	12
31 Janta pursuing hig	her 20	18
education and education who receive	ed 13	12
sports and curtos of alumni in the	ution	3
department and in last three years	loadership and manage	ement
department and their vital ending in last three years Criterion VI- Governance Number of teachers who attended to the state of teachers where the state of teachers who attended to the state of teachers where the state of	ed	3
professional development refresher cou	m, urse	
orientation program, very etc in last three years erion VII Innovations and Best Practic Description of any two best practic	ces	25

The external experts are requested to record their comments based on the observation made:

18 contends to Enternational Inational Spanished Contends to the Students. (3) TO

18 contends to Pravide good exposure to the students. (3) TO

18 contends to Pravide good exposure to the students. (3) TO

18 contends to Pravide good exposure to the students. (3) TO

18 contends to Pravide good exposure to the subject Casestudy

28 contends to Pravide good exposure to the subject Casestudy

29 contends to Pravide and Property to the subject Casestudy

20 contends to Pravide good exposure to the subject Casestudy

20 contends to Pravide and Steps to be taken to include the property to the subject to the subject

L.VANISHREE

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT - 27.03.2018

Confidential Report of Interaction with Students

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PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio		ACTUAL SCORE
1	The department ensures effective	10	8
	curriculum delivery through a well	· ·	ē
	planned and documented process		
2	Number of certificate course offered	5	5
	by the department in the last three		0
	years		
3	Number of teachers participation in	5	0
	various bodies of the University/		
	Autonomous colleges/ other colleges(
	data about number of teachers		
	participated/ total number of teachers		
	in the department)	10	2
4	Number of students enrolled in the	10	8
	department(total number of students		
	admitted/ total sanctioned strength) Number of value added courses	15	0
5			O
	introduced by the department Criterion II Teaching - Lean	rning and Evaluation	
	Criterion II Teaching - Lear	ining and 2 to the	
	Number of students from other states	10	6
6	and countries during last 3 years(
	number of students from other state		
	and country / total number of students		
	and country / total humber of statement admitted)		
_	Details of student – full time teacher	10	io
7	Details of student - fun time teasies		
	ratio in the department	10	10
8	Total number of differently abled		
0	students enrolled in last three years	10	9
9	Number of teachers using ICT for		/
	effective teaching with LMS, e		
	1 TOCOLITCES! HUHIOCI OI		
	teachers using ICI / total number of		
10	teachers in the depty	10	8
10	Student – mentor ratio in the		8
	department	15	11-
11	Number of full time teachers against	10	15
	sanctioned posts during last three		
	years		

John

-			1
12	Number of full time teachers with		
12	I II.D during last the	20	4
13	reaching experience of City		6
	teachers in fact there	10	10
14	Number of full time to 1		10
	leccived awards recognition	15	^
	national, international level from o	17-11	0
	bodies or other bodies in last three		
	vears		
15	Number of full time teachers from	20	
	other states in last three years	20	0
16	Internal assessment procedure and	15	
	details	15	15
17	Details of program outcomes, program	10	
-	specific outcomes, and course	10	10
	outcomes and its documentation and		American Control of the
	display in website		1 50
18	Details of result analysis and pass	20	
10	percentage of students	20	20
	Criterion III Research, Innov	ations and Extension	
	and the same of th	and Latension	
19	Number of research projects	3	
17	undertaken by the teachers in the		0
	department		- 1,11
20	Number of teachers recognized as	3	0
20	research guides in last three years		
- 21	Details of number of research papers	8	6
21	per teacher in the journals notified in		
	per teacher in the journals nothed in		
	UGC website in last three years	6	0
22	Number of books and chapters in		
	edited volumes/ books published and		
	papers in national / international		
	conference proceedings	20	0
23	Extension activity by the department	20	Town to hill by the standing to the
23	1 1 1 COMMINIUM	5	ð.
24	f arroade and recognition	J	U
24	· I for ovtension activities		
	government / recognized bodied		
			0
	during last three years	20	
25	Number of students participating in		- 1734
	Number of students participants extension activity against total number		0
Maria	of students enrolled in the department	10	0
26			
20	Number of Moderathree years	1 Progression	
	department in last three years Criterion V Student Supp	ort and Progression	12
		12	
27	Number of students benefited by		
	Tiuliou t		

	government scholarships(year wise		
	details in last three was		
28	Number of students benefit to	12	
	scholarships, freeships provided by	12	12
	the institution(year wise details in last		
	Number of carehility		
29	Number of capability enhanced and	10	10
	development schemes introduced by		10
	the department		
30	Number of students receiving	10	
	benefit from competitive exams in the		0
	Number of students placed in a		
31	Number of students placed in the last three years	20	15
	Number of students now		
32	Number of students persuaing higher education in last three years	20	10
	Number of students who received		
33	national / international recognition in	15	50
	sports and cultural in last three years		, ,
	Total number of alumni in the		
34		4	2
	department and their vital contribution		
	in last three years		
	Criterion VI- Governance, leader	rship and manag	ement
35		5	0
	Number of teachers who attended		
	professional development program,		
	orientation program, refresher course		
	etc in last three years		
Criterio	VII Innovations and Best Practices		
36	Description of any two best practices	30	25
30	of the department		
	0		

The external experts are requested to record their comments based on the observation made:

Nept records are maintained we	U. Media Infractucture
is good.	
Recommended-Photography trips More/Gracest lecture Faculty Enrichment	Prategies Paper Presentation + Put
ignatures: Name and Sign: 1. G. Vasauth	2. S. Jaishree
27/3/19	Isaishue 18.
27/1	

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT – 27.03.2018 Confidential Report of Interaction with Students Department: Visual Communication

me & Signature of External Expert

I. Taishree

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of B. Coro - Corporate Secretonyship

1	CDIT	v	
3.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterior	ı I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	8
2	Number of certificate course offered by the department in the last three years	5	a
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(data about number of teachers participated/ total number of teachers	5	2
4	in the department) Number of students enrolled in the department(total number of students admitted/ total sanctioned strength)	10	w
5	Number of value added courses introduced by the department	15	w
	Criterion II Teaching - Le	arning and Evaluatio	n
	Number of students from other states	10	2
6	and countries during last 3 years(number of students from other state and country / total number of students admitted)		~
7	Details of student – full time teacher ratio in the department	10	5
3	Total number of differently abled	10	NIL
)	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of teachers using ICT / total number of	10	6
10	teachers in the dept) Student – mentor ratio in the	10	4
1	department Number of full time teachers agains	it 15	15
	Number of full time teachers agains sanctioned posts during last three years	15	

12	Number of full time teachers with	20	MIL
	Ph D during last three years	10	
13	Teaching experience of full time		8
	teachers in last three years	15	
14	Number of full time teachers who		lo
1000	received awards, recognitions at state,		
	national, international level from Govt		
	bodies or other bodies in last three		
15	Number of full time teachers from	20	NIL
13	other states in last three years		""(
16	Internal assessment procedure and	15	15
10	details	Marie Contract	15
17	Details of program outcomes, program	10	-
17	specific outcomes, and course		5
	outcomes and its documentation and		
	display in website	mily the steady to the second	
18	Details of result analysis and pass	20	10
10	togo of students		
	Criterion III Research, Innov	ations and Extens	ion
	Criterion III Research, inner		
19	Number of research projects	3	NIL
1)	undertaken by the teachers in the		"I'C
	department		
20	Number of teachers recognized as	3	A STATE A
20	research suides in lest three years		
21	research guides in last three years	8	
21	Details of number of research papers	No. 10 CONTRACTOR	NIL
	per teacher in the journals notified in		
22	UGC website in last three years	6	
22	Number of books and chapters in	0	2
	edited volumes/ books published and		
	papers in national / international		
	conference proceedings		
23	Extension activity by the department	20	15
	in the neighbourhood community	se de almas di un dan	
24	Number of awards and recognition	5	NIL
	received for extension activities from		
	government / recognized bodied		
	during last three years		
25	Number of students participating in	20	95.55
25		20	U
	extension activity against total number		
	of students enrolled in the department		
26	Number of MOU signed by the	10	3
4.1	department in last three years		
	Criterion V Student Suppo	ort and Drasses	on
27	Number of students benefited by		OII .
21	ramoer of students belieffled by	12	

	government scholarships(year wise details in last three years)		
28	sholarships, freeships	12	8
	three years)		8
29	the department	10	1
30	Number of students receiving benefit from competitive exams in the	10	0
	Number of students placed in the last		8
31	three years Number of students pursuing higher	20	и
32	education in last three years Number of students who received	20	8
33	national / international recognition in sports and cultural in last three years	15	8
34	Total number of alumni in the department and their vital contribution in last three years	4	3
	Criterion VI- Governance, leaders	ship and managen	nent
35	Number of teachers who attended	5	
	professional development program, orientation program, refresher course		
	etc in last three years	17 07 3 2 2	
Criterio 36	Description of any two best practices of the department	30	20

The external experts are requested to record their comments based on the observation made:

The department engines effective curiculum delivery how if a department process. Outsity I tearly large process is

I documented process. Outsity I tearly large process is

under effective mentering. A affect by case lagret counseller

the affective mentering. A defeate by case lagret with resemption the adjustment with resemptions

the affective mentering and chould be in a standard from the facult

should the increased and chould be in a standard from

them. M. Phil Cruideship my support traff is much facult

Signatures: Name and Sign: 1.

De Q. Savintry 2. Sauth

department Stoff should be encouraged to go for crientatur and repeter course. Neuter shape be to sintatur and repeter. More Last. be privided for each department. More books often be available in the department library. FDP ohr y he available in the department More smart he available in the department. he conducted for each department More smart Prer washing, per councelly, train the trans looms are needed propans, Alumini suffert is appreciated. Cash an publicate publicate publicate can be present for staff furthy cown can be offered pass percent on him Artha whye-a palm lely sally cown decrease on him Artha whye-a palm lely sally cown decrease the pass percent here is an alarming decrease and necessary steps should be taken to inipione Enstitute of less persuatore MOU's can be signed with Enstitute of less of 2 and Madres Mangement Aero ciallon Cor Ms JOHN XA DR R SAVITHM

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT - 27.03.2018

Confidential Report of Interaction with Stude

Confidential Report of Interaction with Students
ComporateSecretoryship. (B. com-es)
indust appreniated the quality of teaching in
de partirent.
The are natisficed with the good in fra structure
the department provided in the department
0 (1) 200
lest rooms of boys and girls - Lygiene was
· Wrong marking of attendance (late/assince) should be
of he evaluates
Conteen can be relocated so that the gatherings in
Canteen can be ardistract
Centeen will not affect tother programmer.
1. 1. metals to
wonducted to get higher marks than regulars.
Signature of External Expert
R SAVITHM R. Sauthur 22110
Or MS JOHN XAVIER Law !

Jala In

PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

_	criteria	WEIGHTAGE(428)	ACTUAL SCORE
NO	Criterio	n I	ACTUAL SCORE
1	The department ensures effective curriculum delivery through a well planned and documented process	10	7
2	Number of certificate course offered by the department in the last three	5	3.5
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges(5	3
	participated/ total number of teachers	10	2
4	Number of students enrolled in the department(total number of students itself total sanctioned strength)	10	8
_	Number of value added courses	15	10
	introduced by the department Criterion II Teaching - Lea	rning and Evaluation	
	Criterion if reaching		
	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students	10	
	admitted) Details of student – full time teacher	10	6.5
	ratio in the department	10	7.5
	Total number of differently abled students enrolled in last three years	10	7.5
	Number of teaching with LMS, e effective teaching with LMS, e		
	teachers using IC1 / teach	10	7
1	Student - mentor ratio	15	15
1	department Number of full time teachers against sanctioned posts during last three		

		20	8		
	Number of full time teachers with Number of full time teachers with Number of full time teachers with				
- 12	Number of full time teachers Ph.D during last three years Ph.D during last three years Ph.D during last three years	10	7.		
12	Ph.D during last three years Teaching experience of full time Teachers in last three years		7.5		
	m -hing Export	15			
13	Teaching experience of years teachers in last three years teachers in last three years Number of full time teachers who Number of full time teachers who and awards, recognitions at state,		9		
	Number of full time teachers was received awards, recognitions at state, received awards, recognitions of the standard international level from Govt		1		
14	Number of full recognitions at such				
	received awards, recognitions at start received awards, r				
		20	10		
	teachers Irolli		10		
15	Number of full time teachers other states in last three years other states in procedure and	15	10		
13	other states in last three and		12		
16	Internal assessment	10			
16	details	10	6		
	Details of program outcomes, program	T-19	U		
17	Details of program outcomes, and course specific outcomes, and course	100			
	display in website	20	10		
	Details of result analysis and pass		13		
18	Details of result and y	wans and Extension			
	Details of result analysis and percentage of students Criterion III Research, Innova	Holls and I			
	Criterion III Res	3			
	e erch projects	,	2		
19	Number of research projects				
	undertaken by the teachers		-		
	department	3	0		
20	Number of teachers recognized as				
		8	0		
21					
21	teacher in the 10UIIIais nounce				
	TICC Website in last unce jeune	6	0		
22	Number of books and chapters in	U	&		
22	1'4-1 lumes/ books Dublished and	10000000000000000000000000000000000000			
	papers in national / international				
	conference proceedings				
	Extension activity by the department	20	13.5		
23	in the neighbourhood community				
	in the neighbourhood community	5	0		
24	Number of awards and recognition		U		
	received for extension activities from				
	government / recognized bodied				
	during last three years	20			
25	Number of students participating in	20	10		
	extension activity against total number				
	of students enrolled in the department				
26		10	0		
20	department in last three years				
Criterion V Student Support and Progression					
- 25			9		
27	Number of students benefited by	12			

	mumant sahal		
/	government scholarships(year wise details in last three year		
	details in last three years)		
28			
10	scholarships, freeships provided by	12	
	THE TALL THE PROPERTY OF THE P		
	three years)		6.5
29	Number of capability enhanced and		
41	development belieffles introduce 1.	10	
	die debailinant		7
30	Number of students read :		. 1
30	benefit from competitive exams in the	10	
	department		5.5
31	Number of students placed in the last		
J1	unree years	20	
32	Number of students persuating high		10
32	education in last three years	20	
33	Number of students who received		11
55	national / international recognition in	15	A -
	sports and cultural in last three years		9.5
34	Total number of alumni in the		
	department and their vital contribution	4	3
	in last three years		
	Criterion VI- Governance, leader	shin and manage	mont
35		5	ment
	Number of teachers who attended		2.5
	professional development program,		
	orientation program, refresher course		
	etc in last three years		
Criterio	on VII Innovations and Best Practices		
36	Description of any two best practices	30	18.5
	of the department		
	of the department		

The external experts are requested to record their comments based on the observation made:

2. Name and Sign: 1.

PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT - 27.03.2018 Confidential Report of Interaction with Students Department: ... Konghuh: commettee thinks that more opportunities participation in conferences / works collèges Institution. members of the slaff should get a chance herd the 28 day orientation and 21 day re at the university. This is important of faulty development and to raise the bar for enest must consider sending the faculty sucarring of students according to their larguage Mtvi her mupalroy heray a weekly Lusa (on CHARAMANA JOHE). Name & Signature of External Expert K. Jayalandeni (R. JAYALAKSHMI)

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

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nartmer	CRITERIA Criter	WEIGHTAGE(428)	ACTUAL SCORE
	Criter	rion I	TOTORE SCORE
NO	The department ensures effective curriculum delivery through a well and documented process	10	10
1	lanned and	5	3
2	by the departure years years	5	
3	Autonomous colleges/ other colleges(Autonomous colleges/ other colleges(data about number of teachers		3
	Number of students enrolled in the	10	9
	admitted total	15	12
	Number of value added introduced by the department Criterion II Teaching - Lea	rning and Evaluation	2 / //
	Number of students from other states and countries during last 3 years(number of students from other state and country / total number of students	10	1
ı a	admitted)	10	10
	ratio in the department	10	
5	Number of teachers using ICT for effective teaching with LMS, e learning resources(number of eachers using ICT / total number of eachers	10	lo
+	teachers in the dept) Student – mentor ratio in the	10	8
	department Imber of full time teachers against ianctioned posts during last three	15	15

	Number of full time teachers with	20	3
12	Number of full time teachers	10	+
		10	8
13	The amperience of fun		-
	teachers in last three years	15	
14			
14	Number of full time teachers received awards, recognitions at state, received awards recognitions at state,		
	bodies or other bodies in last three		
	Mears	20	
1.5	Number of full time teachers from	20	_
15	d states in 1981 lillies your	15	
	Internal assessment procedure and	13	15
16	Internal assessment production details	10	
	details	10	
17	Details of program outcomes, program		8
	outcomes and its documentation and		
	display in website	20	12
18	Details of result analysis and pass		
	percentage of students	ations and Extens	ion
	percentage of students Criterion III Research, Innov	ations and Extend	
	Number of research projects	3	
19	Number of research projects		-
	undertaken by the teachers in the		
	department	3	
20	Number of teachers recognized as	,	_
	research guides in last three years	-	The Assessment
21	Details of number of research papers	8	6
	per teacher in the journals notified in		
	UGC website in last three years		
22	Number of books and chapters in	6	
22	edited volumes/ books published and		_
	papers in national / international		
	conference proceedings		
23	Extension activity by the department	20	10
	in the neighbourhood community		
24	Number of awards and recognition	5	
-	received for extension activities from		-
	government / recognized bodied		
	during last three years		
25	Number of students participating in	20	10
	extension activity against total number		/8
	of students enrolled in the department		
26	Number of MOU signed by the	10	-
	department in last three years	10	
	Cuitania VIO		
	Criterion V Student Supp Number of students benefited by	ort and Progress	ion

Number of students benefited by scholarships, freeships provided by the institution (year wise details in last three years) Number of capability enhanced and development schemes introduced by the department Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuading higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years etc in last three years	government by year wise		
Number of students benefited by scholarships, freeships provided by the institution (year wise details in last three years) Number of capability enhanced and development schemes introduced by the department Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	government scholarships(year wise details in last three years)		
scholarships, freeships provided by the institution (year wise details in last three years) Number of capability enhanced and development schemes introduced by the department Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years etc in last three years Paget Practices	Number of students benefited to		
Number of capability enhanced and development schemes introduced by the department Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years etc in last three years	holarships, freeships provided in		
Number of capability enhanced and development schemes introduced by the department Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	scholaritation (year wise details	12	
Number of capability enhanced and development schemes introduced by the department Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuading higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	the institution three years)		5
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Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuading higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	Number of earth schemes introduced and		
Number of students receiving benefit from competitive exams in the department Number of students placed in the last three years Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	development schemes introduced by	10	
Number of students placed in the last three years Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	the department		5
Number of students placed in the last three years Number of students persuasing higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	Number of students receiving	10	27
Number of students placed in the last three years Number of students persuasing higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	benefit from competitive exams in the	10	
Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	department		5
Number of students persuating higher education in last three years Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	Number of students placed in the last	20	
Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	three years	20	4
Number of students who received national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	Number of students persuating higher	20	
national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	education in last three years	20	
national / international recognition in sports and cultural in last three years Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	Number of students who received	15	-
Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	international recognition in		
Total number of alumni in the department and their vital contribution in last three years Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	and cultural in last three years		
Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years Professional development program, orientation program, refresher course etc in last three years	Total number of alumni in the	4	
Criterion VI- Governance, leadership and management Number of teachers who attended professional development program, orientation program, refresher course etc in last three years Professional development program, orientation program, refresher course etc in last three years	department and their vital contribution		_
Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	in last three years		
professional development program, orientation program, refresher course etc in last three years etc in last three years	Criterion VI- Governance, leaders	hip and manage	ment
professional development program, orientation program, refresher course etc in last three years etc in last three years	1	3	1
etc in last three years etc and Rest Practices	Number of teachers who attended		2
etc in last three years etc and Rest Practices	professional development program,		
etc in last time years	orientation program, refresher course		
VII Innovations and Dest Fraction 30	etc in last three years		
oll VII and hest practices	Description of any two best practices	30	15

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	vers good for students to be stouched
	encourage staff to attend encourage staff to
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1. 5 1 114	
J. R. MURTHY	
D. R. MURTHY RNWAY	
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Social Work

### PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

S.NO	CRITERIA ,	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio		
1	The department ensures effective	10	1
	curriculum delivery through a well		6
	planned and documented process		
2	Number of certificate course offered	5	5
	by the department in the last three		9
	years		
3	Number of teachers participation in	5	5
	various bodies of the University/		
	Autonomous colleges/ other colleges(		
	data about number of teachers		
	participated/ total number of teachers		
	in the department )  Number of students enrolled in the	10	10
4	Number of students enrolled in the		10
	department( total number of students admitted/ total sanctioned strength)		
	Number of value added courses	15	10
5	. 1 11 - Also donortment		
	Criterion II Teaching - Learn	ning and Evaluation	
	Criterion if reasoning		
- 1	Number of students from other states	10	8
6	and countries during last 3 years(		В
	har of students from other state		
	and country / total number of students		
SEE STATE OF	edmitted)	10	10
	Details of student – full time teacher	10	10
7	retio in the department	10	
	Total number of differently abled	10	
	1 at appolled in last unce your		
	Number of teachers using ICT for	10	Ь
	effective teaching with LMS, e		U
	learning resources( number of		
	learning resources ( number of		
	learning resources ( number of teachers using ICT / total number of		
	toochers III IIIc dope	10	8
	Student – mentor ratio in the		0
	denertment	15	15
-	c.c.11 time teachers against	•	12
	VIIIIII VA AVA-		
1	sanctioned posts during last three		

16	Internal assessment procedure and	15	15
	bodies or other bodies in last three years		
15	Number of full time teachers from	20	
	other states in last three years	15	15
16	details		
	Details of program outcomes, program	10	_
17	specific outcomes, and course		
	outcomes and its documentation and		
	display in website		14
	Details of result analysis and pass	20	15
18	percentage of students		
	percentage of students  Criterion III Research, Innovat	ions and Extension	n .
	Cittorion 22		
	Number of research projects	3	
19	undertaken by the teachers in the		
	donortmeni		
	Number of teachers recognized as	3	
20	research guides in last three years		
	Details of number of research papers	8	1 5
21	per teacher in the journals notified in		
	UGC website in last three years		
	OGC Website in last the year	6	_
22	Number of books and chapters in		
	edited volumes/ books published and		
	papers in national / international		
	conference proceedings	20	15
23	Extension activity by the department		
	the neighbourhood community	5	
24	to a favords and recognition	3	_
4	for extension activities from		
	government / recognized bodied		
	government / recognized		
	during last three years	20	20
25	Number of students participating in	and the sound	
	extension activity against total number		
_	of students enrolled in the department	10	
26	Number of MOU signed by the	10	0
Jan 1	1 lest three Vears		
	Criterion V Student Suppo	rt and Progress	ion
27	Number of students benefited by	12	10

	government scholarships( year wise  details in last three year)	MM = 12 = 12 = 12 = 12 = 12 = 12 = 12 =	
28	scholard of students benefit	12	
29	Number of Number of		_
	the dome introduced by	10	
30	Number of students receiving benefit from competitive even	10	_
31	Number of students placed in the least		_
32	Number of students new w	20	18
33	Number of students and	20	2
2.4	sports and cultural in last three	15	-
34	Total number of alumni in the department and their vital contribution in last three years	4	3
25	Criterion VI- Governance, leader	chin and	
35		Surp and managen	nent
	Number of teachers who attended professional development program, orientation program, refresher course		2
., .	etc in last three years	The district of	
riterio	n VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	20

1. Well stayed with diverse skells and publications
2 A. C. of Del Derous and extension activities
3. Good student enolment and fairly good 19 Percements.
ligristione:
Corre schedules to be funde as the legach = other FDP
3. Free July 10 be change Puriant contre outeones are
aiplayed on usblile.
Sylvanian Sign: 1. Sanda fort 2.
Losrie schedules to be flowed as prothe prescribed syllobus.  L. Faculty to be encouraged to compile sekarch = other FDP  3. Ensure that BSW/MSW Pragiam/contre outcomes are  displayed on websile  (SANDRA JOSEPH)  (MIRIAM SAMUEL  Officed, the syllabur, attendance  Control of the programmes  (MIRIAM SAMUEL  Officed, the syllabur, attendance  Control of the syllabur, attendance  Control of the syllabur, attendance
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### PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT – 27.03.2018

report of interaction with Students
Department: Social Work Suggestions
1. More skell development program ruch as communication
skills, particularly in eight.
2. Separate Associations for BSW & MSW to evance
better participation and expression of talents.
3. Skiet comphance with the Rural caup regulations
as per the syllabus (mardalory 5 days camp)
" At the BSN level non effective teaching-harming
methodologies other than the chall I talk method ( Ihil
and so conduct to breen to training, at
5 Beidge courses for tamel medium students (BSW)
Birerall students gave a printive judback about the
course and its impact on their dwelogment both
promal and professional.
T SWEET
Target & Signature of External Expert
Lande prof (SANDRA JOSETSA) 27/3/18
Lande port (SANDRA JOSEPH) 27/3/18 Sham (MIRIAM SAMUEL)
13/18

CNO	C.		
S.NO	CRITERIA		
		WEIGHTAGE(428)	
1	The department ensures effective curriculum delivery the	n I	ACTUAL SCORI
	curriculum delivery the	10	
	planned and development a well	10	7
2	Number of cortic		+
	Number of certificate course offered by the department in the	-	·
	in the last three	5	
3	Number C		NIL
	Number of teachers participation in various bodies of the H		
		5	
	official colleges other colleges		
	duta about hilmher of too al.		NIL
	participated/ total number of teachers		
	in the department)	12 13	
4	Number of students enrolled in the	10	
	department( total number of students	10	8
	admitted/ total sanctioned strength)	1 11-11	
5	Number of value added courses	15	1111
	introduced by the department		MIL
	Criterion II Teaching - Lear	ning and Evaluation	
			- 33
6	Number of students from other states	10	7
	and countries during last 3 years(		+
	number of students from other state		
	and country / total number of students	110000	
	admitted)	10	-
7	Details of student - full time teacher	10	7
	ratio in the department	10	-
8	Total number of differently abled	10	+
	students enrolled in last three years	10	11.00(11)
9	Number of teachers using IC1 for	10	7
	effective teaching with LMS, c		+
	, ' recources( number of	A 9 9	
	teachers using ICT / total number of		
	teachers in the dept)		7
10	Student – mentor ratio in the	10	7
10	Student - montor ran		_
	department department	15	5.
11	Number of full time teachers against		
	Number of full time teachers and sanctioned posts during last three		
	years		

	- Jah	20	
	Number of full time teachers with		5
12	Number of full time teachers Ph.D during last three years Ph.D during last three years	10	
	Ph.D during last three years  Teaching experience of full time		_ 3
13	Teaching experience of teachers in last three years	15	-
10	teachers in teachers who		
14	Number of full time teachers who		NI
•	received awards, received from Govt		
	received awards, recognitions at Govt national, international level from Govt		
	bodies of other cours	20	
	years years from	20	-
15	Number of full time teachers from		5
	1 1-100 10 1951 111100 /	15	-
16	Internal assessment procedure and		1 +
		10	
17	Details of program outcomes, program		5
	the outcomes and course		
	outcomes and its documentation and		
	display in website	20	
18	Details of result analysis and pass		14
	percentage of students  Criterion III Research, Inno	vations and Fytansi	on
	Criterion III Research, Inno	vations and Extensi	OII
	1 Consort projects	3	
19	Number of research projects		N
	undertaken by the Texchels III uic		
	undertaken by the teachers in the		1 "
20	department	3	
20	Number of teachers recognized as	3	+
	Number of teachers recognized as research guides in last three years		N
20	Number of teachers recognized as research guides in last three years  Details of number of research papers	3 8	N
	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in		N
21	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	N
	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in		N
21	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and	8	N
21	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international	8	N A
21	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	8	N A
21	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department	8	N Al
21 22 23	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community	6	N Al
21	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition	6	N Al
21 22 23	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from	6	N All
21 22 23	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied	6	N All
21 22 23 24	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years	6	N All
21 22 23	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participation	8 6 20 5	N All
21 22 23 24	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total	6	NI AII
21 22 23 24	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total number of students enrolled in the department	8 6 20 5	N All
21 22 23 24	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total number of students enrolled in the department  Number of MOLL signed by	8 6 20 5	N All
21 22 23 24	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total number of students enrolled in the department  Number of MOLL signed by	8 6 20 5	NIII
21 22 23 24	Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total number of students enrolled in the department	8 6 20 5 20	NI AII

	government col. 1		
	government scholarships( year wise details in last three ways		
	details in last three years)  Number of students by		
28	Number of students benefited by scholarships, freeships		
	scholarships, freeships provided by the institution( year wise decided by	12	
	WINC Detail :	12	1
	three years)		6
29			
	development schemes introduced by	10	
		10	
30	the department		4
50	Number of students receiving benefit from competition		/
	The cultive evame	10	
21	department department		4
31	Number of students placed in the last		•
	three years	20	
32	Number of students perguate		CURL NA
		20	14
33	Number of students who received		F4 NA
	national / international recognition in	15	
	sports and cultural in last three years		O total
34	Total number of the		
	Total number of alumni in the	4	
	department and their vital contribution		NA
	in last three years		
35	Criterion VI- Governance, leade	ership and manage	ement
33		5	
	Number of teachers who attended		3
	professional development program,		
	orientation program, refresher course		
	etc in last three years		
	n VII Innovations and Best Practices		
36	Description of any two best practices	30	12
	of the department		12

Overall Teacher's perpenance is appreciable.
Dresearch paper-pellulation
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2) Partoci patron in Matronal Turenaporal tures, and evenir aneds take up leseach projects and quide clups, and evenir aneds
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### EXTERNAL ACADEMIC AUDIT – 27.03.2018

Department:
Seminars, horrishops, Guest Lectures & conferences moned be conducted.
Fild which, to be conducted. Extra reading materials xount
Teading Clarity is earlied. Doubt to be clarified.
Discernition and Partiality to be avoided.
Justruinous/circulars do not reach the soudous.
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Lift jacolity equical.
Dies bole to be manifained.
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Dite Parking sees should be avoided.
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Teachers are asked to guide and mould the soldents.
High standards to be maintained.
Dangs consumed in toilet.
Teachers to proude individual attention
Speed of Teaching to be avoided.
Jender discerning for to be avoided.
Name & Signature of External Expert
farah manickary 27/3/18.
DR. SARAH MANUKARAJ
ACFOCIATE PROFESPOR
DEPT. OF PSYCHOLOGY PRESIDENCE COLLEGE
PRESIDENCY COLLEGE CHENNY - J.

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of Psychology

S.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	ACTUAL SCORE
1	The department ensures effective curriculum delivery through a well planned and documented process	10	09
2	Number of certificate course offered by the department in the last three years	5	-Nil-
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges( data about number of teachers participated/ total number of teachers in the department)	5	_ NIL -
4	Number of students enrolled in the department( total number of students admitted/ total sanctioned strength)	10	09
5	Number of value added courses	15	- Nil-
	Criterion II Teaching - Lean	rning and Evaluation	The second
6	Number of students from other states and countries during last 3 years( number of students from other state and country / total number of students	10	07
7	admitted)  Details of student – full time teacher	10	08
	ratio in the department	10	05
8	students enrolled in last three years  Number of teachers using ICT for  Number of teachers using ICT for	10	A A COLOR
9	learning resources( number of teachers using ICT / total number of		09
10	teachers in the dept) Student – mentor ratio in the	10	09
10	department	15	12

	- 101	20	OF
	Number of full time teachers with		05
12	Ph.D during last three years	10	•
12	1 ' armarience ul les		04
13	teachers in last three years	15	
14			
14			- Nil -
	bodies or other bodies in last three		
	vears	20	
16	Number of full time teachers from	20	03
15	other states in last three years	16	
16	Internal assessment procedure and	15	14
16	details		т,
	Details of program outcomes, program	10	
17	Details of program outcomes, program		84
	specific outcomes, and course outcomes and its documentation and		0+.
	outcomes and its documentation and		
10	display in website	20	
18	Details of result analysis and pass	40-1	15
	percentage of students  Criterion III Research, Inno	votions and Extensi	_
	Criterion III Research, Illic	vations and Extension	n
19	Number of research projects	3	
	undertaken by the teachers in the		- 111
	department		- NIL-
20	Number of teachers recognized as	3	
	research guides in last three years		-Nil.
21	Details of number of research papers	8	
	per teacher in the journals notified in		
	UGC website in last three years		- Atalo
22	Number of books and shorters in		- HH 04
	Number of books and chapters in	6	
	edited volumes/ books published and		- Nil
	papers in national / international		- 12
23	conference proceedings		
23	Extension activity by the departmen	t 20	
24	in the neighbourhood community		1 07
24	Number of awards and recognition	5	-
	received for extension activities from	m	
	government / recognized bodied	1 114	- Nil
	during last three years		
25	Number of students participation		
	extension activity against total		10
	of students enrolled in the department	ber	12
26	Number of MOLL	ent	
	runioel of MOII signed be at	10	05
	department in last three years		
27	Criterion V Ct., J	Support and Progress	sion
	Number of students benefited by	y 12	, ion
		12	

	government scholarships( year wise		
	details in last three years)		
28			07
	scholarships, freeships provided by	12	- 01
	the institution( year wise details in last		
	three years)		09
29	Number of capability		
	development schemes introduced by	10	
	the department		0.7
30			03
	Number of students receiving benefit from competitive exams in the	10	
	deport	10	05
31			05
	Number of students placed in the last	20	-
32	Number of students		-NiL-
	Number of students persuating higher	20	
33	education in last three years		-Nil-
	Number of students who received	15	-Nie-
~	national / international recognition in		-Nie-
34	sports and cultural in last three years Total number of alumni in the		
	department and their vital	4	
	department and their vital contribution		- Nil-
	in last three years		
35	Criterion VI- Governance, leader	ship and manag	ement
	Number of teachers who attended	3	
	professional development program,		03
	orientation program, refresher course		
	etc in last three years		
riterio	NII Innovations and Best Practices		
36	Description of any two best practices	30	20
	of the department		20

Based on my observation, the Test of Psychology was levely
it is it one the faculty surger of they day
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Department of Psychology PRESIDENCY COLLEGE
Chennai-600 005.

EXTERNAL ACADEMIC AUDIT - 27.03.2018

Confidential Report of Interaction with Students

PSYCHOLOGY. nepartment : ....

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Students need extra leadings like
Ruetical exposure, undusting seminar a
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Wolkshop programmes. To alrang field visit
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Name & Signature of External Expert

Dr. SANTHANA KARTHIKEYAN, MA.Ph.D.
Assistant Professor
Department of Psychology
PRESIDENCY COLLEGE
Chennal-600 005.

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018 pepartment of .... Hindi

s.NO	CRITERIA	WEIGHTAGE	
	The department	WEIGHTAGE(428)	ACTUAL SCORE
1	The department encurses acc		
	currently delivery through	10	10
	planticu and documented mass	the management of the second	10
2	runned of certificate course offered		
	by the department in the last three	5	^
	years		N.A.
3	Number of teachers participation in	5	
	various bodies of the University/	3	_
	Autonomous colleges/ other colleges(		5 .
	data about number of teachers		
	participated/ total number of teachers		
	in the department )		
4	Number of students enrolled in the	10	1-
	department( total number of students		10
	admitted/ total sanctioned strength)		
5	Number of value added courses	15	NA
	introduced by the department		7-11
	Criterion II Teaching - Learn	ning and Evaluation	
6	Number of students from other states	10	
U	and countries during last 3 years(		., Λ.
	number of students from other state		N. A.
	and country / total number of students		
	admitted)	de la desire	
	Details of student – full time teacher	10	10
7	ratio in the department		
	Total number of differently abled	10	Ŋ∙ A
8	students enrolled in last three years		,,,
	Number of teachers using ICT for	10	
9	Number of teachers using vith LMS, e		_
	effective teaching with LMS, e		
	learning resources( number of		
	terchare using ICI / total number of		
	toochers III IIIc ucpt)	10	
10	Student - mentor ratio in the		12.5
10	1-moetmen	15	15
11	c c. 11 time teachers against	15	1
11	Number of full time teachers sanctioned posts during last three		
	sanctioned posts during		
	years		

	-		
	as Weigne teachers with	20	20
12	Number of full time teachers with	- 10	
		10	10
13	Teaching experience of full time	1.5	
	teachers in last three years	15	15
14	Number of full time teachers who		
	received awards, recognitions at state,		-
	national, international level from Govt		
	bodies or other bodies in last three		
	years	20	
15	Number of full time teachers from		
	other states in last three years	15	15
16	Internal assessment procedure and		13
	details	10	
17	Details of program outcomes, program		10
	specific outcomes, and course		1
	outcomes and its documentation and		
	display in website	20	1=
18	Details of result analysis and pass	20	15
	percentage of students	I Postorial	
	Criterion III Research, Innov	ations and Extensi	ion
19	Number of research projects	3	
.,	undertaken by the teachers in the		_
	department		
20	Number of teachers recognized as	3	
20	research guides in last three years	3	_
21	Details of number of research papers	8	
21		0	8
	per teacher in the journals notified in		
22	UGC website in last three years		
22	Number of books and chapters in	6	6
	edited volumes/ books published and		
	papers in national / international		
	conference proceedings		
23	Extension activity by the department	20	
	in the neighbourhood community	20	_
24	Number of awards and recognition	-	
	received for extension activities from	5	-
	government / reasoning the strom		
	government / recognized bodied		Mary 1
0.5	during last three years		
25	Number of students participating in	20	10
	extension activity against total number	-	10
	of students enrolled in the department		
26	Number of MOU signed by the		
1000000	department in 1	10	
	department in last three years		
27	Criterion V Student Sur	pport and Progre	ession
41	Number of students benefited by	12	

1	government scholarships( year wise details in last three		Complete and
28	details in last three years)	MAN A STATE OF	
	Number of students benefited by scholarships, freeships		TO NIGHT LAR
	scholarships, freeships provided by the institution( year wise decided by	12	
	the institution( year wise details in last	1 1 1 1 1	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
20	three years)		_
29	Trulliper of com-1:1:	O. Krambings	
	development schemes introduced by	10	
	bolleliles introduce 11	10	
30	the department		_
	Number of students receiving benefit from competiti	10	
	competitive exame in the	10	
31	department		_
31	Number of students placed in the last		
20		20	
32	Number of students persuating higher		10
	- Caucation in last three vice	20	The second second
33	Number of students who received		Day To I
	national / international recognition in	15	0.8.3
	sports and cultural in last three years		
34	Total number of alumni in the		
	department and their rival	4	<b>a</b> 1.
	department and their vital contribution		<b>4</b> ,
and the same	in last three years	THE MOTHER AND	
35	Criterion VI- Governance, leade	rship and managem	ent
33		5	
	Number of teachers who attended		_
	professional development program,		
	orientation program, refresher course		
1	etc in last three years		<u> </u>
riterio	n VII Innovations and Best Practices	Alley Bu	
36	Description of any two best practices	30	25
	of the department	12	23

The prostant & Hinde is Functioning very well.
The Department of Hinde is Functioning very well. The Hinde department has conducted many Hinde
frogrammes forthe brencht of the Hinds students.  Mong A Hinds Students forthe poted in various  miles collegeste competitions and won the Prizes  and certificates The Head A Its department of Hinds
rinker collegeste competitions and won the Prizes
The Head of the department of Hind
ь.

is also actively participated in Seminars and in Hinde Presented Papers. She is also Participated in Hinde Poets need. She has edited and published a

brook in Hindi. The deportment activities.

are published in the Hinde News Papers.

The ownell Performence of the Hindi department is highly Commendable.

I request the Principal and the Management to Provide a Separate Computer and Printer with Hindi software to the depos and Printer with Hindi software to the depos Hindi may include as NME MM for the non Hindi students.

DT. S. SHAFIVOLLA S. Shafilly 27-3-2018.

#### EXTERNAL ACADEMIC AUDIT - 27.03.2018

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epartment:	Hindi
	I interacted the Hindi Students in their
Classon	om. M to students of Hindi are gor
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The stero	lents of thindi felt that thindi syllalow
Tough 1	or their level. The students of Hinds ore
well disc	iplimed.
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ame & Signature	of External Expert  A PI VULLA. 27-22018.
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## EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of PHYSICAL EDUCATION

S.NO	CRITERIA ,	WEIGHTAGE(428)	ACTUAL SCORE
	Criterio	n I	
1	The department ensures effective	10	3 63 1 25
	curriculum delivery through a well		
	planned and documented process		
2	Number of certificate course offered	5	
	by the department in the last three		
	years		
3	Number of teachers participation in	5	
	various bodies of the University/	医细胞性 网络工作员	
	Autonomous colleges/ other colleges(	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	data about number of teachers	mark to a first the	
	participated/ total number of teachers		Charles and the
	in the denariment	10	
4	Number of students enrolled in the		
7	total number of students		
	total cancilolicu suchgar	15	
5	Number of value added courses		
3	introduced by the department	rning and Evaluation	
-	introduced by the department  Criterion II Teaching - Lean		
		10	
	Number of students from other states		
6	Number of students from east 3 years( and countries during last 3 years(		
	number of students from other state		
	1 country / total number		
	admitted)	10	
	c sudent - full time teacher		
	ratio in the department	10	
	ratio in the department  Total number of differently abled  Total number of last three years		
	Total number of differently designated and students enrolled in last three years students enrolled in last three years	10	
	students enrolled in suring ICT for	10	
_	Number of teachers using ICT for effective teaching with LMS, e number of teachers using resources (number of feeting with LMS).		
	Hective leading		
	effective teaching with End of learning resources (number of learning ICT / total number of		
	learning ICT / total number of		
	learning resources( number of teachers using ICT / total number of teachers in the dept)	10	
	teachers in the		
	Student – mentor ratio in the	15	
	department department	15	
-	of full time teachers again		
	Number of full time teachers against		
	sanctioned		
	years		
	years		

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		1 Statt			
Number of full time teachers with	20	1-31-11	1		
Ph D during last three years	10		1		
Teaching experience of full time	10		1		
teachers in last three years	15		1		
Number of full time teachers who	10				
received awards recognitions at state,					
national international level Irolli Gove					
bodies or other bodies in last tillee					
years from	20		-		
Number of full time teachers from					
other states in last tillee years	15		4		
Internal assessment procedure and					
	10		-		
specific outcomes and course					
outcomes and its documentation and					
	20				
percentage of students					
Criterion III Research, Innov	ations and Exten	sion			
Number of research projects	3				
undertaken by the teachers in the					
department					
Number of teachers recognized as	3				
research guides in last three years			_		
Details of number of research papers	8				
per teacher in the journals notified in		1			
UGC website in last three years			1		
Number of books and chapters in	6				
edited volumes/ books published and					
		y			
			1		
Extension activity by the department	20				
in the neighbourhood community			1		
Number of awards and recognition	5		1		
received for extension activities from			ı		
government / recognized hadied					
during last three areas			1		
Number of students					
Number of students participating in	20		1		
extension activity against total numbe	r				
of students enrolled in the department	t		1		
Number of MOU signed by the	10		1		
department in last three years			1		
Criterion V Student Support and Progression					
Number of students hanger 11	12				
or students benefited by	12		1		
	Number of research projects undertaken by the teachers in the department  Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total numbe of students enrolled in the departmen Number of MOU signed by the department in last three years	Teaching experience of full time teachers in last three years  Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years  Number of full time teachers from other states in last three years  Number of full time teachers from other states in last three years  Internal assessment procedure and details  Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website  Details of result analysis and pass percentage of students  Criterion III Research, Innovations and Exten  Number of research projects undertaken by the teachers in the department  Number of teachers recognized as research guides in last three years  Details of number of research papers per teacher in the journals notified in UGC website in last three years  Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings  Extension activity by the department in the neighbourhood community  Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total number of students enrolled in the department  Number of MOU signed by the department in last three years  Criterion V Student Support and Prog	Number of full time teachers with Ph.D during last three years Teaching experience of full time teachers in last three years Number of full time teachers who received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three years Number of full time teachers from other states in last three years Internal assessment procedure and details Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website Details of result analysis and pass percentage of students Criterion III Research, Innovations and Extension  Number of research projects undertaken by the teachers in the department Number of teachers recognized as research guides in last three years Details of number of research papers per teacher in the journals notified in UGC website in last three years Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings Extension activity by the department in the neighbourhood community Number of awards and recognition received for extension activities from government / recognized bodied during last three years  Number of students participating in extension activity against total number of students enrolled in the department Number of MOU signed by the department in last three years  Criterion V Student Support and Progression		

	government scholarships( year wise details in last three years)		
	Number of students benefited by	10	
28	scholarships, freeships provided by the institution( year wise details in last three years)	12	
29	Number of capability enhanced and development schemes introduced by the department	10	
30	Number of students receiving benefit from competitive exams in the department	10	
31	Number of students placed in the last three years	20	
32	Number of students persuating higher education in last three years	20	
33	Number of students who received national / international recognition in sports and cultural in last three years	15	National - 3 Inter University - 3 State - 3
34	department and their vital contribution	4	gement
	Criterion VI- Governance, leaders	5 5	Bulling
35	Number of teachers who attended professional development program, orientation program, refresher course etc. in last three years		
riterio	WII Innovations and Best Practices	30	
36	Description of any two best practices	30	

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#### EXTERNAL ACADEMIC AUDIT - 27.03.2018

Department: physical Elucation
Badmidan , Hartisal Arts and yoga.
3. Allest one marker may be deputed for the
3. Allest one Marker may be dapted for the department exclusively. (Regular)
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Sports and produce a number of Sports Stars.
Sp. ave
Name & Signature of External Expert
1. DR. E. UMA, Mine 22/3/18.

Jalalan

#### PATRICIAN COLLEGE OF ARTS AND SCIENCE

## EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of .....

s.NO	CRITERIA ,	WEIGHTAGE(428)	ACTUAL SCORE
S.NO	Criterio		
1	The department ensures effective	10	
1	curriculum delivery through a well		
	planned and documented process		
	Number of certificate course offered	5	
2	by the department in the last three		
	Number of teachers participation in	5	
3	various bodies of the University/		
	Autonomous colleges/ other colleges(		
	data about number of teachers		
	participated/ total number of teachers		
	in the department		
	1 of students enrolled in the	10	
4	total number of students		
	1 stand/ total sanctioned strongery	16	
	Tamber of value added courses	15	
5	introduced by the department	1 resolution	
	introduced by the department  Criterion II Teaching - Learn	ning and Evaluation	
		10	
	Number of students from other states	10	
6		1	
	and country / total number of states		
	admitted)	10	
	Details of student – full time teacher		
7		10	
	, of differently autou		
8	Students enrolled in last three years	10	
	Number of teachers using ICT for		
9	Number of teachers using vith LMS, e effective teaching with LMS, e number of		
190	learning resources( number of learning resources)		
	teachers using ICT / total number of		
	teachers using ici / teachers)	10	
		10	
0	Student – mentor ratio in the		
•		15	
1	a a 11 time teachers against		
1	Number of full time teachers sanctioned posts during last three		
	years		

	Number of full time teachers with	20	
12	Ph.D during last three years	20	
13	Teaching experience of full time	10	
13	teachers in last three years		
14	Number of full time teachers who	15	
14	received awards, recognitions at state,		
	national, international level from Govt		
	bodies or other bodies in last three		
	years		
15	Number of full time teachers from	20	English and a second
	other states in last three years		
6	Internal assessment procedure and	15	
10	details	10	
17	Details of program outcomes, program	10	
. /	specific outcomes, and course		
	outcomes and its documentation and		
	display in website	20	
18	Details of result analysis and pass		
10	percentage of students	tions and Extensio	n
	percentage of students  Criterion III Research, Innova	tions und	
		3	
19	Number of research projects		
	undertaken by the leachers in		
	department department as	3	
20	Number of teachers recognized as		
	research guides in last de-	8	
21	Details of number of research in		
21	per teacher in the Journal of three years		
	UGC website in the delapters in	6	
22	Number of books and bublished and		
22	edited volumes/ books publicational		
	naners in Hattoria	20	
	conference productment	20	
22	Extension activity by the amounity	5	
23	in the neighborn	,	
24	Number of avval		
24	received for extension activities and hodied		
	- ATOTHIULIU	20	
	dilling 1 - inotinu iii	20	
	har of students promper		
25	Number of strivity against total number		
	tone tone to the department of	10	
	Number of Mood and Mears	Progre	ssion
26	Number 1 loct three your	and and I I am	
26	Number of MOU signed by the department in last three years  Criterion V Student Supplement of students benefited by	port and 1105	

	government scholarships( year wise details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution( year wise details in last three years)	12	
29	Number of capability enhanced and development schemes introduced by the department	10	
30	Number of students receiving benefit from competitive exams in the department	10	
31	Number of students placed in the last three years	20	
32	Number of students persuating higher education in last three years	20	1/2
33	Number of students who received national / international recognition in sports and cultural in last three years	15	
34	Total number of alumin in the	4	
	in last three years  Criterion VI- Governance, leadersh	ip and management	
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	
	tions and Best Practices	20	
	on VII Innovations and Best Practices  Description of any two best practices	30	
6	of the department		

The external experts are requested to record their	the observation made:
	r comments based on the observation
anasted to record their	Comments
l experts are requested to re-	
The external experts more	
The exterior	
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enatures: Name and Sign: 1.

## EXTERNAL ACADEMIC AUDIT - 27.03.2018

Department: LIBRARY
All students of the college to be made
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2 College Identity cord to be used as
Library Card also which is barcoded.
3. Book transactions namely Issue, Peters
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FRENCH

#### PATRICIAN COLLEGE OF ARTS AND SCIENCE

## EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of .....

	criteria ,	WEIGHTAGE(428)	ACTUAL SCORE		
NO_	Criterio				
		10			
1	The department ensures effective	10	8		
1	curriculum delivery through a well		0		
	planned and documented process	5			
2	Number of certificate course offered	3			
2	by the department in the last three	L'are l			
	vears	5			
	by the of teachers participation in	3			
3			3		
	and an indicate of the second		a series in the self		
	data about number of teachers				
	participated/ total number of teachers				
	in the department)	10			
		10	10		
4	Number of students enrolled the department (total number of students department (total number of students)	The state of the s			
	admitted/ total sanctioned strength) admitted/ total sanctioned strength)	15	_		
	Number of value added courses				
5	Number of Value added introduced by the department Criterion II Teaching - Learning and Evaluation				
	Criterion II Teaching - Lear	Thing and			
	Cities	10	1.5		
A 20.	Number of students from other states  Number of students from other states  Arrived during last 3 years(		10		
6	Number of students from other and countries during last 3 years(				
	and countries during last 3 years number of students from other state number of students				
	number of students				
	number of students from other students and country / total number of students admitted)	10	10		
	tata full time teacher				
7	Details of student – Tun the ratio in the department ratio of differently abled	10	-		
/	ratio in the sale abled				
	ratio in the department ratio in the department Total number of differently abled students enrolled in last three years students of teachers using ICT for	10	_		
8	todents ellioned in a IC   101		5		
	1 3 1 - m he i U i i i i i i i i i i i i i i i i i				
9					
	effective teaching with Live, effective teaching with Live, learning resources( number of learning ICT / total number of				
	learning resources( number of teachers using ICT / total number of teachers in the dept)	10	10		
	teachers using ICT / teachers using ICT / teachers in the dept) teachers in the dept)	10			
	mentor ratio in the				
10	Student – mentor ratio in the department department	15	-		
	Lare agains				
11	Number of full time teachers agains sanctioned posts during last three years				
11	ranged posts during				

	•		
12	Number of full time teachers with Ph.D during last three years	20	-
13	Teaching experience of full time	10	_
14	Number of full time teachers who	15	
	received awards, recognitions at state, national, international level from Govt bodies or other bodies in last three		_
15	Number of full time teachers from other states in last three years	20	_
16	Internal assessment procedure and details	15	15
17	Details of program outcomes, program specific outcomes, and course outcomes and its documentation and display in website	10	lσ
18	Details of result analysis and pass	20	20
	percentage of students		
	Criterion III Research, Innov	ations and Extensi	on
19	Number of research projects undertaken by the teachers in the department	3	-
20	Number of teachers recognized as research guides in last three years	3	-
21	Details of number of research papers per teacher in the journals notified in UGC website in last three years	8	_
22	Number of books and chapters in edited volumes/ books published and papers in national / international conference proceedings	6	
23	Extension activity by the department in the neighbourhood community	20	-
24	Number of awards and recognition received for extension activities from government / recognized bodied during last three years	5	-
25	Number of students participating in extension activity against total numbe of students enrolled in the departmen	t	_
26	Number of MOU signed by the department in last three years	10	rion .
	Criterion V Student Su	pport and Progres	Sion
27	Number of students benefited by	12	

	government scholarships( year wise		
	details in last three years)		_
28	Number of students benefited by	12	
	scholarships, freeships provided by		
	the institution( year wise details in last		
	three years)		_
29	Number of capability enhanced and	01	
	development schemes introduced by		
	the department		-
30	Number of students receiving	10	
	benefit from competitive exams in the		
	department		_
31	Number of students placed in the last	20	
	three years		
32	Number of students persuating higher	20	
	education in last three years		-
33	Number of students who received	15	
	national / international recognition in		-
2.4	sports and cultural in last three years		
34	Total number of alumni in the	4	
	department and their vital contribution		-
	in last three years		
25	Criterion VI- Governance, leadersl	hip and manage	ement
35	N. 1. 6. 1. 1	5	
	Number of teachers who attended		4
	professional development program,		,
	orientation program, refresher course etc in last three years		
Critari	on VII Innovations and Best Practices		-
36	Description of any two best practices	30	
30	of the department	30	_
	of the department		1

Student	- Teache	x 70	hio 1	nainte	nan G
atte	ndance	split 70	appa	ernal	
Planning	of Syl	labus	land	Provi	ding
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EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

Department of TAMIL

S.NO	CRITERIA	William	
		WEIGHTAGE(428)	ACTUAL SCORI
1	The department ensures effective	on I	TICTOAL SCOR
	curriculum delivery through a well	10	
	planned and down		a
2	planned and documented process		7
-	1 diffice of certificate course of	5	
	by the department in the last three		
3	years	The Country of the Co	_
3	Number of teachers participation in	5	
	various bodies of the University/		
	Autonomous colleges/ other colleges(	E NOTE AND COLUMN	
	data about number of teachers		
	participated/ total number of teachers		
	in the department )		
4	Number of students enrolled in the	10	
	department( total number of students		8
	admitted/ total sanctioned strength)		
5	Number of value added courses	15	12
	introduced by the department		12
	Criterion II Teaching - Lear	ning and Evaluation	we will be
6	Number of students from other states	10	
	and countries during last 3 years(		7
	number of students from other state		/
	and country / total number of students	A Mindre Control of the	
	admitted)	10	
7	Details of student – full time teacher	10	7
	ratio in the department	10	1.
8	Total number of differently abled	10	6
	ctudents enrolled in last three years		
9	Number of teachers using IC1 for	10	
'	effective teaching with LIVIS, c		a
	learning resources( number of		7
	teachers using ICT / total number of		
	teachers in the dept)		
10	teachers in the depty	10	
10	Student – mentor ratio in the		
	department	15	19,
11	Number of full time teachers against		12/
	sanctioned posts during last three		
	years		

10	•	-	
12	Number of full time teachers with	20	
13	Ph.D during last three years		_
13	Teaching experience of full time	10	0
14	teachers in last three years		8
	Number of full time teachers who	15	
	received awards, recognitions at state,		
	national, international level from Govt		13
	bodies or other bodies in last three		. , ,
15	years Novel C.C. House		
	Number of full time teachers from	20	
16	other states in last three years		_
	Internal assessment procedure and	15	
17	Details of a		14
	Details of program outcomes, program	10	
	specific outcomes and course		O.
	outcomes and its documentation and		8
18	display in website		
	Details of result analysis and pass	20	
	percentage of students		16
	Criterion III Research, Innov	vations and Extension	
19	Number of records		
	Number of research projects	3	
	undertaken by the teachers in the		
20	Number of tooch		_
	Number of teachers recognized as	3	
21	research guides in last three years		.—
	Details of number of research papers	8	
	I state in the lournals matic 1.	•	_
22	The state of the s		5
10700000	- diffici to hoove and -1		
	The volumes hooks militia	6	
	Papers in national / internation		5
22			•
23	Extension activity by the		
		20	
24			-
	received for extension activities from	5	
	government / activities from		ALL MARKET
	Bo difficult / recognized had:		4
25	duling last three was		
23	Number of students next:		
1		20	
	of students elifolied in the density		-
6	Number of MOU signed by the		
	department in land by the	10	
	department in last three years		-
	Criterion V Student S	ort and D	
7	Number of students benefited by	ort and Progression	
	The state of the s	12	

	government scholarships( year wise		
	details in last three years)		
28	Number of students benefited by scholarships, freeships provided by the institution( year wise details in last three years)	12	_
29	Number of capability enhanced and development schemes introduced by the department	10	5
30	Number of students receiving benefit from competitive exams in the department	10	8
31	Number of students placed in the last three years	20	_
32	Number of students persuating higher education in last three years	20	_
33	Number of students who received national / international recognition in sports and cultural in last three years	15	_
34	Total number of alumni in the department and their vital contribution in last three years	4	_
31	Criterion VI- Governance, leader	ship and managen	nent
35	Number of teachers who attended professional development program, orientation program, refresher course etc in last three years	5	_
Criteri	on VII Innovations and Best Practices		
36	Description of any two best practices of the department	30	

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#### EXTERNAL ACADEMIC AUDIT - 27.03:2018

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# PATRICIAN COLLEGE OF ARTS AND SCIENCE

EXTERNAL ACADEMIC AUDIT REPORT, MARCH 2018

3.NO	CRITERIA	WEIGHTAGE(428)	ACTUAL SCORE
	Criterion	I	
1	The department ensures effective curriculum delivery through a well planned and documented process	10	<b>&amp;</b>
2	Number of certificate course offered by the department in the last three years	5	-
3	Number of teachers participation in various bodies of the University/ Autonomous colleges/ other colleges( data about number of teachers participated/ total number of teachers in the department)	5	
4	Number of students enrolled in the department( total number of students admitted/ total sanctioned strength)	10	8
5	Number of value added courses introduced by the department	15	10
	Criterion II Teaching - Lear	ning and Evaluation	The state of the s
		10	
6	Number of students from other states and countries during last 3 years( number of students from other state and country / total number of students admitted)	10	8
7	Details of student – full time teacher ratio in the department	10	7
8	Total number of differently abled students enrolled in last three years	10	6
9	Number of teachers using ICT for effective teaching with LMS, e learning resources( number of teachers using ICT / total number of teachers in the dept)	10	9
10	Student – mentor ratio in the	10	_
11	Number of full time teachers against	15	12

	government scholarships( year wise		
	details in last three years)		
20	Number of students benefited by	12	
28	scholarships, freeships provided by	12	
	the institution( year wise details in last		
	three years)		
20		10	
29	Number of capability enhanced and	10	5
	development schemes introduced by		
	the department		
30	Number of students receiving	10	1 7
	benefit from competitive exams in the		-/
	department		
31	Number of students placed in the last	20	_
	three years		
32	Number of students pursuing higher	20	
	education in last three years		
33	Number of students who received	15	
	national / international recognition in		_
	sports and cultural in last three years		
34	Total number of alumni in the	4	_
	department and their vital contribution		
	in last three years	,	
35	Criterion VI- Governance, leade	rsnip and managem	ent
33	Number of teachers who attended	3	
	professional development program,		
	orientation program, refresher course		
	etc in last three years		
Criter	ion VII Innovations and Best Practices		
36	Description of any two best practices	30	_
	of the department		

The external experts are requested to record their comments based on the observation made:

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## PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADEMIC AUDIT - 27.03.2018 Confidential Report of Interaction with Students

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PATRICIAN COLLEGE OF ARTS AND SCIENCE Canal Bank Road, Gandhi Nagar, Adyar, Chennai 600020

## **External Audit**

06.10.2016

### PATRICIAN COLLEGE OF ARTS AND SCIENCE

#### EXTERNAL ACADEMIC AUDIT

Date: 06.10.2016 Venue: Auditorium

### Programme Schedule

Prayer Song : College Choir

College Anthem : College Choir

Welcome Address : Dr. M. Ravi Chandran

Principal

Brother's Special Address : Bro.T. Sebastian

Director cum Secretary

Introduction of External

Experets and Floral

Welcome

: Ms. Anandapriya

Dean, Academics

Vote of thanks : Dr.Arokiamary Geetha Dass

Vice Principal

Sl. No.	Name of the External Expert	Departrment subjected to External Audit
1	Dr. S. Thirunavukkarasu Principal RKM Vivekananda College Mylapore, Chennai – 4	Principal
2	Dr.R.Moorthy Associate Professor (Rtd) Presidency College Kannagi Salai Chepauk Chennai – 600 005	Department of Mathematics
3	Dr. Mary Jemima Samuel Head, Department of Mathematics Anna Adarsh College for Women Anna Nagar Chennai -40	Department of Mathematics
4	Dr. Thamarai Kannan Department of Tamil Presidency College Kannagi Salai Chepauk Chennai – 600 005	Department of Tamil
5	Ms. Sara Manickaraj Associate Professor Presidency College Kannagi Salai Chepauk Chennai – 600 005	Department of Psychology
6	Dr. Jayanthi Rani Asst. Professor Ethiraj College for Women Ethiraj Salai Chennai - 600 002	Department of Psychology
7	Mrs. Uma Raman Head, Dept. of Business Administration GSS Jain College for Women Vepery Chennai – 600 007	Department of Business Administration

8	Dr.K.R. Kolammal Asst. Professor Dept. of Management Studies D G Vaishnav College, Arumbakkam	Department of Business Administration
9	Dr. Sandra Joseph Associate Professor Stella Maris College Cathedral Road Chennai – 600 006	Department of Social Work
10	Mr. Miriam Samvel Head, Department of Social Work Madras Christian College Tambaram, Chennai – 600 045	Department of Social Work
11	Dr. Chitra Department of English Ethiraj College for Women Ethiraj Salai, Chennai – 600 002	Department of English
12	Dr. Srilatha Department of English Chellammal College for Women Guindy, Chennai – 600 032	Department of English
13	Mr. Elango Head, Department of Media Studies St. Thomas College of Arts and Science Koyambedu Chennai – 600107	Department of Visual Communication
14	Dr. C. Jebakumar Professor & Head Department of Visual Communication Dr. Ambedkar College of Arts and Science Vyasarpadi Chennai – 600 039	Department of Visual Communication

15	Mrs. Malarvizhi Sivasankaran Asst. Professor Department of English Justice Basheer Ahmed Sayeed College for Women 56, Bharadhidasan Salaik Teynampet Chennai – 600 018	Department of French
16	Dr.C.R.Ravi Principal Veltech Ranga Sangu Arts College Avadi Chennai – 62 & Former Principal, A.M. Jain College	Department of Corporate Secretaryship
17	Dr.Leema Francis Dean – Department of Commerce Stella Maris College 17, Cathedral Rd, Chokkalingam Nagar, Teynampet, Chennai 600086	Department of Corporate Secretaryship
18	Dr.S. Shafiuulla Asst. Prof/Lecturer The New College Old No.10/7, New No.19/7, Fathima Manzil Chennai 600 014	Department of Hindi
19	Dr.Uma Physical Education Department Queen Marys College Velachery, Chennai 600042	Department of Physical Education
20	Dr.Shymala Associate Professor Department of Computer Science Dr.Ambedkar College of Arts and Science Vysarpadi, Chennai 600 039	Department of Computer Applications

21	Dr.Narmadha Associate Professor Department of Computer Science Womens Christian College Nungambakkam Chennai 600 034	Department of Computer Applications
22	Dr.Murugan Head Department of Computer Science Dr.Ambedkar College of Arts and Science Vysarpadi Chennai 600 039	Department of Computer Science
23	Dr.Lavanya Associate Professor Department of Computer Science University of Madras Chennai – 600 005	Department of Computer Science
24	Dr.M.V.Arulalan Head, Department of Commerce (Former Syndicate Member) Guru Nanak College Velachery, Chennai 600042	Department of Commerce
25	Dr. Vijayaraghavan Associate Professor (Retd) D B Jain College Thoraipakka Chennai	Department of Commerce
26	Dr.M. Mahalakshmi Chief Librarian Stella Maris College Cathedral Road Chennai – 600 006	Library

#### PATRICIAN COLLEGE OF ARTS AND SCIENCE EXTERNAL ACADMIC AUDIT: An IQAC Initiative

#### THURSDAY, 06/10/2016

#### ACTION TAKEN REPORT

As an initiative to enhance quality of education, a daylong Academic Audit conducted at Patrician College of Arts and Science on 06/10/2016. 26 Subject experts varied disciplines, Serving and former Principals, former and serving COE, a libra and a Professor of Physical Education, were invited from renowned city college conduct a rigorous academic audit, inspect the records and hold an In-Can discussions with the students.

The audit commenced with a formal meeting at 9:00am to welcome the externormal experts. The meeting held in the college auditorium included the Director, represent the Management, the Principal and all teachers, support staff, the 26 invited Experts Student representatives from each section in the U.G / P.G classes. In his key address, Dr. M. Ravichandran, Principal, told the Experts that the college, far firesting on its Laurels, having won 'A' Grade from NAAC was desirous of making work more transparent. And it was always eager to learn from peer group. He than them for their valuable presence and emphasized on their confidential report ge submitted to the Director. The Director of the College Bro. Sebastian FSP, speaking shared his commitment to give quality higher education and assured to implement many suggestions as possible.

Following recommendations were made by the external experts:

. I	Department/office	Suggestions	Action Taken
	College office	+2 mark sheets to be verified for genuiness at the Directorate of Government Examinations for all the students for all three years	The Directorate of Government Examina sounded and mark sh all the three year stude getting uploaded to the Directorate's portal

Exam Wing	Exam room to be shifted from ground floor to safe guard the records during rain and floods.	1.Examination wing housing question pape, answer scripts shifted . Room 10 First Floor A Block
	<ol> <li>Areas of Remedial Education to be identified by the Examination wing to help the Departments carryout remedial classes.</li> </ol>	2. Dean of Academics and under instruction to relate the published results of candidates to give Remeducation and vouchsathe efficacy of the Remeducation.
Computer Science and BCA	Shift the class from DLF lab for safety reasons(BSc Comp Sci Lab)	Class shifted to Room.
B.Sc Psychology	Appoint a lab assistant for Psychology lab	Issue under discussion
Physical Education Department	To start diploma course in physical education, certificate coursed in yoga, first aid, aerobics etc.  Recommendation given for mini gym, Appointment of marker	Suggestion under discu
Physical Education Department	A tennis court may be laid down near cricket net	Issue under consideration A new facility (Net) for Cricket at the cost of F 88,910/- was thrown operation of the students who evinced. Students interconly in Cricket and not Tennis
B.Sc Mathematics	Remedial classes to improve results Maths dept	Classes already comn.
Dept of English	More books recommended on anthology for Dept of English	Issue under discussion
Commerce (Gen)	Faculty to adopt innovative methods of teaching using ICT	Smart boards installed departments in order to enable ICT use in Class Room Teaching Dean of Academics to on Principal's order to ensure Teachers preparedness for two I' enabled classes by 08/12/2016.

Library	Stock verification in library not yet over	Under process
Library	Library automation recommended	Librarian instructed to latest Software
Social Work	Faculty to be assisted in attending seminars, conferences and present papers	OD facility provided to faculty. Increase in the number of OD allowed from the two per seme, to be considered by the Management
Computer Science and BCA	Separate stock registers to be maintained in the departments for infrastructure (with special emphasis on BCA & Computer Science dept)	All departments instruction and registers provided
Computer Science and BCA	Digitalization of attendance system	Orders placed for Digitalization of the e- college and comprehen- gathering of data of stu- and staff underway.
Dept. of Business Administration	Tie up with premier management institutes recommended	Management department instructed to submit proposals.
B.Sc Visual Communication	In Visual Communication Department, facilities for television production and photography, accessories and number of cameras recommended to be increased (tentative estimate Rs.6 lakhs)	Proposal under consideration of the Management
B.Com Corporate Secretaryship	Department meetings minutes to be authenticated by the Principal (recommendation in B.Com CS dept)	All Department HODs instructed to get the department minutes be signed by the Principal
B.Sc Psychology	Activity based teaching required in Psychology dept	Department has been advised to frame strate for the same.
BSW	Personal bonding and efforts to build positive relationships with BSW students is imperative and urgent and physical space required for discussions and confidentiality	Department meeting convened and faculty instructed to take ment seriously.
Dept. of Language	French Staff not qualified	Management will adhe University of Madras norms.

# Dept. of Hindi 6-10-2016.

- 1. Computer with printer may be provided to the Hindi department with Hindi Forts.
- 2. Students Result Copy (serox copy) months

  Promided to the do Hindi deportment from
  the Major all Major deportments.
  - 3. Fund to be allotted to the department. Library to bruy the books.
  - 4. Monthly journal in Hindi may be provided to the Department Library.
  - 5. & Hindi Students may be oblowed to Participate in many more into. Collegiote Hindi Competition.
  - 6. H.O.D of Hindi deportment D.T. Rawiton Bhotion Personal Profile is much helter thou my expection expectation.
  - 7. Each and every event has covered by Media is the Commandable.

P To

8. In my opinion and overall Presentation of the Hindi deportment is excellent.

Dr. S. SHAFTVULLA MAJARGAMPHI, PLD., P.G.D.F.H.T. Associate Professor

Department of HINDI
THE NEW COLLEGE

Royapettah, Chennai - 600 014.

## Academic Audit Report of The Department of French

The Academic Audit of the department of French commenced in the Department of languages, where the registers and records maintained by the department were viewed. The marks and the students' attendance were viewed. The marks and the examination are being recorded in notebooks and the examination warks are being filed. After Interacting with the staff, marks are being filed. After Interacting with the staff, it is understood that a centralised system of maintaining it is understood that a centralised system of maintaining it is being followed.

The following practice is appreciated:

- 1) Maintenance of online attendance online.
- a) Keeping a tab on students to ensure that they do not miss classes.

The following practice may be considered:

1) Maintenance of a proper record of Marks for Internal Assessment, and the final Examination. which will show the performance graph of the students. 2) Syllabus and student support

The college being a non autonomous Institute of the university syllabus, so there is no now for change in it. The staff give assignments to scope to learn more, outside the syllabus. It; scope to learn more, outside that she makes the learnt from the students that she makes the read out about in class to improve their pronunce out about in class to improve their pronunce of advanced learners are given additional to preparing essays and dialogues.

The following practice of the staff, is highly com

- 1) Providing remedial classes for weak students
- 2) Eneomaging advance learners to do self study 1?

level, especially for a language class. So, despite the efforts made by the staff, it is difficult to make a students participate.

## Strength:

The faculty is highly notivated. It is heartening to see that they are taking extra efforts to train students to take DELF Certification examination conducted by the Alliance Française of Madras.

They counsel the students and motivate them to take such exams.

- The students are given an opportunity to exhibit their leadership qualities and team building skills by helping in organising the departmental events.
- ) The staff members of the department are giving due importance to extra curricular activities by organising competitions and train motivating students to take part in intercollege competitions.

#### Weakness:

The staff are well qualified, experionnced and are excellent. However they are not qualified as per the requirement of UGIC.

S. Malarvighi 06/10/16 Asst. Professor Dept. of French, JBAS college for women

# Department of Physical Bolucation

Inspection Report

06/10/2016.

Stock: Registers are maintained properly.

Equipments: Equipments feculities are good and quality equipments were purchased and entered in the Stock Register.

## Recommendations,

- NME (Non major Electure) papers like yoga Education, Safety Education and first Aid can be included in the I ge Syllabus.
- (ii) Compulsory Jeenes to be conducted for all I ge students after the college how and the Students are permitted to May indod genes, outgames ek.
  - (19) Aerobics, yoza classes can be taken during the compulsory every genne period. by special experts.
  - (iv) Mini ayou can be constructed and byon. Equipments can be purchased for Regular training.
  - (v) Buskel ball coment local to be renewated.
  - New Tennic Court can be layout rear the valleyball Cocert and It should be fenced. 06/10/2016 (0,70)

- (Vii) Students' 7-A & D.A Can be haised no 150/ per head per day.
- (Viii) Represhment can be supplied to the team
  players when they come for practice CIf its
  comes early morning at 7 am).
- (ix) B.sc. Physical Boln, Health Edn. & Sports Could be Started since the Play areas (Mint and fee: Lite's are good enough ob [10] dolb to Start this course.

  (B. UMA)
- (x) i Permanent Marker to be appointed esse for the Physical Below Dept. to maintaine the Join Equipments, to issue Equipments to the Students and Merking the grounds and of Courts.

66/10/16. Vs. UMB)

AUDIT REPORT OF THE LIBRARY J Hahalalahmi (ibrana 06 gella plans collège audited the clibro.y on 6.10.2016. All the are maintained but few Improvement needs to be connect oct for better ment of the abraid strices. Donientation to first year Sholant es Lib. L. till a nucl for thom to get toutes to get toute toutes to get toutes to get toutes to get toutes to get toute toutes to get toutes toutes to get toutes toutes to get toutes toutes to get toute toutes to get toute to get toutes toutes to get toute toutes to get toutes to get toutes toutes toutes toutes toutes (2) Binding should be done for all the mellilated books. 3 photo copying (4) Shaving facility can be given to be taken.

To shaving for printouts to be taken. Débrary hour in the himotable of the swelent is a repulsement & improve the Leibrory services 6 Earn while you learn schome can be adopted by the economically weaker Sholark (one hour to Figty Ostella)

- Dhibrary Committee Can meet semester to discuss matter, semester to the library.

  Semester to the library.

  pertaining to the library.
- © opac to be implemented in the library in the library of the system carepus to view of the library catalog.
- Information literacy perframa clike 'effect the Author' can be arranged to the Shalents to arranged to their interest in book
- Of flore displays can be accall done in hibrary like on accall days.
  - Daily news, wrest events

    Com be put in the noticebook

    yust outside the library.
    - 12 New Pegister con be mainte for periodicals where missing for periodicals where missing issuer can be tracked.

Jesue Return of library hours
using bar code.

To be automated. Now Cot of manual work is being done. The college Identity card and the library card conta one of the Same Library membership tre W be included along with the college feed. Stock vertication is yet to be Completed for 2015-2016 after which only we will know the missing littles. 1) Statistics recrictor to be maintained in corporating the lost and the damaged littles. (8) Bar cooling to briles can be done in library itself. 19 Arrangement of books con the

Shelver can be call neumber with shelver can be casked asked to the cibrarian college librarian to the praction of the praction of the s. to adopt best praction of the s.

(2) The teachers car give Sholenty anoinments which in form will drive the

clibrary can be made with enabled thank you.

M. Hahalala Libranan Stella Hans 17, Cathedral Chennai

### **External Auditing Check**

S.No.	Details of File / Register	Qty	Check Box
1	Students Gate Register	3	
2	Staff Gate Register	2	~
3	Journal Register	1	/
4	Magazine Register	1	
5	Accession Register	7	/
6	Student members details Box file	1	V
7	Staff members details file	1	V
8	Enrolled Students list yearwise	1	V
9	Inflibnet File	1	V
10	Book Invoice 2014-15	1	V
11	Book Invoice 2015-16	1	
12	Book Invoice 2016-17	1	<b>V</b>
13	Journal Invoice file	1	
14	Library Report (2014-15) file	1	V,
15	Library Report (2015-16) file	1	V

hibrary membership
bee canbe included
in the college fres items
Both the college Id
the library Cord
can be the Same with
bou coole

trachited periodicals to be improved.

16	Library Report (2016-17) file	1	/
17	Monthly User Report file	1	/
18	Grievance file	1	/
19	Circular file	1	/
20	Newpaper Clippings File	1	/
21	Bibliotheraphy file	1	/
22	Reading club review file (2015-16)	1	N
23	Library Newletter	1	/
24	Other libarary card usage details - file	1	V
25	Staff profile	1	
26	Gandhi study centre enrollment file	1	/
27	Old Stock box file	1	
28	Students Feedback file	1	/
29	Students Issue Register	6	
30	Staff issue register	1	/

stock verticaling to be completed Suggestions can be alsolin corporated

# Confidential (Mathematics)

The external expert committee (in Mathematics) met the I year and I year students separately in their respective Class rooms. Students are very much pleased with the infrastmendure facilities available in the Cangus. The Students are Very Keen in learning Mathematics

However, in the 2nd year Mathematics class, Some disturbance from the male students during the class - hours may be controlled effectively for the Smooth Conduct of the class room teaching activities: (Principal may take extra care in the compilary the disturbance from a specified group of students)

Remedial Classes, conduct of tests like slip-tests model examinations. Will improve the nesults in the University examinations (which is not upto the expected level)

(1) RMurthy oblio 2016

(2) Mary Temina Samuel 6/10/16

#### DEPARTMENT OF MATHEMATICS

#### ACADEMIC AUDIT CONDUTED BY EXTERNAL EXPERTS

#### DATE:06.10.2016

#### Consolidated report- October 2016

- 1. Work load: Instead of 18 hours/week, 16 hours/week may be followed to enhance the quality of teaching
- 2. Remedial Classes and Analysis of results: We noticed that 17 students out of 54 in each paper Algebra and Trigonometry have not cleared. In April 2016, nearly 50% of the appeared students did not clear the university examination. We suggest that following additional care may be taken to improve the result in the University examination.
  - (i) Existing remedial classes-system may be strengthened.
  - (ii) Periodical class room test (short time 10 minutes duration) may be conducted.
  - (iii) Teacher-student interaction may be improved.
  - (iv) Parent Teacher meeting is good, it may be continued.
- 3. Department Library: Some important books in subjects may be transferred from the general library to the department library. These books may be issued both to staff and students. Some books can be kept as reference books in the department library.
- 4. Association Activities: File/Register, Students achievements, extension activity, Guest lectures & seminars/workshops conducted & photo documentation, Visitior's book, Disciplinary file, P.T.A file, Faculty Profile, Students Feed back, Department activities- invites, Department library, register, Stock register, Mentor register, Students Profile and students data card, scholarship file, Stock verification, Work load & Time table, Best Pedagogic practices, Analysis of students attendance, Result Galley & Analysis(each), Minutes of departmental meeting, substitution register have all been maintained well.
- 5. Faculty Profile: Staff may be encouraged to involve in Research activities to attend seminar/conference/workshops.

 Department Activities: Special lectures pertaining to UG degree may be organized to enhance the mathematical skills among the students. Quiz programmes in subjects may be conducted among the students of Mathematics department.

Dr.R.Moorthy
Former Principal,

Government College of Arts and Science

Uthiramerur

Mary Temina Samuel
Dr. Mary Jemima Samuel

Head, Mathematics

Anna Adarsh college for

Women, Chennai

# Academic Audit Report. 6/10/16

# Department of English:

- The Department of English is a full-fledged dopartment. - It has adequate no. & qualified
  - teachers.
  - The teacher | Student ratio is good.
- The teachers are very informed and knowledgeable.
- Two of the teachers have a doctoral degree.
  - The Department hous come out with a Softshalls Pext which is a good venture.
- _ Both the Ubrand Par Students are very happy with their Course and with teaching.
  - The teaching methodology is Conventional and successful.
  - Placement does happen which
  - Intrastructure and facilires are adequate - It is an Enclusive Campus with provisions

- Suggestions

  The Department may consider

  upgrading Preely to a research

  upgrading Preely to a research

  program like M. Phil
- R. A department journal or magazine may be brought out magazine hay be news letter.
  - 3. And the PGs program, the stude bed that the theory papers ().

    Nay be spaced out and not crowded into one semistry of Medies)
  - 4. The Students feel that
    there should be more Doom books on the Library.
  - 5. They also feel that the center should be bigger and more well equipped.
  - 6. The dept. may take up organising seminare or FDPs the national level to begin wi

and go on to international Grets.

- for the English Dept may be considered.
- 8. The Wharg Library is fairly well stacked. But more books on criticism and more anthologies would add to the value.

Signed -

- 1. Dr.R. Sreelatha Margarth MM.
  Srulette R
  6/10/16
- 2. Dr. Charaa Venkaraachalan Chiriaa Venkaraachalan 6/10/16

O Joseph Honeway Out & Dum Bord Hof The Digiti 4 M Jones Sal 5 500 Book Alm 500 5 - 15 in 6.10.2016/1) Silve 38/mm

Joly & Hory & Gi 4 7 Morard Sing good for (Ectatral Academic Audit) 6 Jiv og nosna 248, galiga ganga og wing un Chanol 2 modiunai unjego Ba-00 destigos Biza desparandonos 214 10 8 6700.

Owner & Somwas wesses 201 on of the 3 Sony wir wondwingsie Siligi Cugadywi Gubrosdanos Inggo 2 anjung consis Wordingy, vondivery, Deigni erunging, stangarting Copy wonyain, varia franciain, elemany fry Eva en vigos 26 Conflored Signor-Encioned and office (and constant vergeni) ogsavarjanyyle v-jarev Mi-Elia.

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V. Juit 6/10/16.

Bodya...

Consorting to Vanivary your gargiti Syunds Olever 3 Son Hory, gods, Dyros, Showell in the Cogodia von which Conjerned dio a Municipio Dionio Linguitation po se good Merons Dyilles vonsell felig vij i Die von garden MUDORALI UTITU 2-001/8 04/864 35 Russylo Bilvone yourseles engling ferme Ew.

Consold word datos Converig from English Gran Sian Cacorio 21/12 Danying Gyort. (Done grown at Byrom Crown to vulgre ogselvis worden, freun offernigen og Syelle jorde Gat Gron). Eregre lenomanique a vai vora whon Layonle hora Oranivogg envidadage vorande gehiggaforge & Light Francis Dogs owners of went volgeryelen.

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all genoration of configurations are a significant of the significant Eroisored Dereguing Sommanie, Sindi Sommanie Voria 2 Ju vý von somo osig, sogni Engelynije Everd erni i Noronyle to nooning à sivel erni i Norony co Questos anivirales Evinos olingro Escardada Santogon.

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Brivais, J- grisi-(V- Spiconja and and and) July Down Cyrofwi choir exelus 6 sonoral - 600005. (9941357869)

V- /1-6/10/16

## External Academic Audit

## Bachelor of Computer Applications BCA

(April 2015 to Eplember 2016)

we observe the following strengthe during our visit to the Department on 66/10/2016

## strengthe

- · Infrastructure facilities are good. (Laboratory, class rooms, Staff room, Library etc)
- · Records are maintained well.
- · Staff and students maintain a very good relationship.
- · Campus is maintained neat & tidy.
- · The students are provided with financial assistance (Scholarship) for their need. The procedure followed for selecting the students is well appreciated
- . The Department is maintaining Data card which aid the Department stable to inform the parents about their words.
- · The students are encouraged to participate in extra curricular activities.

to maintain / emprove the service in the field of education.

## Laboratory

- eparate stock reguler need to be maintained for Consumables & NONConsumables. Signature from Head of the Department & Principal should be oblained whenever the stock is updated.
- · More number of printers ( Dot matrix) are to be purchased and the students are advised to take printouts of their practicals exercises in the laboratory itself.
- be Converted into LED monitors.
- · To improve the Cooling effect in UPS room, one more exhaust fail can be provided.
- · A separate Digital Microprocessor haborator is needed.

## Department

- for Department infrastructure. Signalure from Head of the Department a Principal should be obtained whenever the Stock is updated.
- elable should be encouraged to register pursue Ph.D and to Quality NET SET Examinations.
- Remedial classes should be conducted for the course that are conducted Currently which will improve their performance in university Examinations.

we would like to present the feedback given by the students.

- · R. O water facility to be placed in each block.
- · water should be made available throughout the day in Guile Rest soom
- · Shidents want Gymnasium & Indoor Badmenton Court to facilitate sport activities

- . In Cartoon, students expect the following * Quality of the Good to be improved * to reduce the price of the eleme * more space is needed.
- · Coaching for civil service Examinations to be laker seriously.
- · Students expect money to be allocatled for Culturale to buy Costumes.
- · Sludents expect to change all the class rooms ento Smart class rooms

Dr. (Mrs) K. SHYAMALA, M.Sc., M.Phil., Ph.D., MBA, ASSOCIATE PROFESSOR

P.G. & RESEARCH DEPT. OF COMPUTER SCIENCE Dr. AMBEDIKAR GOVT. ARTS COLLEGE (AUTONOMOUS) VYASARPADI, CHENNAI - 600 039

V Nasmack

V. NARMADHA, ASSOCIETE PROPER Dept of we women's christian college Chennai -6

Patrician College of Arts & Science. Report of Academic Audit for the department Computer Science - B.Sc Stoegm. 06/10/2016 Observations: Two laboratories with each 50 systems, has been shared by both B.se & B.C.A (2 section)
we dot matorn printers are only avoidable at present for students usage. Original softwares are available and well maintained. One elassroom has been shared both for teaching and Digital and Microprocessor laboratory. Students are made to take printouts outside the college. Stock - register is maintained in the form of printouts both in laboratory and department Class sooms are well ventilated and enforcent library. The seconds are up-to-date and well harntained in the department by department banks harntained in the department notes and question banks faculties. They also prepare for each subject. has been got in person from all three years of Brsc.

le commendations: 1 6 more dotonation printers are needed for the students to take printouts for second purpose.

Stock Register Notebook and movement
of equipment register notebook need to be raintained in laborating 3) There must be a separate soom allocated for Digital and Microprocessor laborating. The present arrangement violates the safety rules for extudents. How to kits are needed at the cost of Hath. A) Two more LCD projectors may be fixed in the class rooms for more 1cT usage.

Severy year standard amount may be standard for conduct of allocated for the department for conduct of motor 1 Seminar workshops publishing newsletter and inter!

That college 6 Digitization of attendance system may be 7 Increment for staff members for academic imprenements (like paper presentations, Ph.D. NET, SLET qualifications)

B Inclusion of Alumni segretation through bette could be included.

9 As per the feedback from students, phitude and careex counselling classes may be conducted after class hours.

10 Need for RO water supply at every block is secommended

11 Remedial classes for mathematics and statisfies Subjects may improve the pass percentage.

formal de rofile

Dr. A. MURUGAN, M.Sc., Ph.D.,
ASSOCIATE PROFESSOR & HEAD
P.G. & RESEARCH DEPT. OF COMPUTER SCIENCE
Dr. AMBEDKAR GOVT. ARTS COLLEGE (AUTONOMOUS)
VYASARPADI, CHENNAI - 600 039

Dr. B. LAVANYA, Ph.D.
Assistant Professor
Dept. of Computer Science
University of Madras
Chennal - 600 005, India

EXTERNAL AUDIT REPORT FOR THE DEPARTMENT OF PSYCHOLOGY - 06.10.16 Appreciations Teacher- student relationship is very cordial Infrastricture facilities of the Lab-Good - Library facilities - Excellent. - Scholarship Based on Means - alone - Student's discipline - Appreciated Suggestions - Departmental Library required

Suggestions - Departmental Library required

Toilet facility required for boys in this block.

- Walter facility - Drinking water facility required

- Water facility - Drinking water facility required

- Canteen - Quantity, Quality, Hygiere, Space to

be improved

be improved

- Sports Activities, Extra curricular and

Co-corricular activities to be strengthered - Activity Based teaching required - Remedial students for classes for Tamil medium students required - Suggestion box for feedback for teachers - Student Coursellors required - fans should be installed in the lab - Minimize Penalty for Phones & late coming - More teaching faculty required - One lab allender be installed in classrooms.

- Audio visual aids to be installed in classrooms.

- Audio visual aids to be installed in classrooms.

- Transport facilities fequined. Sanah manickare, properties of frequency for the person for the person for the person chances.

Dept of psychology

Dept of bloge for chances. - One lab attender required

### LIST OF FILES

- 1) Stock Verification, Assessment of work loan and time table, Analyses of Teaching
- 2) Best practice Remedial class and their efficacy, Evaluation of internal Assessment
- 3) Analysis of students attendance, tutorial system and mentoring and infrastructural report
- 4) Result galley and Result Analysis
- 5) Projector ICT Register
- 6) Minutes of Department meeting
- 7) Substitution register (classes compensation to be included)
- 8) Association activities file/ register
- 9) Students achievements
- 10) Departmental researcher profile
- 11) Institution industry interface industrial visits
- 12) Extension activity
- 13) Institutional network with alumni and alumni register
- 14) Guest lecturer and seminars conferences /workshop conducted and photo documentation
- 15) Visitors book
- 16) Placement report
- 17) Disciplinary file
- 18) PTA Register
- 19) Faculty Profile
- 20) Student's Feedback
- 21) Department Activities /invites
- 22) Interface with the media
- 23) Students Participation in various clubs
- 24) Department Library /register

29)	Schol	larsh	ip	File	9

John Data base

John Jany other — Question Bank, Syllabus, NME / Soft skills,

Admission, faculty participation in various

Colleges, Special Children, I RAC, Leave and

Children, I RAC,

## PATRICIAN COLLEGE OF ARTS AND SCIENCE, CHENNAI ACADEMIC AUDIT REPORT – SOCIAL WORK 6th OCTOBER 2016

#### **COMMITTEE MEMBERS**

Ms Miriam Samuel Head, Dept of Social Work Madras Christian College (Autonomous) Chennai

Dr Sandra Joseph Former Head, Dept of Social Work IQAC Co-ordinator Stella Maris College (Autonomous) Chennai

#### **GENERAL OBSERVATIONS**

The committee examined all files maintained as per the list provided. It was found to be adequate.

The committee was especially impressed with the publications, extension projects and the workshops and conferences organized.

Students are encouraged to participate and present papers in conferences.

The results related to Social Work papers were comparatively higher than the language papers in BSW

MSW results were found good.

The forum of the Dept – SOWERS is a good initiative.

The department has a good network with industry/NGOs

Collaborations with International and national organizations is commendable.

High potential for research and publications

Infrastructure for teaching/learning are found to be adequate. Classrooms are well ventilated and equipped.

#### FACULTY FEEDBACK

Faculty publications are appreciable

Core areas of expertise exists which is a strength of the dept

Faculty bring in their individual networks and contributes towards departmental growth

The faculty opined that the BSW will be a good feeder for the MSW programme

#### SUGGESTIONS FOR FACULTY

Capacity building and training for faculty in teaching/learning methodology

The committee observed that there was a number of students from the lower socio-economic background and suggests specific approaches in handling their academic as well as personal needs.

More personal time needs to be given to students especially at the BSW level. It is recommended that faculty spend extra time after class hours to be available to mentor students.

Team building efforts to strengthen the faculty functioning

The committee strongly recommends enhancing the faculty strength in light of the heavy workload given the unique nature of Social Work education that involves class room teaching/learning and field work training. This calls for one-on-one mentoring and quality time between faculty and students. Furthermore, given the fact that there will be one more class of the III BSW, it requires additional faculty members.

### FEEDBACK FROM STUDENTS - MSW

The committee observed that the MSW students were more matured and were competent in the interactions.

They appreciated their Camp, Study tour and field work opportunities given to them

They appreciated the efforts of their faculty in encouraging them to attend conferences, present papers and even to publish. THIS IS HIGHLY COMMENDED BY THE COMMITTEE

The ethic of 'equality and fair opportunity' is practiced in the department

Though they expressed that some of the rules were constricting, nevertheless they were appreciative.

Research and FW guidance was good

#### SUGGESTIONS FOR MSW

More workshops and skills training will enhance their competency in Social Work

Additional option for specialization - Request was made for Community Devicopment

A thorough orientation on specialization and their scope to be given before the commencement of the course.

Orientation to placement agencies to be given so as to enable students to make their choices

More HR agencies to be included in the I year orientation visits

Better planning when events are being organized with the students

Placements to be structured through the department

Rest room and cafeteria to be improved

### FEEDBACK FROM STUDENTS - BSW

Faculty must reach out to every student irrespective of their socio-economic backgrounds

The level of learning is varied. Hence students requested subject related handouts which are simplified to the students' level.

Students requested that the book fee paid by them is fully utilized to provide books and reading material for the students benefit.

## OVERALL OBSERVATIONS AND SUGGESTIONS

The BSW programme needs to be strengthened by providing more faculty members and more mentorship for students irrespective of their backgrounds

Seed money, awards and recognition will enhance their research potential of the faculty

Personal bonding and efforts to build positive relationships with BSW students is imperative and urgent.

Given the nature of the programme there is a need for physical space that will ensure confidentiality and privacy in talking to students

The committee appreciates the growth of the department over a short period of time and wishes

them the very best!

Dr SANDRA JOSEPH

Dr. Sandra Joseph Associate Professor in Social Work (Indian Association of Social Work Education)

Stella Maris College (Autonomous) Chennai - 600 086.

#### REPORT OF THE EXTERNAL AUDIT TEAM

### AQAR OF THE DEPARTMENT OF CORPORATE SECRETARYSHIP HELD ON 6.10.2016

- Workload and timetable The present workload of the Department of 64 hours requires
  appointment of one more teacher. Further, the Head of the department be allotted 12 hours
  and teachers be given 16 hours of direct contact teaching hours.
  Teachers of other department handle classes for Corporate Secretaryship and teachers of
  Corporate Secretaryship handle classes for other departments. The department
  timetable/workload does not reflect the deployment of other department staff in the corporate
  Secretaryship department.
- 2. Teaching methods used includes PPT and blackboard.
- 3. Remedial classes are conducted. But the attendance in the classes is dismal. Thus students are to be motivated to attend the remedial classes.
- 4. Internal assessment is done as per the University prescribed procedure.
- 5. Students' Attendance is on the lines of Pocket books, transferring the same into a ledger and later online updation. There is no hourly/subject wise consolidation. This needs to be done.
- 6. Result galley is bound and well maintained. Analysis of results is done on a satisfactory note. But the results of the present I and II year are in the order of 40% and 39%, while the result of the passed out batch of April 2016 is 69%. Steps be taken to improve the results.
- 7. Departmental meeting are held. But the minutes are not authenticated by the signature of the Head of the Dept. and the Principal, though there are provisions for the same.
- Substitution register Teachers availing leave is very minimum during the Odd semester so far, which is worthy of a praise. Register is maintained for the purpose.
- 9. Students achievement file is maintained well.
- 10. Department Research profile is satisfactory.
- 11. Institution industry/interface and industry visits should be improved.
- 12. Extension activities NSS,YRC, ROTARACT and few other clubs are available to the students. But the department does not maintain the activities of the same.
- 13. Institutional network with Alumni and Maintenance of Alumni registers are satisfactory.
- 14. As the semester is only 3 months old, one Seminar has been conducted so far.
- 15. Visitors book is well maintained.
- 16. Placement cell- There is a centralized placement cell. Many students of the department have got well placed upto World Bank and salary drawn by them goes up to Rs.3.6 lakhs even.
- 17. Discipline file, parent teacher meeting registers are well maintained.
- 18. Maintenance of Faculty profile is good.
- 19. Interface with media has to be improved.
- 20. Department library is well equipped and stacked with volumes on wide ranging subjects. Students avail the General Library for their requirements.
- 21. Mentor Register Students of the Corporate Secretaryship do not have mentors from their departments, but mentors from other departments take care of them. It would augur well, if the

- students of a department are given mentoring by the faculty belonging to the same department for necessary follow up.
- 22. Students' profile and Students' Data card are well maintained, though for the present I year students, it is yet to be readied.
- 23. Students of the department get 5 private scholarships and all eligible SC/ST students get Government scholarship.

- 1. To improve the daily attendance of students, the college can take steps and bring about a Main Suggestions: system, wherein the class teacher calls the parent on daily basis(instead of the present system of calling after a student is found to be absent for 3 days) during the course of the day itself, so that absenteeism can be brought under check.
- 2. Subject –wise attendance shall be maintained for the students and consolidated
- 3. Teachers of the department need to be motivated to participate in more number of seminars/conferences, present and publish papers in journals and have to complete their

CDT.LEEMA FRANCIS)

(Dr.C.R.RAVI) 6 TVO 116

# PATRICIAN COLLEGE OF ARTS AND SCIENCE DEPARTMENT OF VISUAL COMMUNICATION EXTERNAL AUDIT HELD ON 6TH OCTOBER 2016

#### ASSESSMENT REPORT

#### SUGGESTIONS TO IMPROVE THE STANDARD OF THE DEPARTMENT:

- > Studio infrastructure facilities for television production and photography (practicals) to be improved such as more space and latest lighting equipments could be procured. App. Budy 1: 2 Laby
- Studio accessories and number of cameras could be increased for still photography and video production. App. Budjet! 31 Aug.
- Latest editing softwares such as AVID, FCP to be purchased to update video editing. A digital mixer to be purchased supporting NUENDO and PROTOOLS. Separate studio with required hubs (number of students) for video editing lab. App. Berliet: 1. LARLAS.
- More media interactions can be encouraged with the industry in terms of Internship, Workshops, etc.
- Department can have independent placement cell and can go for a tie up with media industries.
- Staff members can be encouraged to get qualified. Staff members can be encouraged by the management to attend training programs, UGC refresher programs, short term courses to enhance the skills in video editing, audio editing, and television production in order to match and upgrade with the industry which could be useful both for the students and the college.

#### **EXTERNAL ACADEMIC AUDITORS:**

DR. C. JEBA KUMAR
Professor and Head,
Department of Visual Communication,
Dr. Ambedkar Government Arts and Science College,
Vyasarpadi,
Chennai – 600 039.

PROF. S. ELANGO Head, School of Media Studies, St. Thomas College of Arts and Science, No. 140/6, St. Thomas Nagar, Koyambedu, Chennai -600 107.

# External Academie Andit - BBA Dept.

- All negisters / files are maintained upto date.
- Academic parameters are absolutely adhered and practised as per the norms of the management, University of Madras and Accreditation Authorities.
- The knowledge and the inquisitiveness of the faculty team is remarkable.
- The initiatives taken by the Department for the growth, welface of the students both in Curricular, Career etc is worthy mentioning.
  - Students feedback on teaching, faculty are excellent and positive. [Visited each class and heard their feedback].

# Areas for Improvement:

D'Antranet faiclities for the Dept, with a login id for every student, to access and luow, retrieve all information about their profile.

required by the students.

a) A student Report Card could be generaled a circulated to the parents to know their words experiment.

one by students to have a working domain nowledge of the Main Project.

Tie. ups with premier Management stitutes like MNA to give a wide exposure the students and make them emerge as the students and make them emerge as the Business Leaders.

Institutional Membership - Kound 20,000/- P/a
There are individual Faculty/Student Memberships

available too.

- 1) Students need a water cooler jacility
  the BBA floor.
  - 2) Fans ned to be little more spedier
  - 3) Improvement in Ventilation is required.

We thank you whole heartedly for giving he apportunity to pen down our observations and aggretions.

Thank You,

K.R. Kolammal
6/10/12/16

K.R. KOLAMMAL)

St. Professor

G. Vaishnav College.

(UNA RAMAN. M)

Head, BBA dept;

Jess Jain tollige for

Women

Ch. F.

### PATRICIAN COLLEGE OF ARTS AND SCIENCE, ADYAR, CHENNAI-20

#### DEPT OF COMMERCE

### AQAR-EXTERNAL AUDIT -06/10/2016

The department has displayed all the records for inspection for external audit. Based on the guidelines given the Audit Committee has given the following report...

- 1. Stock verification was done; assessment of work load was carried out. Time table was examined and teaching methodology was discussed with the staff and students.
- 2. The department conducts remedial classes regularly for academically weak students. Internal assessment pattern is found to be satisfactory
- 3. Records of students' attendance are maintained.
- 4. Tutorial system with 15 students per teacher is in place. Infrastructural support is satisfactory.
- 5. Examination of result analysis has been carried out. Efforts must be taken by the staff to improve the results in the subjects where results are less than 60%.
- 6. The department has been maintaining ICT-register.
- 7. The minuets of the departmental meeting have been properly maintained.
- 8. Substitution register is being separately maintained.
- 9. The matters relating to association activities have been properly filed and photo albums have been properly maintained.
- 10. With regard to students' achievement, 8 students have passed with distinction in the previous academic year and some students have taken part in the sports activities at the State and National level.
- 11. The department has 6 teachers with doctorate and 3 teachers are waiting for viva examination, 1 teacher submitted synopsis and 4 teachers are with research progress.
- 12.8 teachers have passed NET/SET.
- 13. The department is arranging for students industrial visit-RBI, MSSRF-Aavin social entrepreneurship and bakery training.
- 14.In the area of extensions activity, students were trained in skill development and in turn the trained students have given the skill development to the students of St.Louis school for Deaf and Dumb (Chocolate and jewellery making).

- 15. Alumni Association Register is maintained and the department is having excellent network with alumni. The alumni are invited to give the motivational speech to the students and also to act as judges for various events.
- 16. Teachers have been publishing the research papers in various conferences.
- 17. The department has been conducting workshop for students in entrepreneurship.
- 18. Visitors' book is maintained.
- 19.Placement record is maintained and in the previous year alone 36 students are placed in different companies with the salary varying between Rs.11, 000 and 20,000 per month. One Post graduate student is employed at World Bank.
- 20. Files relating to disciplinary action are maintained properly.
- 21.PTA-Register is well maintained.
- 22. Faculty profile is comprehensive.
- 23. Departmental activities-Invites are well organized
- 24. Interface with media-Departmental function need to be published in engagement columns of various newspapers.
- 25. Students' participation in various clubs properly motivated and documented.
- 26. Departmental library is created by staff members themselves with the help of books donated by the staff members.
- 27. Stock register, Mentor register, Students profile (soft copy), Students data card, Alumni database are being satisfactorily maintained
- 28. The department also maintains the scholarship file for SC/ST students and helps the students to obtain appropriate scholarship.

#### Students feedback (confidential in camera)

- 1. All theory subjects must be handled with practical exposure.
- 2. Smart class arrangement must be made.
- 3. Canteen must be expanded.
- 4. Sports infrastructure facilities to be expedited.
- 5. Communication facility in the college to be made for long distance students, part time employed students and girls in emergency situation to contact parent.
- 6. The students appreciated the method of teaching by the teachers (good and proper as conveyed by the students).
- 7. The dress code prescribed by the college must be followed by the students of all departments uniformly.

(Dr.M.V.ARULALAN)

(Dr.R.VIJAYARAGHAVAN)

## **External Academic Audit Report**

06.10.2016

Observations of External Expert

Dr. S. Thirunavukkarasu Principal RKM Vivekananda College, Mylapore, Chennai - 4

- (1) Admission Intimation Card to be wholly replaced; [no interview'; only intimation to applicant, the appropriate communication model given]
- (2) Changes in Application Proforma suggested to the Principal [ to include words as in the copy enclosed]
- (3) 'TC' to be included in the list of documents to be furnished by the applicant

#### (4) Perused:

- (a) NAAC Certificate
- (b) Admission Registers
- (c) Permanent Affiliation Papers
- (d) Circulars sent from the Principal's office
- (e) Files pertaining to Students' Scholarship
- (f) Events held on campus
- (g) All Staff and Students documents to be shifted to First Floor

Dr. S. Thirunavukkarasu

Principal PRINCIPAL RAMAKRISHNA MISSION **VIVEKANANDA COLLEGE** (AUTONOMOUS) **CHENNAI - 600 004** 

# External Academic Audit Report Examinations Wing

06.10.2016

Observations of External Expert

Dr. R. Ramachandran COE RKM Vivekananda College, Mylapore, Chennai – 4

- 1. Office of the Dean of Examination to be Shifted to I Floor.
- 2. All Staff and Students documents of the Dean of Examination to be Shifted to I Floor.
- 3. ALL XII Markstatements of State Board to be electronically filed with the Directorate of Government Examinations, Chennai 6 and a request to this effect, asking for this college to be registered as a separate unit with its own user id and password to be sent to the Directorate of Government Education.
- 4. All XII Mark statements obtained from students to be returned in the 6th Semester after clearance of Directorate of Government Education.

Dr. R. Ramachandran

COE

Dr. R. RAMACHANDRAN
Controller of Examinations
RAMAKRISHNA MISSION
VIVEKANANDA COLLEGE
(AUTONOMOUS)
MYLAPORE, CHENNAI-4

# PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT DUTY LIST

DATE: Monday 17TH AND Tuesday 18TH DECEMBER 2018 @ 1.15pm

Department	Name of Internal Auditor
B.C.A	Dr. Magaveer, Dept of Psychology Mr. Senthikumaran, Dept of Psychology
B.Sc Computer Science	Mr. Sriram, Dept of Mathematics Mr. Joseph Bellarmin, Dept of Mathematics
B.Com(General) & M.Com	Mrs. Lakshmi Kumari, Dept of English Dr. Benita, Dept of English
B.B.A	Dr Meenakshi, Dept of A&F Dr Bhuvaneswari, Dept of A&F
B.Sc Viscom	Mrs. Frizilin, Dept of Computer Science Mrs. Fouzia, Dept of Computer Science
B.Com(C.S)	Mrs. Sindhu, Dept of Social Work Mrs. Vinola, Dept of Social Work
B.A English & MA	Dr. Meena, Dept of Commerce Mrs. Sreepriya, Dept of Commerce
B.Sc Mathematics	Mr. Daniel, Dept of Business Administration Mrs. Mahalakshmi, Dept of Business Administration
3.S.W & MSW	Dr. Subbulakshmi, Dept of Computer Applications Mrs. Annies Mary, Dept of Computer Applications
B.Sc ( Psychology)	Mr. Krishna, Dept of Corporate Secretaryship MsPrithivi, Dept of Corporate Secretaryship
.Com ( A & F)	Mr. Habeeb, Dept of Visual communication Mr. Mariappan, Dept of Visual communication

## PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2017-2018

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

#### NAME OF THE DEPARTMENT:

DATE OF AUDIT: 17Th & 18th December 2018

#### NAME OF THE INTERNAL AUDITORS:

S.No	NAME OF THE FILE / REGISTER /	Status of	f availability	REMARKS
	DOCUMENT TO BE VERIFIED	yes	No	
cademic rec	ords:			
1	Lesson Plan (Odd & Even Semester)			
2	Workload & Time table ( Odd & Even Semester)	v		
3	<ul><li>Syllabus (old &amp; new)</li><li>Subject Codes (old &amp; new)</li></ul>			
4	<ul> <li>Question Bank:</li> <li>Theory – University Exam Questions</li> <li>Practical – Question Banks</li> </ul>			
5	Online Internal Assessment Marks			
6	Result Galley (Nov 2017 & April 2018)			
7.	Result analysis ( Nov 2017 & April 2018)			
•	Enabling Classes Register			
9	Projector / ICT register			
10	Details of Guest Lectures organised (Annexure 1)			
11	Details of Seminars / Conferences / Workshops conducted (annexure 2)			
12	Details of Association Activities (Annexure 3)			
Department a	nd faculty related documents:			
13	Department Meeting Minutes book			
	( Details of Number of meetings conducted and			

	minutes duly signed by Principal, Hod and faculty)		
	No. of meetings conducted:		
	Substitution Register( Classes Compensated is to be included)		
5	Is the Substitution register duly attested by the Principal and Dean – Academics		1
6	Details of Faculty achievements – papers presented / workshops attended (Annexure 4)		
Students (	enhancement and students support system details:		
17	Details of Industrial visits organised (annexure 5)		
18	Placement details of students (Annexure 6)		
19	Students participation in various clubs (Annexure 7)		
20	details of scholarships and other financial assistance available to the students ( Annexure 8)		
21	Mentor register		
Details o	f extension activities of the department:		
22	Details of alumni database		
23	Departmental extension activity ( Annexure 9)		
24	Details of Parents Teachers Meeting (Annexure 10)		
25	Is the attested copy of PT meeting attendance available in the department?		
26	Details of Students achievements (Annexure 11 A & 11 B)	A-11-15-18-17-	
Other re	elated records:		
27	Media Publishing		
28	Department Library / Library register		
29	Stock register		
30	Details of faculty awards and recognition( Annexure		

## Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
**		- SI	No serveral	
		and the second	400	

## Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ National/ International	Topic / Theme	Details of resource person	No. of participants
			La	5. P., 1967 C	13.11 P	100 M
	SHI I, GAIL	on This exam	a record of the		H	

#### Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants
			11-12-	per 6000 - 1
			and the second	

## Annexure 4: Details of Faculty achievements - papers presented / workshops attended

S.No	Name of the	Details of participation	1	State/ National/International	Is the documents
	faculty	Seminar/ conference/workshop	Presented/Participated	level	Submitted to IQAC
		,	1 47,		

## Annexure 5:Details of Industrial visits organised

S.No	Date	Class	Organisation visited

## Annexure 6: Placement details of students

Name of the	Class	Organisation place in
student		

# Annexure 7: Students participation in various clubs

Annexure 7	7: Students partici	pation in various cruzz	Club enrolled in	
	Class	No of students	Club enfonce	
S.No				
				No to the

# Annexure 8: Details of scholarships and other financial assistance available to the

students	Gl- m	Name of the	Type of financial assistance
S.No	Class	student	(Govt Scholarship/Private Scholarship/university free seat/ fees concession)

# Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants
<u> </u>				

## Annexure 10: Details of Parents Teachers Meeting

S.No	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended

## Annexure 11A: Details of students' achievements( sports/ cultural)

S.No	Name of the students	Class	Achievement in Sports/ cultural	Intercollegiate/ zonal/district/university/ national/international
		derito	1118	N C

# Annexure 11B: Details of students' achievements (seminars/ workshops)

Annexu S.No	Name of the students	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of
		1)/			the program
				Chron	

# Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/international

Jan Jahly PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2017-2018

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: BC A

DATE OF AUDIT: 17Th & 18th December 2018

NAME OF THE INTERNAL AUDITORS: Dr. Magareera Nagrappa Mr. Senthilkunaray

S.No	NAME OF THE FILE / REGISTER /	Status of	availability	REMARKS
Academic rec	DOCUMENT TO BE VERIFIED	yes	No	
Academic rec	ords:			
1 27 %	Lesson Plan (Odd & Even Semester)	1		
2	Workload & Time table (Odd & Even Semester)	5		
3	<ul><li>Syllabus (old &amp; new)</li><li>Subject Codes (old &amp; new)</li></ul>	7		
4	Question Bank:  • Theory – University Exam Questions  • Practical – Question Banks	1	1	3,-1
5	Online Internal Assessment Marks	~		
6	Result Galley (Nov 2017 & April 2018)	~		
7.	Result analysis ( Nov 2017 & April 2018)	1		
3	Enabling Classes Register	5		
	Projector / ICT register	1		V 1
0	Details of Guest Lectures organised (Annexure 1)	1		
1	Details of Seminars / Conferences / Workshops conducted (annexure 2)		No	Not Conducted
2	Details of Association Activities (Annexure 3)	X	Nb	NIL

Departme	ent and faculty related documents :			
13	Department Meeting Minutes book		T	
# PO 18	( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty) No. of meetings conducted:	1		
14	Substitution Register( Classes Compensated is to be included)	1		
15	Is the Substitution register duly attested by the Principal and Dean - Academics	1		Need to b
16	Details of Faculty achievements – papers presented / workshops attended ( Annexure 4)	1		11.
Students	enhancement and students support system details:			
17	Details of Industrial visits organised (annexure 5)	1		1
18	Placement details of students (Annexure 6)	1	4	
19	Students participation in various clubs (Annexure 7)	$\sim$		1.52
20	details of scholarships and other financial assistance available to the students (Annexure 8)	1		
21	Mentor register	1		
Details of	extension activities of the department:			
22	Details of alumni database	9		
23	Departmental extension activity ( Annexure 9)		No	NIL
24	Details of Parents Teachers Meeting (Annexure 10)	5		7
5	Is the attested copy of PT meeting attendance available in the department?	1		
6	Details of Students achievements ( Annexure 11 A & 11 B)	1	Time I	
ther rela	ted records:			
7	Media Publishing		No	NIL
3	Department Library / Library register	~		
)	Stock register	1		
				1

# Deportment of Computer Applications

# Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
			Global Threats	Mr.NandhaKumar Paulraj
	31/07/2017	III BCA	Oppurtunities i IT Young	Director
1		- 3-4 344	Professional	Platosys Technology
2	07/02/2018	III BCA & II BCA	Big Data Analysis	Mr.Banukumar Director WinVinaya
			- / Workshops con	Information Systems

## Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ National/ International	Topic / Theme	Details of resource person	No. of participants
		NIL				

## Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants
		NIL		

## Annexure 4: Details of Faculty achievements - papers presented / workshops attended

S.No	Name of the	Details of participation		State/ National/I	Is the documents
	faculty	Seminar/ conference/workshop	Presented/Partici pated	nternatio nal level	Submitted to IQA
1	MRs.Sriv aishnavi	International Conference Workshop	partcipated	Internatio nal	Yes

## Annexure 5:Details of Industrial visits organised

S.No	Date	Class	Organisation visited
1	14/12/2018	III BCA	ISRO SATHISH DHAWAN SPACE CENRE
Harris II.			

### Annexure 6: Placement details of students

S.No	Name of the student	Class	Organisation place in
1	DEFDAN A	III BCA A	Way Cool
2	JOSEPHINE CECILY	III BCA A	SUTHERLAND GLOBAL SERVICES
3	VIVEK THOMAS	III BCA B	SUTHERLAND GLOBAL SERVICES
1	LENORA ANN SAMUEL	III BCA A	SUTHERLAND GLOBAL SERVICES
i	DHANALAKSHMI	III BCA A	SUTHERLAND GLOBAL SERVICES

## Annexure 7: Students participation in various clubs(Office Bearer)

S.No	Class	No of students	Club enrolled in
1	III BCA & II BCA	6	NSS
2	III BCA	2	ROTARACT
3	II BCA	2	LIBRARY SECRETARIES

# Annexure 8: Details of scholarships and other financial assistance available to the students

S.No	Class	Name of the student	Type of financial assistance  ( Govt Scholarship/ Private Scholarship/university free seat/ fees concession)
1	III BCA A	SUBAN	PATRICIAN COLLEGE FEE CONCESSION
2	III BCA B	PAVITHRA	PATRICIAN COLLEGE FEE CONCESSION
3	III BCA B	ROMENSON	UNIVERSITY OF MADRAS FEE CONCESSION
4			

Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants
	A	II BLAG		
	NIL	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	KICK DO	1 146 21 4

# Annexure 10: Details of Parents Teachers Meeting

S.No	10: Details of Parents Tong  Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
	- 17	5 BCAA	50	40
1	15-07-2017		50	46
2	15-07-2017	I BCAB		35
	15.07.2017	III BCA A	50	10.0
3	15.07.2017	IN BCA B	48	24
4		- A	4950	49
5	03.02.2018		50	48
6	03.02.2018	J BLAB		50
	03.04.2018	3 I BCAA	50	28
7		T 0 0 12	50	44
8	03.02-2018			25
9	03 02.2018		4.0	25
	03.02.2016			

# Annexure 11A: Details of students' achievements( sports/ cultural)

S.No	Name of the students	Class	Achievement in Sports/ cultural	Intercollegiate/ zonal/district/university/ national/international
1	AJINATH	III BCA	ATHLETIC	
2	AKASH	II BCA A	SHIPWRECK	DG VAISHNAVA
3	MOULANA MANSOOR AHAMED	ІІІ ВСА	Shii waza	COLLEGE,3 RD PLACE
	AHAMED	A	STRESS INTERVIEW	2 ND PLACE
ı	LEENAS	III BCA B	PHOTOGRAPHY	DG VAISHNAVA COLLEGE
	CLARANCE			1 ST PLACE

# Annexure 11B: Details of students' achievements (seminars/ workshops)

S.No	Name of the students	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of the program
			NIL		10 630
				in a large and a grant	

# Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/international
		NIL	

# PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2017-2018

181./19

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT:

**BSC COMPUTER SCIENCE** 

DATE OF AUDIT: 5th January 2019

NAME OF THE INTERNAL AUDITORS: 1. Mr.S.Sriram 2. Mr.Joseph Bellarmin

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	Status of availabili		REMARK S
	DOCCIVIENT TO BE VENITED	yes	No	
Academic reco	rds:			
1	Lesson Plan (Odd & Even Sem)	1		Taken Print out Staff wise for both Nov.17 & Apr.18
2	Workload & Time table (Odd & Even Sem)	1		Available for both odd and even sem
3	<ul> <li>Syllabus (old &amp; new)</li> <li>Subject Codes (old &amp; new)</li> </ul>	1		Available, New Syllabus is taken print out and attached
1	Question Bank:  Theory – University Exam Questions Practical – Question Banks	1		April 2018 to be filed, All other question paper is available
	Online Internal Assessment Marks	1		Manual and Univ. Online available
	Result Galley (Nov 2016& April 2017)	1		Both Nov & Apr available
	Result analysis ( Nov 2016 & April 2017)	1		Available

8	Enabling Classes Register		1	Currently not available Notes and
9	Projector / ICT register	1		class details available, PPT details also available
10	Details of Guest Lectures organised (Annexure 1)	1		Available as in Annexure.1
11	Details of Seminars / Conferences / Workshops conducted (annexure 2)			Not Conducted Available as
12	Details of Association Activities (Annexure 3)	1		in annexure.3
Department ar	nd faculty related documents :			
13	Department Meeting Minutes book  ( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty)  No. of meetings conducted:	1		Not obtained signature from Principal
14	Substitution Register( Classes Compensated is to be included)	1		
15	Is the Substitution register duly attested by the Principal and Dean - Academics			Not Signed by Principal
16	Details of Faculty achievements – papers presented / workshops attended (Annexure 4)	1		Available as in Annexure.4
Students enhar	ncement and students support system details:			
17	Details of Industrial visits organised (annexure 5)	1		Available with place of visit and details like date, number of
18	Placement details of students (Annexure 6)	1		Appearure 6
19	Students participation in various clubs ( Annexure 7)	1		Annexure.6 Available refer Annexure.7
20	details of scholarships and other financial	1		Ref.Annexu

	assistance available to the students ( Annexure 8)		College fees concession details to be filed  Available
21	Mentor register	1	
Details of exte	ension activities of the department:		Address and
22	Details of alumni database	1	student details Available
23	Departmental extension activity (Annexure 9)	1	Ref.Annex.
24	Details of Parents Teachers Meeting (Annexure 10)	1	Available Ref. Annex.10
25	Is the attested copy of PT meeting attendance		Not signed
26	available in the department?  Details of Students achievements (Annexure 11 A & 11 B)	1	
Other related			T
27	Media Publishing		
28	Department Library / Library register	1	Books are arranged in cub board
29	Stock register	1	Available
30	Details of faculty awards and recognition( Annexure 12)		

## Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	LANIC	Details of resource person Mr.Vijayakumar.S,
1	03/8/201	II BSC,III BSC and III BCA	Test Automation- Selenium	Quality Engineer, War- Imaging Solutions Pvt L
2	04/8/201	III BSC	IOT and its Applications	Kyushu Institute of Technology, Japan

# Annexure 2- Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ National/ Internationa	Topic / Theme	Details of resource person	No. of participant s
			NIL			

## Annexure 3 - Details of Association activities

## (1) Judges for our Events:

S.No	Date	Class	Name of the event	Details of Judges	No. of participants
1	13/9/201	III BSC	Miracle Minds '17 – Paper Presentation	Mrs.B.Anandapriya, Dean of Academics & Asst.Prof, Dept.of Computer Applications	7
2	14/9/201	II BSC	Miracle Minds '17 – Paper Presentation	Mr.Daniel Chalke, Head, Dept.of Business Administration	11

3	19/9/201 7	I BSC	Miracle Minds '17 – Paper Presentation	Mr.Habeeb Ur Rahman, Head, Dept.of Visual Communication	5
4	06/2/201 8	I BSC	Mech-O-Cuit - Hardware Expo	Mrs. Alice Hepzibah, Associate Professor, Rajalakshmi Engineering College	11 Teams (28 participants)

## (2) Release of our NewsLetter "ByteStreet" Issue 7

S.No	Date	Class	Name of the event	Chief Guest
1	13/9/201 7	III BSC	Release of NewsLetter "ByteStreet"	Dr.A.Joseph Durai, Principal

### (3) Signing of MOUs:

SNO	Organization with which Mou is signed	Name of the institution/industry/ corporate body	Year of signing MOU	Duration	List of activities under each MOU year wise
1	HB Education and Consulting Services Private Ltd,Chennai	Patrician College of Arts and Science, Adyar	2017- 2018	30 hrs	CCNA Training Course  (not yet completed)
2	Pojo Software Private Ltd,Chennai	Patrician College of Arts and Science, Adyar	2017- 2018	Self learning process	Net Beans Self learning Educational Modules

## (4) INSTITUTIONAL NETWORK WITH ALUMNI:

S.No	Date	Class	Name of the event	Details of Judges	No. of participants
1	16/2/201 8	II BSC	CodeZone- 2K18 – Software Expo	Mr.Praveen Kumar.S, Associate Engineer, INATECH Solutions	12

## (5) 1" INTER-COLLEGIATE CONDUCTED-TECHNO BAY 2K18:

S.No	Date	Details of Chief Guest	No.of College participated	No. of participa nts	Over All Winning Team	Over All Runner- Up Team
1	06/3/201 8	Mr. Venkatesan Prabu, MCITP, MCAD, MCTC , CCNA, CNA, Managing Director, Kaashiv Info Tech, Chennai.	13	120	M.O.P Vaishnav College for Women	Guru Nanak College

Annexure 4: Details of Faculty achievements

10	S.N Name of the faculty	Details of Seminar/	Details of participation		Is the document	
		conference/worksh	Presented/ Participated	l level	Submitted to IQAC	
1	Mr.John Vaseekaran.S	Fourth National Conference on "Recent Trends in Computer Science" on 01/9/2017	Authored a paper on "Web Structure Mining"	National	Yes	
2	Mrs.Mashiya Afroze.F	External examiner for College for Women(le	Practical Examinetter dated 28.3.20	ation at Justice Basheer A	Ahmed Saye	
3	Mrs.Frizilin.R		for End Semester	Examinations March/Ap	oril 2018 for	

## Annexure 5: Details of Industrial visits organised

S.No	Date	Class	Organisation visited
1	14/12/2017	III BSC	Sathish Dhawan Space Centre, Sriharikota
2	27/2/2018	II BSC	Kaashiv Infotech, Anna Nagar
3	21/2/2018	I BSC	Ampitron Products, Thiruvanmiyur

#### Annexure 6: Placement details of students

S.No	Name of the student	Class	Organisation place in
1	Ashwin.D	III BSC	Zilker Technology India Pvt.Ltd
2	S.Priyanka	III BSC	TVS Next Pvt.Ltd
3	S.Priyanka	III BSC	CMS IT Services

	1.S.Priyanka		
	2.Vithya.S		241
	3.Ryan Bernard	III BSC	Sutherland Global Services Pvt.Lt
4	4.Jayasri.R		
	5.Srija.M	grand and	TATA Consultancy Services Ltd
5	Godwin Vijay	April 2017 passed out	(letter dated 19/6/2017)

## Annexure 7: Students participation in various clubs

		on in various clubs	Club enrolled in
S.No	Class	No of students	
	III BSC	7	NSS
1	II BSC	29	
	I BSC	10	
	III BSC	7	ROTARACT
2	II BSC	10	RO
3	I BSC	21	
	III BSC	6	YRC
	II BSC	2	
,	I BSC	9	
	III BSC	7	FINE ARTS
	II BSC	NIL	LINDIA
4	I BSC	NIL	
	III BSC	9	ENVIRO
	II BSC	3	ENVIRO
5	I BSC	NIL	
	III BSC	8	
	II BSC	NIL	LEO
6	I BSC	NIL	
	1 830		CONSUMER
7	III BSC	6	
	II BSC	NIL	

	I BSC	NIL	
	III BSC	NIL	
8	II BSC	2	READING
	I BSC	NIL	
	III BSC	NIL	
9	II BSC	5	AICUF
	I BSC	NIL	

Annexure 8: Details of scholarships and other financial assistance available to the students

S.No	Class	Name of the student	Type of financial assistance  ( Govt Scholarship/ Pvt Scholarship/university free seat/ fees consession)
1	I BSC	7	Govt.Scholarship
2	II BSC	10	Govt.Scholarship
3	III BSC	9	Govt.Scholarship
4	II BSC	1(Maria Wilfred Robin)	Concession
5	III BSC	1(Vithya.S)	Full Fees Concession
6	III BSC	P.Pavithra	St.Louis Educational Scholarship
7	III BSC	Ryan Antony Bernard	St.Louis Educational Scholarship

Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants
	5/2/2018	Skill	Chennai	22
1	to	Development Training Course	Middle School, Gopalapuram.	100
	16/2/2018	in Ms-Office	Coper	

#### Annexure 10: Details of Parents Teachers Meeting

S.No	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
		II BSC	50	50
1	15/7/2017	III BSC	48	34
Audi		I BSC	47	45
2	03/2/2018	II BSC	50	46
2		III BSC	48	40

## Annexure 11A: Details of students' achievements( sports/ culturals)

S.No	Name of the students	Class	Achievement in Sports/ culturals	Intercollegiate/ zonal/district/university / national/international
1	Kameshwaran.D	I BSC	Sports	Runner Up in 18th All India ICA T20 Cup 2018 organized by Indian Cricket Academy ICA held at Vizag, A.P from 15.1.18 to 23.1.18

S.No	Name of the students	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of the program
1	Akaash Bharghav.G	II BSC	participated	National Workshop/Training Programme on "SafeGuarding Secularism and Democracy" from 12/8/2017 to 15/8/2017	AICUF National Team(All India Catholic University Federation), AICUF House, Chennai.

### (2) INTERCOLLEGIATE COMPETITIONS(outside college)

S. No	Name of the student	Class and section	Event	College /Place	Date	Place secured
1	R.Sobana G.Shyamala Devi D.Vanitha	II BSC	Brain Freeze	Ethiraj College	19/8/2017	ш
	Bharath Kumar		Tamil-Poetry Writing	Hindustan College of Arts and Science	17/8/2017	I
2	Jayasri.R		Paper	Ethiraj College for	To.	ııı
2	R.Charumathi	III BSC	Presentation	Women		\ ""
	R.Charumathi					
	V.Praveena	III BSC	Technical Singing	Ethiraj College for Women		
	R.Jayasri					
3	V.Abinaya					Ш
	S.Anu					
	R.Bakiya					
	Lakshmi					

## (3) CERTIFICATE COURSES ATTENDED

S. No	Name of the student	Class and secti on	Course name	Place	company	Date
1	Aliasgar Kutbuddin Sakarwala	II BSC	Basics of HTML	Manipal PRO lean Certificate of Merit	Manipal Global Education Servies Pvt.Ltd	21/4/2018
2	Aliasgar Kutbuddin Sakarwala	II BSC	Programming Using Java	Manipal PRO lean Certificate of Merit	Manipal Global Education Servies Pvt.Ltd	20/4/2018
3	Aliasgar Kutbuddin Sakarwala	II BSC	Android App Development	Manipal PRO lean Certificate of Merit	Manipal Global Education Servies Pvt.Ltd	19/4/2018
4	Aliasgar Kutbuddin Sakarwala	II BSC	Basics of Digital Marketing	Manipal PRO lean Certificate of Merit	Manipal Global Education Servies Pvt.Ltd	21/4/2018
5	Aliasgar Kutbuddin Sakarwala	II BSC	Project Management- Essentials	Manipal PRO lean Certificate of Merit	Manipal Global Education Servies Pvt.Ltd	20/4/2018
6	Shalini.S	I BSC	Web Designing	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
7	Ganesh.J	I BSC	Web Designing	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
8	Lavanya.M	I BSC	Web Designing	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
9	Divya.D	I BSC	Web Designing	NSIC Technica Services Centre	l National Small Industries	18.1.18

	N. Biris				Ltd	7.2.18
10	Nandhini.R	I BSC	Web Designing	Services Centre	Small Industries Corporation	18.1.18 to 7.2.18
11	Preethi.M	I BSC	Web Designing	Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
12	Sandra Kathrin.T	I BSC	Web Designing	Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
13	Dev Kumar.M	I BSC	Web Designing	Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
14	Rathish Kumar.S	I BSC	Web Designing	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
15	Kishore nath.S	I BSC	Web Designing	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
16	Sadiq Batcha.A	I BSC	Tally with GST	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
17	Kezia David Christy.D	I BSC	3D Animation	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
18	Craig Richard Felix	I BSC	3D Animation	NSIC Technical Services Centre	National Small Industries Corporation Ltd	18.1.18 to 7.2.18
9	Ritheesh.V	I BSC	3D Animation	NSIC Technical	l National	18.1.18

				Services Centre	Small Industries Corporation Ltd	to 7.2.18
20	Mohamed Niyaz.S	1 BSC	3D Animation	NSIC Technical Services Centre	Small Industries to Corporation	18.1.18 to 7.2.18

## (4) INTERNSHIP TRAINING ATTENDED

S. No	Name of the student	Class and section	Course name	Place	Date
1	Aliasgar Kutbuddin Sakarwala	II BSC	Internship Training	KaaShiv Info Tech, Anna Nagar	28/4/18 to 02/5/2018

## (5) NATIONAL WORKSHOP/TRAINING PROGRAMME

S. No	Name of the student	Class and section	Event	Place	Organized by	Date
1	Akaash Bharghav.G	II BSC	National Workshop/Trainin g Programme on "SafeGuarding Secularism and Democracy"	AICUF House Chennai	AICUF National Team(All India Catholic University Federation)	12/8/2017 to 15/8/2017

## (6) WORKSHOP ATTENDED

S. No	Name of the student	Class and section	Event	Place	Date
				Kyrion	10/3/18
514	Aliasgar Kutbuddin Sakarwala	II BSC	Workshop on Ethical	Technologies Pvt.Ltd	&
1	Sakarwaia		Hacking	IIT, Madras	11/3/18

## (7) STUDENTS AWARDS(2017 - 2018)

S. No	Name of the student	Class and section	Event	(2017 – 2018)  College/Place/Date	Place secured
1	G.Akaash Bharghav	II BSC	State Level Leadership Camp	St.Joseph's College,Tiruchy from 29/7/2017 to 31/7/2017	Elected as National Team Leader of AICUF State Unit

### (8)INTER- DEPARTMENTAL NOTICE BOARD COMPETITION(2017-2018)

S. N	Name of the student	Class	Event	College /Place	Date	Place secured
0	Stadon	section				
1	Ajith Kumar.S	I BSC	Best Notice Board			
2	Anee.S	III BSC	Competition	Patrician College of Arts	05/2/2018	п
3	M.Swetha	III BSC	harad on	and Science		
4	S.Anu	III BSC	Best Notice Board	Patrician		
5	J.Swetha	III BSC	Competition on account of	College of Arts and Science	7	I
6	Ajith Kumar.S	I BSC	Christmas Celebration			
7	Mohammed Niyaz	IBSC	Quiz	Patrician College of Arts and		Ш
8	Craig Richard Felix		Quiz	Science(English Dept)	1	
9	Vanitha.D	II BSC	Aptitude	Patrician College of Art	s	III

	and		
	Science(Maths	1	
F	Science(Maths Dept)		

#### Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/internationa l
		NIL	

for 18/1/2019 (A. JOSEPH BELLARMIN)

## PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2018-2019

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state of the state documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: DATE OF AUDIT: 4Th & 5th January 2017 Commerce.

NAME OF THE INTERNAL AUDITORS: John R. Latshmi Kuman

S.No Dr 7 Benita. NAME OF THE FILE / REGISTER / Academic records: DOCUMENT TO BE VERIFIED Status of availability REMARKS yes 1 No Lesson Plan (Odd & Even Sem) 2 EMPRIJ. Workload & Time table ( Odd & Even Sem) 3 Syllabus (old & new) Subject Codes (old & new) 4 Question Bank: Theory - University Exam Questions Practical - Question Banks 5 Online Internal Assessment Marks 6 Result Galley (Nov 2016& April 2017) 7. Result analysis (Nov 2016 & April 2017) 8 **Enabling Classes Register** 9 Projector / ICT register 10 Can be Details of Guest Lectures organised ( Annexure li Details of Seminars / Conferences / Workshops conducted (annexure 2) 12 Details of Association Activities (Annexure 3) NIL Department and faculty related documents:

	D			
	Department Meeting Minutes book			1
	( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty)  No. of meetings conducted:	/		
	8			
	Substitution Register( Classes Compensated is to be included)	~		can be organised
5	Is the Substitution register duly attested by the Principal and Dean - Academics		V	Verter No attesto
6	Details of Faculty achievements – papers	V	•	
tudents enhan	presented / workshops attended ( Annexure 4) cement and students support system details:		1	1
	and support system details:			
7	Details of Industrial visits organised (annexure 5)	NIL		Good.
8	Placement details of students (Annexure 6)	~		Good.
9	Students participation in various clubs ( Annexure 7)	V		
20	details of scholarships and other financial assistance available to the students (Annexure 8)	V		
21	Mentor register			reorganis
Details of exte	nsion activities of the department:			
22	Details of alumni database	/		
23	Departmental extension activity ( Annexure 9)	-		NIL.
24	Details of Parents Teachers Meeting (Annexure 10)			
25	Is the attested copy of PT meeting attendance available in the department?	/		
26	Details of Students achievements ( Annexure 11 A & 11 B)	~		
Other related				
27	Media Publishing	NIL		
28	Department Library / Library register	NIL		
29	Stock register	/		
a 7	Details of faculty awards and recognition(	NIL		

Jalos 19

Dr. A. BENITA

## PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2017-2018

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: BSC(Visual Communication)

DATE OF AUDIT: 4th January 2019

NAME OF THE INTERNAL AUDITORS:

### 1. Mrs.FRIZILIN.R

#### 2. Mrs.THASIN FOUZIA.M.H

S.No	NAME OF THE FILE / REGISTER /	Status of a	vailability	REMARKS
Academic r		ves	No	
- I	ccords;			
	Lesson Plan (Odd & Even Semester)	yes		
2	Workload & Time table ( Odd & Even Semester)	yes		
3	<ul><li>Syllabus (old &amp; new)</li><li>Subject Codes (old &amp; new)</li></ul>	yes		There is no change in syllabus
4	<ul> <li>Question Bank:</li> <li>Theory – University Exam Questions</li> <li>Practical – Question Banks</li> </ul>	yes (Theory)		No question bank for practicals
5	Online Internal Assessment Marks	yes		
6	Result Galley (Nov 2017 & April 2018)	yes		
7.	Result analysis ( Nov 2017 & April 2018)	yes		No Toppers list attached
8	Enabling Classes Register		no	
9	Projector / ICT register	yes		
10	Details of Guest Lectures organised (Annexure 1)		no	1155 1381
11	Details of Seminars / Conferences / Workshops conducted (annexure 2)	yes		
12	Details of Association Activities (Annexure 3)	yes		

13	Dancet			
1.5	Department Meeting Minutes book	yes	T	Not signed
72.	( Details of Number of meetings conducted and	The second second		by Principa
	minutes duly signed by Principal Hadaal C	A STATE OF STATE AND ADDRESS O		
		Service Cities in		
14	19			
14	Substitution Register( Classes Compensated is to be included)			
	included)	yes		
15				
13	Is the Substitution register duly attested by the			
16	- Academics		no	
10	Details of Faculty achievements	11141 1101 4		
Studente	workshops attended (Annexure 4)	yes		
Students	enhancement and students support system details:	1 1 1 1 1 1 1 1 1 1 1 1		
17				
17	Details of Industrial visits organised (annexure 5)	41 347 67		
18	organised (annexure 5)	yes		No visit for II
18	Placement details of students (Annexure 6)	yes		yrs
19		Vac		No proof
19	Students participation in various clubs (Annexure 7)	yes		documents
20	Annexure 7)			Clubwise no
20	details of scholarships and other financial assistance	yes		details
	available to the students ( Annexure 8)		_	
	Annexure 8)	yes		
21	Manta		+	Camara
	Mentor register			Separate notebooks
2		yes		maintained for
Details of e	xtension activities of the department:			each
				class(I,II,IIIyrs)
22	Details of alumni database	the management of the second		
	of aranini database		no	
3	Denartmental extension at its	Toward Board	110	
	Departmental extension activity (Annexure 9)		7.0	
4		Service Charles	no	
5	Details of Parents Teachers Meeting (Annexure 10)			
12	The ditested CODY OF PI meeting attandance		no	
	arandole iii tile (lenartment')		no	
),	Details of Students achievements			
	Annevure 11 A 0 11 B	yes		
ther related	records:			
		14/1		
	Media Publishing			
	. donaining		T	_
	Department I'I		no	
	Department Library / Library register	110-		
		yes		

29	Stock register	yes		includes details about
	Details of faculty awards and		e Caracter	the devices. No stationary details.
30	Details of faculty awards and recognition (Annexure 12)	and in ordinary	no	

### Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
112-111-1-1-1		NIL	4 1820	The state of the s

#### Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ National/ International	Topic / Theme	Details of resource person	No. of participants
1	27/7/17	Seminar		TV Production	Mr.Balaji, Sun Music Channel,Head	II andIII yrs

#### Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants
1	7/8/17 and 8/8/17	Light & Art Exhibition	Mr.Trosky Marudhu	1, II and III yrs
2	10/8/17	Director Discussion	Director Pushkar and Gayathri	II and III yrs
3	8/2/18	Inter Collegiate Culturals	Director Arumuga Kumar	1. II and III yrs

#### Annexure 4: Details of Faculty achievements - papers presented / workshops attended

S.No	Name of the	Details of participation	State/ National/International	Is the documents	
	faculty	Seminar/ conference/workshop	Presented/Participated	level	Submitted to IQAC
1	Mrs.Gayathri	Seminar	Participation	National	yes
2	Mr.Habeeb	Journal( EIJFMR)	Published	International	yes
3	Mr.Pradeep	Journal( EIJFMR)	Published	International	yes

#### Annexure 5:Details of Industrial visits organised

S.No	Date	Class	Organisation visited
1	26/7/17	III yr	Dr.Arun's Camera Museum
2	9/3/18	I yr	Dakshanchitra Open Art Gallery

#### Annexure 6: Placement details of students

S.No	Name of the student	Class	Organisation place in
	Professional Confession Confessio	NIL	

### Annexure 7: Students participation in various clubs

S.No	Class	No of students	Club enrolled in
		NIL	1.4
	451.08		

Annexure 8: Details of scholarships and other financial assistance available to the students

S.No	Class	Name of the student	Type of financial assistance  ( Govt Scholarship/ Private Scholarship/university free seat/ fees concession)
1	l yr	10	
2	II yr	3	Totally 20 students Govt.Scholarship
3	III yr	7	

### Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants
		NIL		

## Annexure 10: Details of Parents Teachers Meeting

S.No	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
		NIL		

## Annexure 11A: Details of students' achievements( sports/ cultural)

				I-townallogiato/
S.No	Name of the	Class	Achievement	Intercollegiate/

	students	r	in Sports/ cultural	zonal/district/universi national/international
1		Culturals		Within Patrician College
2	Vignesh.P	III yrs	Culturals	Prof.Dhanapalan College on 14/9/17 and 15/9/17
3	Vignesh.P	III yrs	Culturals	Gurunanak college on 30/1/2018
4	Vignesh.P	III yrs	Culturals	Rotaract Club of Vishwahita on 28/1/2018
5	Vignesh.P	III yrs	Inter Collegiate Feast	Saveetha School of Management on 6/3/18 and 7/3/18

#### Annexure 11B: Details of students' achievements (seminars/ workshops)

S.No	Name of the students	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of the program
1	Interested Students accompanied by Mrs.Gayathri	III yr	Participated on 26/7/17	National Seminar	Dr.MGR Janaki college of Film and Literature

#### Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/international
		NIL	

INTERNAL AUDITORS :-2) MYS. THASIN FOUZIA. M. H

1111 thalis

## PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2017-2018

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: Visual Communication

DATE OF AUDIT: 4Th & 5th January \$\mathbf{0}\$ 2019

NAME OF THE INTERNAL AUDITORS: Mrs.Frizlin R & Mrs. Thasin Fouzia M H

NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	Status availab		REMARKS
emic records:	yes	No	REMARKS
Lesson Plan (Odd & Even Semester)			
Workload & Time table (Odd & Even Semester)	YES		
Syllabus (old & new)	YES		
Subject Codes (old & new)	YES		
<ul> <li>Theory – University Exam Questions</li> <li>Practical – Question Banks</li> </ul>	YES		No question bank for practical exam since it is viva practical or the question given on spot by
Online Internal Assessment Marks		_	External Examiner.
Result Galley (Nov 2017 & April 2018)	YES		
Result analysis ( Nov 2017 & April 2018)	YES		
Enabling Classes Register	YES		
Projector / ICT register		NO	
Details of Guest Lectures organised (Annexure 1)	YES		
		NO	Guest lectures are organised as film Director and
Details of Seminars / Conferences / Workshops conducted (annexure 2)		No	student discussion
The same of the sa	Lesson Plan (Odd & Even Semester)  Workload & Time table ( Odd & Even Semester)  Syllabus (old & new) Subject Codes (old & new) Question Bank: Theory – University Exam Questions Practical – Question Banks  Online Internal Assessment Marks  Result Galley (Nov 2017 & April 2018)  Result analysis ( Nov 2017 & April 2018)  Enabling Classes Register  Projector / ICT register  Details of Guest Lectures organised ( Annexure 1)	Permic records:  Lesson Plan (Odd & Even Semester)  Workload & Time table ( Odd & Even Semester)  Syllabus (old & new) Subject Codes (old & new) Question Bank: Theory – University Exam Questions Practical – Question Banks  Online Internal Assessment Marks  Result Galley (Nov 2017 & April 2018)  Result analysis ( Nov 2017 & April 2018)  Enabling Classes Register  Projector / ICT register  Projector / ICT register  Projector / ICT register  Details of Guest Lectures organised ( Annexure 1)	Pemic records:  Lesson Plan (Odd & Even Semester)  Workload & Time table ( Odd & Even Semester)  Syllabus (old & new) Subject Codes (old & new) Question Banks  Theory – University Exam Questions Practical – Question Banks  Online Internal Assessment Marks  Result Galley (Nov 2017 & April 2018)  Result analysis ( Nov 2017 & April 2018)  Enabling Classes Register  Projector / ICT register  Details of Guest Lectures organised ( Annexure 1)  No  Details of Seminars / Conferences / Workshops

12 Deta	ils of Association Activities ( Annexure 3) YES			
Departmen	t and faculty related documents :			
13	Department Meeting Minutes book			
	( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty) No. of meetings conducted:  19	YES		
14	Substitution Register( Classes Compensated is to be included)	YES		1111111111111
15	Is the Substitution register duly attested by the Principal and Dean - Academics		NO	Advice to ge the same
16	Details of Faculty achievements – papers presented / workshops attended ( Annexure 4)	YES		
Students en	hancement and students support system details:			Tilde 1
17	Details of Industrial visits organised (annexure 5)	YES		
18	Placement details of students (Annexure 6)	YES		
19	Students participation in various clubs ( Annexure 7)	YES		
20	details of scholarships and other financial assistance available to the students ( Annexure 8)	YES		
21	Mentor register	YES		
Details of ex	tension activities of the department:			
22	Details of alumni database	YES		
23	Departmental extension activity ( Annexure 9)		NO	
24	Details of Parents Teachers Meeting (Annexure 10)	YES		
25	Is the attested copy of PT meeting attendance available in the department?	YES		
26	Details of Students achievements (Annexure 11 A & 11 B)	YES		
Other related	records:	- 20		
7	Media Publishing			
8	Department Library / Library register		NO	

29	Stock register	YES		
30	Details of faculty awards and recognition( Annexure 12)		NO	

#### Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL

#### Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ National/ International	Topic / Theme	Details of resource person	No. of participants
1	27/07/2017	Seminar	College	Television Production	Thiru Balaji Sun Music Channel Head	100
2	10/08/2017	Director Discussion	College	Screen Play Writing	Mr.Pushkar & Gayathri (Film Directors)	100
3	22/12/2017	Director Discussion	College	Screen Play Writing	Mr.Gopi nainar (Film Director)	100

### Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants	
1	07/08/17 08/08/17	LIGHT & ART	TROTSKY MARUTHU	150	
2	08/02/2018	CHIMERA	Mr.Arumuga Kumar (Film Director)		
			& Mr.Ramesh Thilak (Actor)	350	

## Annexure 4: Details of Faculty achievements – papers presented / workshops attended

C N	Name of the faculty	Details of part	ticipatio <mark>n</mark>	State/ National/International	Is the documents
S.No		Seminar/ conference/ ISNB	Presented/Participated Published	level	Submitted to IQAC
1	HABEEB UR RAHMAN. S	2347-3274	INTERNATIONAL RESEARCH JOURNAL OF MANAGEMENT AND HUMANITIES (2017)		YES
2	PRADEEP KUMAR. M.S	2395-5929	EMPEROR INTERNATIONAL JOURNAL OFFINANCE AND MANAGEMENT RESEARCH (2017)		YES

3	HABEEB UR RAHMAN. S	2395-5929	EMPEROR INTERNATIONAL JOURNAL OFFINANCE AND		YES
			MANAGEMENT	The many the street of	
			RESEARCH (2017)		

#### Annexure 5:Details of Industrial visits organised

S.No	Date	Class	Organisation visited
1	26 July 2017	III Bsc Vis Com	Dr.Aruns photo museum
2	9 March 2018	I Bsc Vis Com	Dhakshan Chitra

#### Annexure 6: Placement details of students

S.No	Name of the student	Class	Organisation place in
1	Vignesh .P	2017	Edufic
2	Vaishnavi	2017	Edufic
3	Jaikiran	2017	Pencil & Monk

### Annexure 7: Students participation in various clubs

S.No	Class	No of students	Club enrolled in
1	I Bsc Vis Com	20	YRC,NSS, Fine Arts
2	II Bsc Vis Com	10	NSS YRC AICUF
3	III Bsc Vis Com	10	Fine Arts, Consumer Club, Rotract Culb

Annexure 8: Details of scholarships and other financial assistance available to the students

.No	Class	Name of the student	Type of financial assistance  ( Govt Scholarship/ Private Scholarship/university free seat/ fees concession)
	I Bsc Vis Com	K AKASII	Govt Scholarship
	I Bsc Vis Com	S BHARATH	Govt Scholarship
3	I Bsc Vis Com	R K NARESH	Govt Scholarship
4	I Bsc Vis Com	J JOHN WESTLY ANTONY	Govt Scholarship
5	I Bsc Vis Com	K AKASH	Govt Scholarship
6	I Bsc Vis Com	NITHISH KUMAR P	Govt Scholarship
7	I Bsc Vis Com	VARUN V	Govt Scholarship
8	I Bsc Vis Com	K W PAUL SILVESTER	Govt Scholarship
9	I Bsc Vis Com	JANAKI RAMAN	Govt Scholarship
10	I Bsc Vis Com	S JAYALAKSHIMI	Govt Scholarship
11	II Bsc Vis Com	VASANTH A	Govt Scholarship
12	II Bsc Vis Com	AJITH KUMAR V	Govt Scholarship
13	III Bsc Vis Com	YOGESHWARAN V	Govt Scholarship
14	III Bsc Vis Com	SUDHIR N S	Govt Scholarship
15	III Bsc Vis Com	P SARATH KUMAR	Govt Scholarship
16	III Bsc Vis Com	SANTHOSH KUMAR	R Govt Scholarship
17	III Bsc Vis Com	PRASANTH B	Govt Scholarship
18	III Bsc Vis Com	JOHN FELIX J	Govt Scholarship
19	III Bsc Vis Com	JAIKIRAN J	Govt Scholarship

## Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants
Nil	Nil	Nil	Nil	Nil

### Annexure 10: Details of Parents Teachers Meeting

S.No	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
NIL	NIL	NIL	NIL	NIL

## Annexure 11A: Details of students' achievements( sports/ cultural)

5.110		ame of the udents	Class	Achievement in Sports/ cultural	Intercollegiate/ zonal/district/university/ national/international
1		Vignesh	III Bsc Vis.Com	III Place in (Step it up)	National Level Management meet and Cultural Fest (Saveetha School of Management)
	2	Vignesh	III Bsc Vis.Com	I Place (Winner) Choreo	Oceanus 8 (Rotract club of vishwahita)
	3	Vignesh	III Bsc Vis.Com	I Place (Winner) Dance	Inter-Collegiate Cultural Contest (Guru Nanak College)

4	Vignesh	III Bsc Vis.Com	I Place (Winner) Dance	Young Indian Club Shift II ( Women's Christian College)
5	Vignesh	III Bsc Vis.Com	I Place (Winner) Sun Shine	Kalinga (Professor Dhanapal Arts College)
6	Ritch Davis E	II BSc	II Place Adzap	CARREFOUR Women's Christian College
7	Ritch Davis E	II BSc	II Place	Forla Fest Loyola College

## Annexure 11B: Details of students' achievements (seminars/ workshops)

S.No	Name of the students	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of the program
NIL	NIL	NIL	NIL	NIL	NIL

## Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/international
NIL	NIL	NIL	NIL

### PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2016-2017



Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: G. com (cs)

NAME OF THE INTERNAL AUDITORS: Sindky siven and Vinole Shavewbell.

.No	NAME OF THE FILE / REGISTER /	Status of av	ailability	REMARKS
	DOCUMENT TO BE VERIFIED	ves	No	
Academic records		ODD		
1	Lesson Plan (Odd & Even Sem)			
2	Workload & Time table ( Odd & Even Sem)	ODD /		
3	<ul> <li>Syllabus (old &amp; new)</li> </ul>	ODDV		
	<ul> <li>Subject Codes (old &amp; new)</li> </ul>	EVEN V		
1	<ul> <li>Question Bank:</li> <li>Theory – University Exam Questions</li> <li>Practical – Question Banks</li> </ul>	2014		
	Online Internal Assessment Marks		No	Internal marks
	Result Galley (Nov 2016& April 2017)	2017 /		0
	Result analysis ( Nov 2016 & April 2017)	2016 V		
	Enabling Classes Register		/	
4	Projector / ICT register			
)	Details of Guest Lectures organised ( Annexure 1)	1 record		2 guest lute don
	Details of Seminars / Conferences / Workshops conducted (annexure 2)	1 work		Done but not keep
2	Details of Association Activities (Annexure 3)		/	

		YF3	No	REHARK
	Department Meeting Minutes book  ( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty)  No. of meetings conducted:	2014	2017	signative
14	Substitution Register( Classes Compensated is to be included)	/		To be completed
15	Is the Substitution register duly attested by the Principal and Dean - Academics		~	
16	Details of Faculty achievements – papers presented / workshops attended ( Annexure 4)	/		
Students enhand	cement and students support system details:			
17	Details of Industrial visits organised (annexure 5)			
8	Placement details of students ( Annexure 6)			
19	Students participation in various clubs ( Annexure 7)		/	
20	details of scholarships and other financial assistance available to the students ( Annexure 8)	Gloverment		
21	Mentor register			
Details of exter	nsion activities of the department:			
22	Details of alumni database			
23	Departmental extension activity ( Annexure 9)		~	
24	Details of Parents Teachers Meeting (Annexure 10)		~	
25	Is the attested copy of PT meeting attendance available in the department?		/	Later
26	Details of Students achievements ( Annexure 11 A & 11 B)	~		
Other related	records:			
27	Media Publishing		V	
28	Department Library / Library register	/		
29	Stock register		V	
30	Details of faculty awards and recognition( Annexure 12)	/		Lotes Da

not done (Sunith

#### Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
١	12/7/17	B. Com[III]	GST	HH. P.B. Saivalhan

#### Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ Naitonal/ International	Topic / Theme	Details of resource person	No. of participants
ı	8/2/16	ESCAPADE	-	-	Hr. Nantili	450

#### Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants

### Annexure 4: Details of Faculty achievements – papers presented / workshops attended

S.No	Name	Details of participation	State/	Is the
	of the		National/International	

## PATRICIAN COLLEGE OF ARTS AND SCIENCE

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: ENGLISH
DATE OF AUDIT: 05th JANUARY

DATE OF AUDIT: 05th JANUARY 2019

NAME OF THE INTERNAL AUDITORS: Dr. B. Meena

Mrs. Sreepilya.

.No	NAME OF THE FILE /	Status of availability		Remarks	
1.1.1	REGISTER / DOCUMENT TO BE VERIFIED	yes	No	Acmarks	
cademic lecords:				Common Lesson	
	Lesson Plan (Odd & Even Sem)	~		Plan for the de	
	Workload & Time table ( Odd & Even Sem)	~			
	Syllabus (old & new)     Subject Codes (old & new)	~	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Sub Codes No Can be ma	
	Question Bank:  Theory – University Exam Questions Practical – Question Banks	~		-	
	Online Internal Assessment Marks	~			
	Result Galley (Nov 2016& April 2017)	~			
<i>'</i> .	Result analysis ( Nov 2016 & April 2017)	4			
	Enabling Classes Register			Remedial co	
	Projector / ICT register	~		tame table us	
0	Details of Guest Lectures organised ( Annexure 1)	/		softcom mallable	
11	Details of Seminars / Conferences / Workshops conducted ( annexure 2)	-	-	HV AQIAG	
12	Details of Association Activities ( Annexure 3)	~		Soft copy Ave	

13	Department Meeting Minutes book			
	( Details of Number of meetings			
	collected and minutes duly			
	signed by Principal, Hod and		E 1 1 1 1 1	
	faculty)		Mary Town	
	No. of meetings conducted :			
14	Substitution P.			
	Substitution Register( Classes			
	Compensated is to be included)			
15				
	Is the Substitution register duly			
	accepted by the Principal and D			
16				
	Details of Faculty achievements –			40-1
		. /		CODIN
17	Therided (Anneyure 1)		-	copus not available
17	Details of Industrial visits			av allable.
18	organised (anneyure 5)	~		
10	riacement details of students			
19	- The Auto ()			
19	Students participation in various			
20	THINCKIIFE //			9(1) 0(0)
20	details of scholarch:	4		student ense
	and distinguished are it is			list avail
21	Studelity ( Annayana 0)			G1 57/7, Oct.
21	Mentor register			01001. 2.cho
22		/		list avail Govi Scho available
22	Details of alumni database			
22				
23	Departmental extension activity (			
2.4	Annexure 9)			
24	Details of Parents Too.			
2.5	Anneving ( Anneving 10)			
25	is the attested conv Conv.			
	attendance available in the			
26	department?			
26	Details of Students			
	(Annexure 11 A & 11 B)			
	TIA & II B)			
27				
21	Media Publishing	Et Eller Inner		
20				
28	Department Library / Library register			
20	register Library / Library		A	
29	Stock register			
20				
30	Details of faculty awards and recognition( Appears			
	recognition( Annexure 12)			
	(Funiexure 12)	_		
		. 1		1

S.No	Date	Class	Topic	Details of resource person
1.	20 TH SEP 2017	II M.A.	UGC – NET ORIENTATION	MR. JAMES RAAJ
2.	22 ND SEP 2017	I M.A. & II M.A.	20 TH CENTURY LIT CRITICISM & THEORY – AN OVERVIEW	MR. SIVARAMA1.KRISHNAN

#### Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ Naitonal/ International	Topic / Theme	Details of resource person	No. of participants

#### Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants
1.	22 ND AUG	MADRAS 360		210 students
2.	6 – 12 TH SEP	CALLIGRAPHY COURSE	Mr. Yashwanth , Madras Institute of calligraphy	25 students
3.	29 th Jan 2018	IGNIS FIDOCIA	Mr. shree Kumar verma, Poet and novelist	250 students ( 21 colleges participated)

Annexure 4: Details of Faculty achievements - papers presented / workshops attended

S.N	No Name of the faculty	Details of participat	tion	State/ National/International	Is the docum
		Seminar/ conference/worksho	Presented/Presented Presented	e level	Submit to IQA
1.	Mrs. Lakshmi Kumari	MOOC - NPTEL - 12 week progrom - APPLIED LINGUISTICS			YES
3	3. Ms. Mohanapirya	Post- centenary diamond Jubilee International conference – "Resisting Hegemony and Centre: Narratives of Australia, Canada and New Zealand	Participated	International	Yes
4.	Ms. Mohanapirya	Workshop on Taming theory	Participated	National	Yes
5.	Mr. Dharmendar	Chennai Literary Festival	Participated	State	Yes

#### Annexure 5:Details of Industrial visits organised

S.No	Date	Class	Organisation visited
1.	9 TH FEB 2018	I B.A.	Fort St George
2.	28 TH SEP 2017	I M.A.	Cholamandalam Artist Village
3.	21 ST – 25 TH FEB	II M.A. AND III B.A.	Cochin Munnar

Annexure 6: Placement details of students

Annexure S.No	Name of the student	Class	Organisation placed in
1.	PRUDHVI KUMAR	II M.A.	HIET COLLEGE, ASST PROFESSOR
2.	KRIUTHIKA C	II M.A.	DHANALAKSHMI SRINIVASN COLLEGE OF ENGINEERING
3.	SNOWBRIN	II M.A.	VAEL'S BILLABONG, CHENNAI
	VARALAKSHMI	II M.A.	MAHARISHI VIDHYA MADIR
	CARMEL SHIJI	П М.А.	VELLAMMAL, AND GOOD SHEPHERD SCHOOL
	ABISHA	II M.A.	JAMES HIGHER SEC.SCHOOL, TIRUNELVELI
	U. JAISREE	II M.A.	ST.MARKS HSS
•	SR. REBEKKA	II M.A.	IMMACULATE COLLEGE, CUDDULORE
- 1000	KANIMOZHI	II M.A.	CHERAN COLLEGE, KARUR
0.	NIKIHILESH	II M.A.	LOYOLA SCHOOL
1	ALISTER	III B.A.	ICICI BANK
2	JOSHUA DENNAI VICTOR	III B.A.	HDFC BANK
13	NITYA VENKATESAN	III B.A.	ICICI BANK
14	BENNISHA C THURAI	II MA.	INDIA FILINGS
15	JOYCE DELPHI PRITA	II M.A.	RELATIONSHIPS SCIENCE INDIA
16	LEEMA ROSE ANTONY	II M.A.	ICICI - LOMBARD

Annexure 7: Students participation in various clubs

S.No	Class	No of students	Club enrolled in
1.	ALL UG	6+4+4	READING CLUB
2.	ALL UG	5+4+6	NSS
3.	ALL UG	5+7+3	YOUTH RED CROSS
4.	ALL UG	4+7+6	ROTARACT
5.	ALL UG	18+1+9	ENVIRO
6.	ALL UG	20+15+17	FINE ARTS

Annexure 8: Details of scholarships and other financial assistance available to the students

S.No	Class	Name of the student	Type of financial assistance
	St. Van Bereit		( Govt Scholarship/ Pvt
			Scholarship/university free seat/
			fees consession)
1	I B.A.	Livingston	Fees Concession
2	I B.A.	Selvarani	Fees Concession
3	I B.A.	Anushiya	Fees Concession
4	II B.A.	Abisha	Fees Concession
5	III B.A.	Thendralarai	Fees Concession
6	III B.A.	Abisha Mary Soosan	St. Louis Scholarship
7	III B.A.	S Jenifer	St. Louis Scholarship
8	III B.A.	Thendralarasi	Post Matric Scholarship
9	III B.A.	J3enifer	Post Matric Scholarship
10	III B.A.	Lokeshwaran	Post Matric Scholarship
11	III B.A.	Sheeba	Post Matric Scholarship
12	III B.A.	Saranya	Post Matric Scholarship

III B.A.	Kamal. S	Post Matric Scholarship
III B.A.	Shalini	Post Matric Scholarship
II B.A.	Santhosh	Post Matric Scholarship
II B.A.	Oviya	Post Matric Scholarship
II B.A.	Gomathi	Post Matric Scholarship
II B.A.	Devapriya	Post Matric Scholarship

#### Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out camous)	Organisation visited( if any)	No. Of student participants
1	2 ND AND 3 RD FEB 2018	Out of Campus	Mithralaya Foundation, Kandigai Village, Thiruthani	27
2	Gypsy Devlopment Program	In Campus	Christian – Gypsy Organisation	33

#### Annexure 10: Details of Parents Teachers Meeting

S.No	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
1	July	All classes	150	86
2	Feb	All classes	210	128

#### Annexure 11A: Details of students' achievements( sports/ culturals)

S.No	Name of the students	Class	in Sports/	Intercollegiate/ zonal/district/university/ national/international
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Annexure 12: NIL

Lat

1	Shreyas S Kumar	I M.A.	Participated in National Level Classical Competition	National – rajini Raja Kalakshetra Gold Medal
2	Shreyas S Kumar	I M.A.	Title: Nrithya Priya	Karthick fine Arts, State Level
3	Shreyas S Kumar	I M.A.	Accoladed during the International Dance Research Institute	International
4	Jeevaa	I B.A.	Skating competition	National – bronze, Silver, Gold State: Silver, Gold District : 2 Gold, 1 silver, 1 Bronze Open State: 1 gold, 1 silver
				South India: 1 gold, 1 silver Madurae district: 3 gold, 1 Silver

#### Annexure 11B: Details of students' achievements (seminars/ workshops)

S.No	Name of the students	Class	Presented / paraticipated	District/ state/ national/ international	Name of the institution & theme of the program
1.	Bavani	I MA	Presented	National	Interactions forum, vol VII, Issue IV, Oct 2018

Annexure: 12 - NIL

2. D. greepsige CD. Sers)

# PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2017-2018



Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: SOCIAL WORK

DATE OF AUDIT: 17Th & 18th December 2018 : 04 401/2019

NAME OF THE INTERNAL AUDITORS: DY . B. QUBBULAKSHM)
MYS ANNIES MARY JEYASEEL)

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	Status of a	vailability	REMARKS
Academic records:		yes	No	REMARKS
	Lesson Plan (Odd & Even Semester)	-		
2				
	Workload & Time table (Odd & Even Semester)	V		
3	Syllabus (old & new) CM W) MSW			
	• Subject Codes (old & new) 4 Bsn 2 (51)	/		
1	Question Bank:			
	Theory - University Exam Questions -	_		
	Practical – Question Banks  Online Internal Acquestion Banks		in in	the state of the
	Online Internal Assessment Marks  BSM - Nov 2017   TACK NOV 2017   APT - 2018   APT 2018			Nov , 2017
	Result Galley (Nov 2017 & April 2018)			OnlineInto
	ADT 2010			= Exam (
	Result analysis (Nov 2017 & April 2018) BSW - Nov 2017 - MSW Nov 2017 -	V		
	Enabling Classes Register			
	Decisetes / ICT seciety / ICT		1	
	Projector / ICT register (2012)	~		
0	Details of Guest Lectures organised (Annexure 1)			
	4	la comple	F	should be
1	Details of Seminars / Conferences / Workshops conducted (annexure 2)	/		Should in land
2	Details of Association Activities (Annexure 3)	~		9-0

13	Department Meeting Minutes book	- 1 2 m 1 m 1 m 1 m 1 m 1 m 1 m 1 m 1 m 1	
		ac of	
	( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty) No. of meetings conducted:		
14	Substitution Register( Classes Compensated is to be included)		
15			
13	Is the Substitution register duly attested by the	-	
16	Timelpal and Dean - Academics		
10	Details of Faculty achievements papers are and 1/		
Students		/	
Students en	nhancement and students support system details:		
17			
17	Details of Industrial visits organised (annexure 5)	/	
18			
10	Placement details of students (Annexure 6) MCM-		
19	PC14	_	
19	Students participation in various clubs (Annexure 7)		
20			
20	details of scholarships and other financial assistance	/	
21	available to the students ( Annexure 8)		4
21	Mentor register	/	
Dataile of			
Details of	extension activities of the department:		
22	Dotaile of alumni database Ann		
22	Details of alumni database MCW		
23	Departmental automaion activity (A		
23	Departmental extension activity ( Annexure 9)	/	
24	Dataile of Donarta Taraham Marting (A. 10)		36
24	Details of Parents Teachers Meeting (Annexure 10)		
25	Is the attested copy of PT meeting attendance available in the department?		
2			
26	Details of Students achievements	/	
	(Annexure 11 A & 11 B)	Calif.	
Other rela	ated records:		
27	Media Publishing	-	
	D Library / Library register		
28	Department Library / Library register	_	
20	Stock register		
29	Stock register		
20	Details of faculty awards and recognition( Annexure	1	
30			
	12)		

Annexure - I - Details O	<b>Guest Lectures</b>	Organised
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S No	Date	Class	Topic	<b>Details Of Resource Person</b>
		III BSW, I MSW & II		No. Chamber
1	21/6/2017	MSW	Social Work Research	Mr Shankar
2	28/9/2017	I & II MSW	CSR & Recruitment Policy	Mr Hari Haran
3	13/10/2017	BSW & MSW	Democracy and The Rights	Dr Siva Kumar
,	26/11/2017	I & II MSW	People Management	Ms Cynthia
	20/1/2018	I & II MSW	Psychological Skill	Dr Magaveer Nagappan
	22/1/2018	I & II MSW	The Fields of Psychiatric Social Work	Mr Patrick Jude
	19/9/2018	ı & IIMSW	Employee Engagement	Mrs Marymol Antony
	20/9/2018	ı & II MSW	Gestalt Therapy	Ms Anushiya
T	20/9/2018	I & II MSW	V K Dissociation	Mr Raghu

Annexure 2- Details of Semeinar/ Conference/ Workshops conducted

		Interface				
50	Dr. Shanmuga Velayudham	Industrial		Conference	17/02/2018	2
		Institutional				
	Ms Ajeetha B S					
	Mr Justus Wallis CJ					
	Mr Solomon Antony					
	Mr Andrew Sesuraj					
	Dr Prince Solomon B					
	Mr M L Joseph					
250	Tmt.M Sathyapriya IPS	"Human Rights"	-	Training Program	15/12/2017	1
Participants	Details of Resource Letson	Topic / Tilettie	International	Workshop	Date	ONO
No. Of	Details of Resource Person	Topic / Thoma	State / National/	Seminar/ Conference/	Dato	CNO
	COllancica	HELICE/ ANDLYSHOPS	Alliexule 2- Details of Selliellar / Collectice / wookshops conduction	Willexule 2- Detail		

#### **Annexure 3- Details Of Association Activities**

s	No	Date		Name of the Event	Name of the Event Details of Resource Person	
	1	26,	/6/2017	Campaign against Drug Abus	e Mr Karthikeyan	140
	2	12	/10/2017	Blind Walk - Eye Donation Campaing	Mr Soy Jopseph	1500
	3	30	0/11/201	7 World Aids Day	Mr Sathish Kumar	170
	4	1	18/12/201	Paper Bag Mystery	Marginalised People	50
	5		5/12/201	Angadi	NGO People	150
	6		31/7/20	Campaign on Anti Hum Trafficking	an Mrs Isabel & Mrs Parqupa	170
	7		25/9/20	Nutrition Vs Junk Foo	Dr Prabhavathy & Ministr	170
		8	3/10/2	.018 Literacy Capaign	Mr M K Kumaraswam	30

#### Annexure 4: Details of Faculty achievements - papers presented / workshops attended

.No	Name of the	Details of participation	Para in	State/ National/International	Is the documents	
	faculty	Seminar/ conference/workshop	Presented/Participated	level	Submitted to IQAC	
1	Dr. Sindle Sivan	Vanor Vienen led	Presented	Inter- National	Yes	
۵.	Dr. Sind	(2000)	Presented	Inter- National	Yes	
3	M6.Use	International Conference	Presented	International	Yes	
4		International Conference	Presented	International	Yes	

# Annexure 5: Details of Industrial visits organised

	Date	Class	Organisation visited
1.	14.08. do18	I MIW	
d.	21.08.2018.		TNSCB
3.		I Mew	TTK, CHENNOT
4.	28.08.2018	,	CMC, VELLORE
	29.08.2018	I men	
5.	04.09.4018		MIEPMD, CHENNAJ
<b>B</b> .	05.09 2016		MCLSS, CHENNAY
7.	11.09.2018		IJM, CHEMONAL
8.			ALDE ET ACTION, CHENNEY
9.	12.09.2018		I COO, CHENNAJ
	0509.18-12.09		STUDY TOUR- HYDREBOD
lo.	05.09.18	I mso	PEOPLE LINE UNIFIED Communit
11.	05.09.118	in moso	DESIRE SOLVETY, HYB
12.	06.09.10	2 msw	CHETANA MOSPITAL, MYB
13.	06.09.18	m msw	KEACH BEYOND
14.	07.09.118	2 mgw	Ma
15.	08.09.18	mgw mgw	MARRIOGT HOTEL
16.	08.09.118	_	SAAARA NGO
12.	10.09.18		Kims Hospital
18.			TB ALERT INDIA
	11.09.18	I MSW	BYST, HYB
19.	19.02.18	2 BSW	KARNATAKA ASDS PREVENTION
20.	19.02.18	1 BSW	1 - SUPPORT SOLFOT
21.	20.02.18		PRISECT VISION- S& A
22.	21.00.18	E BSW	SUKRUPA FOUNDATION & HOP

24. 23.02:18 1 BSW DIVYA FOUNDATION
24. 23.02:18 1 BSW KSDL SANDAL WEED DIL DIVISION

# Annexure 6: Placement details of Students

ОИ.		Name	of the Student	Class	Organization placed in
1			Paul	II MSW	NityoInfotech
2			Vivian	II MSW	Bexhin Technology
3	3		Sunil	II MSW	Shenglong Biotech India Pvt Ltd
	4		Samson	II MSW	SDB Solutions, Alwarpet
	5		Samuel	II MSW	OfERR- Organisation for Ellam Refugee Rehabilitation
	6		Jithin	II MSW	Polycab India Limited
7	7		Mohan Raj	II MSW	E-Merge Tech Global Services
1	8		MargreatAngelin	II MSW	Covent India
-	9		Ludhiya Mary	II MSW	Christ Academy
	1	0	Suchithra	II MSW	AvvaiKapagam
		11	Abarna	II MSW	Amethyst
		12	Ram Kumar	II MSW	Leo Prime
		16	Arun P	II MSW	EcostreamInfotech
		17	Chrisma	II MSW	Aaron Global Solutions
		18	Sis. Alangaramar		Bethlemite Sister's Convent, Bethel Orphanage, Nellore
		19	Sis. Irudhayama		Immaculate Sister's Convent, Kadappa
		20	Ajano	II MSW	No Information
		2	1 Bhuvaneshwa	ri III BSW	TCS

Annexure 7: Students participation in various clubs

S.No	Class	No of students	Club enrolled in
1	285W	10	YRC
2	11 BSW	21	YRC
3	III BSW	1	LEO
1.	TI BSW	6	LEO
7	7 Bsw	7	LEO
5	T RSN	10	ROTRACT
6	In BSW	2	SHAMROCKS
		1	SHAMROCKS
8	II BSW	3	SHAMROCKS
9	7 BSW	7	NSS
10		6	NSS
11	7 Bsw	2	ENIVIRONMENTAL CLUB
12	T BSW TBSW	~	

# ANNEXURE 8: DETAILS OF SCHOLARSHIPS AND OTHER FINANCIAL ASSISTANCE AVAILABLE TO STUDENTS

s. NO	CLASS	NAME OF THE STUDENT	TYPE OF ASSISTANCE (GOVT SCHOLARSHIP/ PVT SCHOLASRSHIP/ FEE CONCESSION/ UNI FREE SEAT)
1	BSW I	BHARATH PRABAKAR S	Govt scholarship for SC/ST
2	BSW II	NIRMAL P	Govt scholarship for SC/ST
3	BSW II	BHARATH M	Govt scholarship for SC/ST
4	BSW II	AKASH. S	Govt scholarship for SC/ST
5	BSW II	ASHA G	Govt scholarship for SC/ST
	BSW II	GOPALA KRISHNAN M	College concession for Sports Quota
6		NITISH KUMAR U	Govt scholarship for SC/ST
7	BSW III	NEHURU M	Govt scholarship for SC/ST
8	BSW III	PETER LIVINGSTONE P	Govt scholarship for SC/ST
9	BSW III	IGNESH S	Govt scholarship for SC/ST
10	BSW III	DIVYA K	Govt scholarship for SC/ST
11	BSW III		Govt scholarship for SC/ST
12	BSW III	SANDHIYA G	Govt scholarship for SC/ST
13	BSW III	AARTHI A	Govt scholarship for SC/ST
14	BSW III	RAHINI M	Govt scholarship for SC/ST
15	MSW I	LAVANYA M	Govt scholarship for SC/ST
16	MSW II	DEEPAK K	Gove scribiarship for 3C/31

# Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants	
2.	11.12.2017 - 14.12.2017 04.03.2018 - 08.03.2018	Data Collect Fribat	NW TRIS	19-11 00 5	msw w

Annexure 10: Details of Parents Teachers Meeting

S.Norudents	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
1	1112117	I MSW	21	8
a	3 2 18	JI MSW	21	9
3	3/2/18	I MSW	24	15
1,	1417/18	J MSW	24	13
5	3/2/18	I BSW	46	20
6	1417/18	5 BSW	46	10

S.No	Name of the students	Class	Achievement in Sports/ cultural	Intercollegiate/ zonal/district/university/ national/international
1.	VIVIAN	MSWIN	Cultural	National
۵.	VIVIAN	MGW IYY	Cultural	National
3.	DINESH	MSWIM	Cultural	National
4.	ANGELINE	MSWIYY	Cultural	National
5.	JENITA RATAN	MSW <u>7</u> yr	Cultural	National
6.	PRAMILA	MSW Iyr	Cultural	National
7.	JONATHAN	MSWZYY	Cultural	National
8.	SNEHA	MSW Pyr	Cultural	National
9.	STEPHEN RAS	BSW Dyr	Cultural	National
10.	PETER LIVINGTON	_	Cultural	National
١١.	SWA PRASANTI	BSWIYY	Cultural	National
12.	MAYUR AMRISH	II .	Cultural	National
	ANNAMALAI		Cultural	INTER COLLEGIATE
13.	PETER LLUMSTON			INTER COLLEGIATE
_	Caux	BSWIIIYY	Cultural	INTER DEPARTME
15.	ARANINDAN	1 BSW 11141	Cultural	INTER DEPARTME
17.	Inani	BSW III .	ir Cultural	THIER COULDING
18.	SHIVA PRAS	SANTH BSW'I	y cultura	INTER COLLEGIA

20. SIMON FELIX BSW 11 Yr Culturd INTER COLLEGIATE

21. ANNAMALAI BSW TYY Cultural INTER COLLEGIATE

# Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/international
ι.	Dr. Sindhu Sivan	BEST PAPER PRESENTER	International

#### PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2017-2018

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: Psychology
DATE OF AUDIT: 17Th & 18th December 2018

NAME OF THE INTERNAL AUDITORS:

M. KRISHNA S. PRITHIVI

S.No	NAME OF THE FILE / REGISTER /	Status of	availabilit	y REMARK
	DOCUMENT TO BE VERIFIED	yes	No	
Academic	records:			
1	Lesson Plan (Odd & Even Semester)	~		
2	Workload & Time table ( Odd & Even Semester)	1		
3	<ul><li>Syllabus (old &amp; new)</li><li>Subject Codes (old &amp; new)</li></ul>	1		
4	Question Bank:  Theory – University Exam Questions Practical – Question Banks	1		, ,
5	Online Internal Assessment Marks	5		11000000
5	Result Galley (Nov 2017 & April 2018)	$\nearrow$		
. 61	Result analysis ( Nov 2017 & April 2018)	1		
	Enabling Classes Register	1		and the second
	Projector / ICT register		X	Not conducted
7.3	Details of Guest Lectures organised (Annexure 1)	100	44-7.6	100
	Details of Seminars / Conferences / Workshops conducted (annexure 2)	~		
	Details of Association Activities (Annexure 3)		X	NIL

	Department Meeting Minutes book			
120%	( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty) No. of meetings conducted:	9	Auton	
4	Substitution Register( Classes Compensated is to be included)	10		
5	Is the Substitution register duly attested by the Principal and Dean - Academics		X	Need to be affect
Studente en	Workshops attended (Appears of Appears of Ap	7		be affect
Students en	hancement and students support system details:	Litera	W. J.	As Assessed
17	Details of Industrial visits organised (annexure 5)	~		
18	Placement details of students (Annexure 6)		X	Nest abre
19	Students participation in various clubs (Annexure 7)			
20	details of scholarships and other financial assistance available to the students (Annexure 8)			1
21	Mentor register	<u>\</u>		
Details o	f extension activities of the department:	Marie Langue		Y
22	Details of alumni database		we of	1 2 2 2 3 4
23	Departmental extension activity ( Annexure 9)		X	
24 25	Details of Parents Teachers Meeting (Annexure 10)  Is the attested copy of PT meeting attendance available in the department?	5	-	1 5-121 ·
26	Details of Students achievements (Annexure 11 A & 11 B)	NV	-	
Other	related records:			
27	Media Publishing			X
28	Department Library / Library register	~		
29	Stock register	N		
30	Details of faculty awards and recognition( Annexure 12)			x N/c

#### Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
		NIL		

#### Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S. No	Date	Seminar/ Conference/ workshop	State/ National/ International	Topic / Theme	Details of resource person	No. of participants
1.	03.09.2018	Workshop	State	Counsellors Training Program	Mrs. Hemamalini	20
2.	19.10.2018	Workshop	State	CBT	Mr. Krishnan	34

#### Annexure 3 - Details of Association activities

S.No	Date	Name of the event	Details of resource person	No. of participants
		NIL		

# Annexure 4: Details of Faculty achievements – papers presented / workshops attended

S. N	Name of the faculty	Details of participa	tion	State/ National/Internation al level	Is the document
0	E COMPA	Seminar/ conference/works hop	Presented/Part icipated	CFR ACTOR	Submitte d to IQAC
1	Dr. Magaveera Nagappa	Workshop	Participated	State	Yes

## Annexure 5: Details of Industrial visits organised

S.No	Date	Class	Organisation visited	
1	18.09.2018	III. B.Sc	NIEPMD, Muttukadu, Chennai	PEC 17

#### Annexure 6: Placement details of students

S.No	Name of the student	Class	Organisation place in
	NIL		

# Annexure 7: Students participation in various clubs

S.No	Class	No of students	Club enrolled in
17	I/II/III	26	YRC
2	I/II/III	32	Leo Club
3	I/II/III	12	Enviro Club
4	1/11/111	28'	NSS
5	I/II/III	8	Literacy

# Annexure 8: Details of scholarships and other financial assistance available to the students

S.No	Class	Name of the student	Type of financial assistance  ( Govt Scholarship/ Private Scholarship/university free seat/ fees concession)
1	I. B.Sc	Arun Kumar	Govt. Scholarship (SC/ST)
2	II. B.Sc	V. Deepjka Vanisha Kamali Niteesh	Govt. Scholarship (SC/ST)
3	III. B.Sc	Reena Raichel Udhaya Kumar	Govt. Scholarship (SC/ST)
	A contract of	Benjamin J	Private (St. Louis Scholarship)

#### Annexure 9: Departmental extension activity

S.No	Date	Type of extension work( in campus/out campus)	Organisation visited( if any)	No. Of student participants
		NIL		

#### Annexure 10: Details of Parents Teachers Meeting

S.No	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
1	15.06.2017	II B.Sc	30	16
THE WORK	9	III B.Sc	33	12
2	03.02.2018	I B.Sc	39	27
		II B.Sc	30	05
	120	III B.Sc	33	05

# Annexure 11A: Details of students' achievements (sports/cultural)

S.No	Name of the students	Class	Achievement in Sports/ cultural	Intercollegiate/ zonal/district/university/ national/international
	NIL			

## Annexure 11B: Details of students' achievements (seminars/ workshops)

S.No	Name of the students	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of the program
	NIL				

# Annexure 12: Details of faculty awards and recognition

S. No	Name of the faculty	Details of award/recognition	District/ state/national/internationa
	NIL		

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# PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2016-2017

Note: The audit in-charges are requested to check thoroughly the availability of various documents and state the remarks on the status of records maintained.

NAME OF THE DEPARTMENT: ACCOUNTING & FINANCE

DATE OF AUDIT:05" & 06" August 2019

NAME OF THE INTERNAL AUDITORS:

Habert pour

		NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	Statu	s of ability	REMARKS	
Aca	demic record	S:	yes	No		
1	Lesson Plan	(Odd & Even Sem)	yes			
2	Workload &	Time table ( Odd & Even Sem)	yes	-		
3	Sylla     Subi	ibus (old & new)	yes			
4	Question Ba	ect Codes (old & new) nk:	,,,,			
	Pract	ry - University Exam Questions ical - Question Banks	yes		Nov 17 pending	
5	Online Intern	nal Assessment Marks	yes			
6	Result Galle	y (Nov 2017& April 2018)	yes	+-		
7.	Result analy:	sis ( Nov 2017 & April 2018)	yes	-		
8	Enabling Cla	isses Register	yes	-		
9	Projector / 10	CT register	-	-	No project	
10	Details of Gu	uest Lectures organised ( Annexure 1)	-	-	No projector and no smart board	
11	Details of Se	minars / Conferences / Workshops conducted	-	No	4 Guest lectures organised	
12	( annexure 2 Details of As	sociation Activities ( Annexure 3)	Yes	-		
Dan	artment and f	aculty related documents :				

3	Department Meeting Minutes book			Combined with
	( Details of Number of meetings conducted and minutes duly signed by Principal, Hod and faculty) No. of meetings conducted:			Commerce departmen
4	Substitution Register( Classes Compensated is to be included)	Yes		Combined with Commerce department
15	Is the Substitution register duly attested by the Principal and Dean - Academics		No	
16	Details of Faculty achievements – papers presented / workshops attended ( Annexure 4)			Combined with Commerce department
Students ei	nhancement and students support system details:			
17	Details of Industrial visits organised (annexure 5)		No	
18	Placement details of students (Annexure 6)			Not Applicable
19	Students participation in various clubs (Annexure 7)	Yes		
20	details of scholarships and other financial assistance available to the students (Annexure 8)	Yes		SC/ST scholarship 11 students
21	Mentor register	yes		
Details of e	extension activities of the department:			
22	Details of alumni database			Not Applicable
23	Departmental extension activity ( Annexure 9)		No	
24	Details of Parents Teachers Meeting (Annexure 10)	Yes	NI	
25	Is the attested copy of PT meeting attendance available in the department?	Yes	No	
26	Details of Students achievements (Annexure 11 A & 11 B)	105		
Other rela	ted records:			
27	Media Publishing		No	
28	Department Library / Library register			Combined with Commerce department
29	Stock register			Combined with Commerce department
30	Details of faculty awards and recognition( Annexure 12)			Combined with Commerce department

Annexure 1 - Details of Guest Lectures organised

S.No	Date	Class	Topic	Details of resource person
1.	7/8/2017	Selected students from all department II YEAR UG	CURRENT CHALLENGES IN ENVIRONMENTAL PROTECTION	Dr.Sultan Ahmed Ismail
2.	13/9/2017	III B.COM /II M.COM and IB.COM(A&F	OWNING YOUR FUTURE	Dr. R. Gayathri
3.	11/9/2017	II B.COM	RECENT ECONOMIC REFORMS AND ITS IMPACT IN BAKING SECTOR	Mr.Sakthivel
4.	20/9/2017	III B.COM/ II M.COM	CHOOSE TO REFUSE HEALTH & HYGIENE	Mr.Krishnamurthy Dr.Sivaranjini & Dr.Anitha

Annexure 2 - Details of Seminars / Conferences / Workshops conducted

S.No	Date	Seminar/ Conference/ workshop	State/ Naitonal/ International	Topic / Theme	Details of resource person	No. of participants

s.NO	DATE	NAME OF THE EVENT	RESOURCE PERSON	NO OF PARTICIPANTS
3.110	D. 1.1	Guest		100
1	7/8/2017	Lecturer	Dr.Sultan Ahmed Ismail	200
		Guest		300
2	13/9/2017	Lecturer	Dr. R. Gayathri	200
3	11/9/2017	Guest Lecturer	Mr.Sakthivel	300
	1	Guest		150
4	20/9/2017	Lecturer	Mr.Krishnamurthy	1.50
5.	20/9/2017	Guest Lecturer	Dr.Sivaranjini & Dr.Anitha	150

### Annexure 3 - Details of Association activities

# Annexure 4: Details of Faculty achievements – papers presented / workshops attended

S.No Name		Details of participation	1	State/ National/International	Is the documents
	of the faculty	Seminar/ conference/workshop	Presented/Participated	level	Submitted to IQAC
		estails of Industrial visit	s organised		

## Annexure 5: Details of Industrial visits organised

S.No	Date	Class	Organisation visited

### Annexure 6: Placement details of students

S.No	Name of the student	Class	Organisation place in
		1	

Annexure 7: Students participation in various clubs

S.No	Class	No of students	Club enrolled in
1.	1 B.Com(AF)	19	NSS
2.	I B.Com(AF)	20	CCC
3.	IB.Com(AF)	30	YRC

#### Annexure 8: Details of scholarships and other financial assistance available to the students

.No C	Class	Name of the student	Type of financial assistance  ( Govt Scholarship/ Pvt     Scholarship/university free seat/ fees consession)
1.	1B.Com(AF)	AMALJOSE A	Govt. Scholarship
2.	1B.Com(AF)	DHANALAKSHMI	Govt. Scholarship
3.	1 B.Com(AF)	S HARIHARAN N	Govt. Scholarship
4.	1B.Com(AF)	KOKILA S	Govt. Scholarship
5.	1B.Com(AF)	LAKSMAN M	Govt. Scholarship
6.	1 B.Com(AF)	MAHENDHIRAN B	Govt. Scholarship
7.	I B.Com(AF)	NAVEENASH SM	Govt. Scholarship
8.	IB.Com(AF)	PREETHA M	Govt. Scholarship
9.	1 B.Com(AF)	SHADURTHI M	Govt. Scholarship
10	L R Com(AF)	VIVEK V YUVARANI G	Govt. Scholarship
A	nnexure 9: Depar	mental extension activit	Organisation No. Of student

work( in campus/out
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camous)	

# Annexure 10: Details of Parents Teachers Meeting

0	Date of the meeting	Class	Total no of students enrolled	Total no of parents attended
	3/2/2018	I B.Com A/F	69	59
		tal achievements(	anarts/ culturals)	

# Annexure 11A: Details of students' achievements( sports/ culturals)

S.No	Name of the students	Class	Achievement in Sports/ culturals	Intercollegia zonal/district national/inte	/university/
Annexu	re 11B: Details of st	udents' achie	evements (seminars/	workshops) District/ state/	Name of

No N	Name of the	Class	Presented / participated	District/ state/ national/ international	Name of the institution & theme of the program
1	S.Mohammed SagarRiyazKhan	I B.Com A/F	NPTEL ONLINE COURSES		
2	Abdul Samad	I B.Com A/F	NPTEL ONLINE COURSES		
3	S.B. Bharathwaj	1 B.Com A/F	NPTEL ONLINE COURSES		

B. Divya	I B.Com A/F	NPTEL ONLINE COURSES	
P. Meenakshi	I B.Com A/F	NPTEL ONLINE COURSES	
M. Manju			

# Annexure 12: Details of faculty awards and recognition

Annexure 12	2: Details of faculty and	Details of	District/ state/national/international
S. No	Name of the faculty	award/recognition	state/national/inter-ass
5			

S. HABEEB UR RAHAMAN - S. HALL D. MARIYAPPAN D. MARIYAPPAN

## PATRICIAN COLLEGE OF ARTS AND SCIENCE ADYAR CHENNAI – 600020



**CENTRE CODE: 1611** 

## INTERNAL AUDIT

2015 - 2016

DEPARMENT OF COMPUTER APPLICATIONS

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# Patrician College of Arts and Science

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Adyar,

Chennai - 600 020

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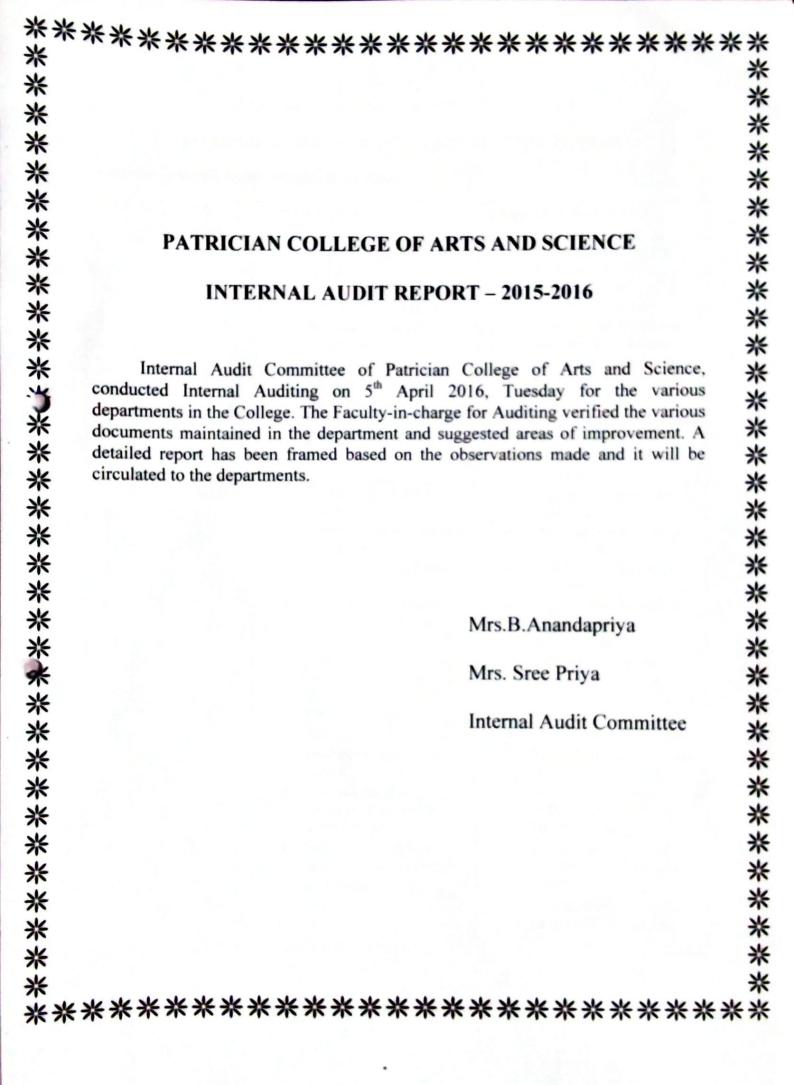


#### **INTERNAL AUDIT** REPORT

Held on

05/04/2016

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#### PATRICIAN COLLEGE OF ARTS AND SCIENCE

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#### INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

#### Suggestions for the improvements to be done:

S.No	Name of the Department	Remarks given:	Suggestions to improve:
1	B.C.A	<ul> <li>Projector register updation</li> <li>Students achievements – only the list is attached</li> <li>Students Feedback – maintained for association activities</li> <li>Institution Industry Interface(III) – Documented only for III BCA Industrial Visit</li> </ul>	<ul> <li>To be updated for the even semester</li> <li>Proof (Copy of Certificates) to be collected for Sports and Cultural Participation</li> <li>Students Feedback –to be maintained for generally for everything</li> <li>Documentation to be done for I BCA(RBI) &amp; II BCA(Modern Bakers) – Industrial Visit</li> </ul>
2	B.Sc Comp Sci	<ul> <li>Lesson Plan maintained         Faculty wise</li> <li>Enabling Classes register         maintained</li> <li>Students achievements –         list maintained</li> <li>Faculty Achievements &amp;         Institutional Network         with Alumni –         maintained</li> <li>Institution Industry         Interface – no record         Of maintenance</li> <li>ICT report – no record</li> <li>Placement report – no         record</li> <li>Disciplinary file –         maintained as students         leave letters</li> <li>New cell – activities         record / document – not         maintained</li> </ul>	<ul> <li>Suggested to maintain class wise</li> <li>Enabling classes register to be updated</li> <li>Certificate copies to be attached</li> <li>Suggested to record it in separate files</li> <li>Institution Industry Interface – separate documentation to be maintained for I, II &amp; III yrs. Industrial Visit</li> <li>Suggested to maintain the record based on the usage of I C T – such as PPT, Smart class rooms, email, online, video conferencing etc</li> <li>Placement file – to be updated with current offe letters</li> <li>Disciplinary file – to be maintained as separate file (including students</li> </ul>

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B.Com(General)  Documents – not maintained for: No file for even sem workload & timetable University theory exam – nov 2015 question papers Subject notes – specified as convenient with textbooks itself, no need for notes Internal, model exam time table & marks not maintained Result analysis – apr 2015 & nov 2015 is in soft copy, not maintained in a file Enabling classes register not updated Association activites, Students achievements file not maintained, contents in soft copy Faculty achievements - 2 publications are there but no proof Industrial visit, Extension activity & Institutional network with alumni- no file, only in soft copy Alumni association registers – not updated Guest lectures – no documents Seminars / workshops – copy in mail, no file Photo documentation – not maintained Disciplinary file, PTA faculty profile, students Fall to be updated – disciplinary file, PTA, faculty profile, students				<ul> <li>involved in disciplinary problem and the actions to be taken)</li> <li>Suggested to maintain the file / document for the new cell activities</li> </ul>
Disciplinary file. FTA.   Iceuback	3	B.Com(General)	<ul> <li>No file for even sem workload &amp; timetable</li> <li>University theory exam – nov 2015 question papers</li> <li>Subject notes – specified as convenient with textbooks itself, no need for notes</li> <li>Internal, model exam time table &amp; marks not maintained</li> <li>Result analysis – apr 2015 &amp; nov 2015 is in soft copy, not maintained in a file</li> <li>Enabling classes register not updated</li> <li>Association activites, Students achievements - file not maintained, contents in soft copy</li> <li>Faculty achievements -2 publications are there but no proof</li> <li>Industrial visit, Extension acitivity &amp; Institutional network with alumni- no file, only in soft copy</li> <li>Alumni association registers – not updated</li> <li>Guest lectures – no documents</li> <li>Seminars / workshops – copy in mail, no file</li> <li>Photo documentation –</li> </ul>	Even sem workload & time table     University theory exam question papers – nov 2015     Subject notes     Internal, model exam time table & marks     Result analysis – maintained in a file     Update – Enabling classes register     Maintain file for Association activities, Students achievements     Maintain proof for faculty achievements      Maintain file for Industrial visit, Extension activity & institutional network with alumni     Alumni association registers to be updated regularly     Maintain document / file for guest lectures      File to be maintained for seminars / workshops     Maintain – Photo documentation to be updated – disciplinary file, PTA,

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5	B.Sc VisCom	Documents – not maintained for :  • Enabling classes  • Association Activities – file / Register  • Industrial Visit  • Media Publishing  • Scholarship file	Documents – to be maintained & updated for :  • Enabling classes  • Association Activities – file / Register  • Industrial Visit  • Media Publishing  • Scholarship file
4	B.B.A	Subject notes – not maintained     Online Internal Assessment Marks – Pending     Projector Register – Maintained, but not in the department     Media Publishing, Students Participation in various clubs, Faculty participation in College activities – not maintained     New cell – Activities / record – not maintained     Scholarship file – maintained and but not updated	Subject notes — to be maintained as a file / document     Online Internal       Assessment Marks — April document to be maintained     Suggested to maintain       Projector Register       separately in the department     Media       Publishing, Students       Participation in various clubs, Faculty       participation in College       activities— to be       maintained     New cell —Activities       /record — to be       maintained and updated     Scholarship file — to be       updated for 2015-2016
		Faculty Profile, Students Feedback – not updated  Dept Activities – invites, media publishing, students participation in various clubs, faculty participation in college activities, stock register, mentor register, new cell activities – no file  Alumni students database – not updated	File / document to be maintained for dept activities- invites, media publishing, students participation in various clubs, faculty participation in college activities, stock register, mentor register, new cell activities     To update – Alumni database

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6	B.Com Corp Sec	Internal, Model Exam time table – not maintained Result analysis – not updated Institutional Network with Alumni – programmes not conducted but file not maintained Placement report – not updated Faculty Profile – one faculty details not updated Faculty participation in college activities – participated but record not maintained Stock Register – is not updated	Suggested to maintain the time table for Internal, Model Exam time     Updations to be done in Result Analysis     Institutional Network with Alumni – file to be updated     Updations to be done for Placement report     Update all faculty details in Faculty Profile     Maintain the record for Faculty Participation in College Activities     Stock Register –to be updated
7	English	Documents / file – not maintained for:  Subject codes – updated one  Subject notes – maintained in a soft copy  Internal, model exam time table & marks –not maintained  Result analysis –apr 2015 & nov 2015 –not maintained  No register / file – enabling classes register  Projector register – not maintained but used regularly  Industrial visit & guest lectures – no file  Intercollegiate competitions conducted – but no document / file maintained  Photo documentation –no	Suggested to maintain file / document for:  Subject codes -as document  Subject codes -as document  Internal , model exam - time table & marks to be maintained in a file  Result analysis- to be documented  Enabling classes register to be maintained  Projector register - to be maintained for the regular usage  Document / file -to be maintained for Industrial visit & guest lectures  Create document for the inter collegiate competitions conducted  Document - photos  Students feedback to be

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		Students feedback – is maintained but not filed No file / document for media publishing, students participation in various clubs, faculty participation in college activities Students profile – maintained – only for I years Scholarship file – not maintained	Maintain document / file for media publishing, students participation in various clubs, faculty participation in college activities Maintain students profile for II & III years & I PG Maintain file for scholarship
8	Social Work	Documents / records – not maintained for: • Subject codes – not maintained for NME. • Substitution register – not maintained • Students Feedback – not maintained • Soft copy maintained for Students participation in various clubs, Faculty participation in college activities, Alumni students database maintenance	Documents / records – to be maintained for: Subject codes – to be maintained for NME Substitution register –to be maintained Students Feedback – to be maintained Maintain document /file for Students participation in various clubs, Faculty participation in college activities, Alumni students database maintenance
9	Mathematics	Documents / Records – not maintained for: • Students Achievements - Intercollegiate Participation, Extracurricular • Media Publishing • New Cell activities	Documents / Records – to be maintained for: • Students Achievements - Intercollegiate Participation, Extracurricular • Media Publishing • New Cell activities

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9	Psychology	Documents / Records – not maintained for: Projector Register Substitution Register Faculty Achievements Institution Industry Interface Photo Documentation ICT Report Media Publishing Students Participation in various Clubs Faculty Participation in college activities Department Library / Library Register New Cell Activities	Documents / Records – to be maintained for: Projector Register Substitution Register Faculty Achievements Institution Industry Interface Photo Documentation ICT Report Media Publishing Students Participation in various Clubs Faculty Participation in college activities Department Library / Library Register New Cell Activities
10	Languages	Records – not maintained for : Enabling classes Register Projector register Guest Lectures ICT Report	Records – to be maintained for : Enabling classes Register Projector register Guest Lectures ICT Report

PATRICIAN COLLEGE OF ARTS AND SCIENCE INTERNAL AUDIT SCHEDULE DATE OF VISIT: 5TH APRIL 2016 TO 8TH APRIL 2016

S.No	NAME OF THE DEPARTMENT	TO BE AUDITED BY:
1	B.C.A	Mrs.MEENAKSHI – DEPT OF COMMERCE
2	B.Sc Comp Sci	Mr.DANIEL CHALKE – DEPT OF BBA
3	B.COM GENERAL & M.COM	64 4 16.
4	BBA	Mrs.MAHESWARI – DEPT OF CORP SEC Mr.JOHN VASEEKARAN – DEPT OF COMP APPLN
5	BSC VISCOM	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
6	BCOM C.S	Mr.PRADEEP - DEPT OF VISCOM WS Mrs. CHRISTY - DEPT OF MATHS T. Chusty
7	ENGLISH - BA & MA	DEPT OF ENGLISH
8	SOCIAL WORK –BSW & MSV MAHTEMATICS	Mrs.SATHIYAPRIYA – DEPT OF LANGUAGES
9	PSYCHOLOGY	Mrs.USHA JOSE – DEPT OF SOCIAL WORK
11-	LANGUAGES	Mrs.JOICY - DEPT OF COMMERCE 4, 4

REPORT TO BE SUBMITTED TO THE COMMITTEE ON OR BEFORE 9TH APRIL 2016 BEFORE 9:30A.M

INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: B. C. A DATE OF AUDIT:

NAME OF THE FACULTY: Mx MEENAKSHI, ASST. PROF. DEPT OF COMMERCE

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	/		
2	Workload & Time table (Odd & Even Sem)	/		
3	Syllabus (old & new) Subject Codes (old & new)	~		
4	Question Bank: Theory – University Exam Questions Practical – Question Banks	4		
5	Subject notes	-		
6	 Internal & Model exam Time table Internal Marks Model Examination marks 	¥		
7	Online Internal Assessment Marks	1		
8	Result Galley (Apr 2015 & Nov 2015)	~		
9	Result analysis (Apr 2015 & Nov 2015)	~		
10	Enabling Classes Register	~		
11	Projector / ICT register (Nor used in even semeste	2015	V	
12	Department Meeting Minutes	/		
13	Substitution Register(Classes Compensated is to be included) /		
14	Association Activities – file / register	V		
15	Students achievements Inter collegiate participations Sports Proof not Collected Cultural Extra -curricular	/		

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
16	Faculty achievements – papers presented / workshops attended	/		
17	Institution Industry Interface Industrial visits IATY - No. 14 Leport	-		
18	Institutional Social Responsibility			
19	Institutional Network with Alumni		-	
20	Alumni Association Registers			
21	Guest Lectures			
22 1	Seminars / Conferences / Workshops conducted	~		1
23	Time Documentation	-		
24	Visitor's Book	~		
25	ICT report	/		
26	Placement Report	/		
27	Disciplinary file – actions to be taken	-		
28	Parents Teachers Meeting file / register	-		
9	Faculty Profile	-		
0	Students Feedback	12 1		
1	Department Activities - Invites	/		
2	Media Publishing	-		
3	Students participation in various clubs	/		
4	Faculty participation in College activities	1		
5	Department Library / Library register	/		
5	Stock register	/		
	Mentor register / document	/		
	New cell - Activities Record / Document	/		

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED,	YES	NO	REMARKS
9	Students Profile (Vm' vareity)			
10	Students Data Card	V		
41	Alumni Students Database maintenance	V		
42	Scholarship File	V		Ly Transit
43	Any other Projects done by solucients faculty Attendance postly daily basis Hour plan Register, tate comers Register	A		
	Hour plan Register, tate comers Register			
	I generation dearners, petalle atopics discussed			

in Value education classes conducted up 1st Friday mass days.

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE FACULTY: My DANIEL CHACKE, ACT ROS.
DEPT OF BAA

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	~		Suggested class hage
2	Workload & Time table (Odd & Even Sem)	~		
3	Syllabus (old & new) Subject Codes (old & new)	-		
4	Question Bank: Theory – University Exam Questions Practical – Question Banks	-		
5	Subject notes	/		
6	Internal & Model exam Time table Internal Marks Model Examination marks	1		
7	Online Internal Assessment Marks	1		
8	Result Galley (Apr 2015 & Nov 2015)	-		
9	Result analysis (Apr 2015 & Nov 2015)			
10	Enabling Classes Register	~		to be updated
11	Projector / ICT register	-	-	
12	Department Meeting Minutes	-		
13	Substitution Register(Classes Compensated is to be included			
14	Association Activities – file / register	-		Iv describe upto
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular			List maintained Los ligites copies Lote later





S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
6	Faculty and BE VERIFIED	ILS	NO	REMINING
9	Faculty achievements – papers presented / workshops attended	-	-	Na complete like
7		1		Manageritation markets with the second control of the separate.
/	Institution Industry Interface	-	-	1 4
	Industrial visits	1	-	to be update.
8	Institutional Social Responsibility	-		
	Establish Social Responsibility	1		
9	Extension activity			
	Institutional Network with Alumni	-		repaintable Somute Tope
0	Alumai			3 Committe sales
	Alumni Association Registers			
11	Count			
	Guest Lectures			
2	6			
e de	Seminars / Conferences / Workshops conducted			
-	Total Control of the		1	
- 2	Photo Documentation	-		
24	Visitor's Book	_		
15	ICT report		_	
26	Placement Report			to be underteday
				comment of later
27	Disciplinary file – actions to be taken			
				Mankered as Stone
8	Parents Teachers Meeting file / register	-		- The same party
9	Faculty Profile		1	-
0	Students Feedback	-	-	
1	Department Activities - Invites	-	-	
•				
2	Media Publishing		-	
-	(Alcula Factoring	~		
3	Students participation in various clubs	-	-	
,	Students participation in various claus			
	Faculty participation in College activities	-	-	
4	Faculty participation in College activities			
	2		-	
5	Department Library / Library register			
5	Stock register	1		
	Mentor register / document			
	New cell - Activities Record / Document			
	· · · · · · · · · · · · · · · · · · ·		-	

S.No	NAME OF THE FILE / PECIOTOR			
39	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED Students Profile	YES	NO	REMARKS
10	Students Data Card			
I	Alumni Students Database maintenance			
2	Scholarship File			
43	Any other			
	Montry Atlendance Constituted attendance Noundettentil			
	Newsdetterfile Instal soon & Revolution Kill.			

Discouping file. Bills file

SUGGESTIONS:

Suggestion has been made to maintain departe files.

Additional files have absorbeen maintained by the department which is commendable

05/04/2016

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: B.B.A DATE OF AUDIT: 4/2016

NAME OF THE FACULTY: Mr. MAHESWARI, PEST. Prop

DEPT. OF CORP. SHIP

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	/		
2	Workload & Time table (Odd & Even Sem)	V		
3	Syllabus (old & new) Subject Codes (old & new)			
4	Question Bank: Theory – University Exam Questions Practical – Question Banks			
5	Subject notes		- ~	
6	Internal & Model exam Time table Internal Marks Model Examination marks			
7	Online Internal Assessment Marks			APRIL pending
8	Result Galley (Apr 2015 & Nov 2015)			, 0
9	Result analysis (Apr 2015 & Nov 2015)			
10	Enabling Classes Register			
11	Projector / ICT register	-	/	averilable 109 HR VP Man CRECORD -activity
12	Department Meeting Minutes	/	1	CRECOSO -activit
13	Substitution Register(Classes Compensated is to be included)		•	
14	Association Activities – file / register	V		
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular	777		



	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
5	Faculty achievements – papers presented / workshops	-	7	
7	Institution Industry Interface			
	• Industrial visits			
8	Institutional Social Responsibility		1	7
	* Intension activity	/		Through Zenith-Care
19	Institutional Network with Alumni	1		for work
20	Alumni Association Registers	1		(ausource pers
21	Guest Lectures	V	-	
22	Seminars / Conferences / Workshops conducted			
23	Photo Documentation	V		
24	Visitor's Book			
25	ICT report	/		
26	Placement Report			
27	Disciplinary file – actions to be taken			
28	Parents Teachers Meeting file / register	./		
29	Faculty Profile			
30	Students Feedback		1	Centralisets 10: HA IQAC
31	Department Activities - Invites			Div Tau
32	Media Publishing	199 111	~	
33	Students participation in various clubs			Seperately
34	Faculty participation in College activities		V	
35	Department Library / Library register			
36	Stock register	V		
37	Mentor register / document			
38	New cell - Activities Record / Document			N/A

S.No	NAME OF THE FILE / DECISION			
39	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED Students Profile	YES	NO	REMARKS
40	Students Data Card			
41	Alumni Students Database maintenance	/		
42	Scholarship File	V		updated till
43	Any other (1) Book dispersal details. (2) Fle-learners. (3) University elg. communi (4) Students project file. (5) Monthly attendance fil			72014-10
	(3) university / c/g. commani	cation.		
	(4) Studente project fik.			
	(3) Monthly attendance til	2		

SUGGESTIONS:		the	
Neatly	established	all fele	8 .
Little	updation	required	es certain
areas.	can mainte	is sepera	e Lelee
rather	Clubbing	seconds.	U

Mahehnooni HIH2016 SIGNATURE OF THE FACULTY

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: B.S. VISSOM DATE OF AUDIT:
NAME OF THE FACULTY: MQ. JOHN VASCERARAN, PAST. PLOT,
DEPT. OF BCA

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	~		
2	Workload & Time table (Odd & Even Sem)	1		
3	Svllabus (old & new) Subject Codes (old & new)	~		
4	Question Bank: Theory - University Exam Questions Practical - Question Banks	3		
5	Subject notes	4		
6	Internal & Model exam Time table Internal Marks Model Examination marks	5 7 5		
7	Online Internal Assessment Marks	1		
8	Result Galley (Apr 2015 & Nov 2015)	1		
9	Result analysis (Apr 2015 & Nov 2015)	1		
10	Enabling Classes Register		1	
11	Projector / ICT register	7		
12	Department Meeting Minutes	0		
13	Substitution Register(Classes Compensated is to be included)	7		
14	Association Activities – file / register		1	PROGRAMME NOT CONDUCTED TW
15	Students achievements Inter collegiate participations Sports	5 5 5 5		CORPORT OCHTE
-	Cultural Extra -curricular	3		

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
16	Faculty achievements – papers presented / workshops attended		1	
17	Institution Industry Interface	0		
18	Industrial visits	0		Print not taken
10	Institutional Social Responsibility			
19	Extension activity	4		
	Institutional Network with Alumni	1		GEETHANJALZ (ALUMINZ)
20	Alumni Association Registers	1		- Control - Cont
21	Guest Lectures	5		
22	Seminars / Conferences / Workshops conducted	1		Editing Workshop
-)	Photo Documentation	4		Print to be
24	Visitor's Book	1		
25	ICT report	4		
26	Placement Report	1		one Student attend World bank interior
27	Disciplinary file – actions to be taken	1		-not get confirmed.
28	Parents Teachers Meeting file / register	1		
29	Faculty Profile	1		
30	Students Feedback	1		
31	Department Activities - Invites	1		
32	Media Publishing		1	
33	Students participation in various clubs	1		
34	Faculty participation in College activities	7		
35	Department Library / Library register	1		
36	Stock register	1		
37	Mentor register / document	1		
38	New cell – Activities Record / Document	~		Vetrimann

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO	Vno	1 110	DEMARKS
39	Students Profile BE VERIFIED	YES	NO	REMARKS
40	Students Data Card	1		
41		1		
42	Alumni Students Database maintenance	1		
	Scholarship File	5		No hard
43	Any other	u		Topress details Exam food details Allendance of Students
				Allerdance of
				Staff 00

SUGGESTIONS:		
	4 1	

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: BCom Corp Sec DATE OF AUDIT:

NAME OF THE FACULTY: MA PRADEEP ASST. PROF, DEPT. OF VISCOM

No	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
	BE VERIFIED Lesson Plan (Odd & Even Sem)	/		Astronomic Library
			-	
	Workload & Time table (Odd & Even Sem)			
	Syllabus (old & new) Subject Codes (old & new)			
	Question Bank: Theory – University Exam Questions Practical – Question Banks			
	Subject notes	/		
	 Internal & Model exam Time table Internal Marks Model Examination marks 	/		Time hable not shown
	Online Internal Assessment Marks	/		
3	Result Galley (Apr 2015 & Nov 2015)	~		English Dept booking Result ball
	Result analysis (Apr 2015 & Nov 2015)			Not uplated
0	Enabling Classes Register	/		
1	Projector / ICT register	1		
2	Department Meeting Minutes	V		
3	Substitution Register(Classes Compensated is to be included)	1		
4	Association Activities – file / register			
5	Students achievements Inter collegiate participations Sports Cultural	1		

S.No	NAME OF THE PILE			
6	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
17	attended – papers presented / workshops	1		
	Institution Industry Interface			
8	Industrial visits Institutional Social Responsibility	/		-
19	Extension activity Institutional Network with Alumni	V		
20		wa	~	programus Londu but file not main
21	Alumni Association Registers	~		
	Guest Lectures			
22	Seminars / Conferences / Workshops conducted	1		
23	Linoto Documentation			
24	Visitor's Book			
25	ICT report			
26	Placement Report			Not updated
27	Disciplinary file – actions to be taken	~		Nee of aurcy
28	Parents Teachers Meeting file / register			
29	Faculty Profile	V		Ms, Philomina Not included
30	Students Feedback	~		TRAC
31	Department Activities - Invites	V		
32	Media Publishing	~	11/11/2/	
33	Students participation in various clubs			
34	Faculty participation in College activities		/	Participated but
15	Department Library / Library register			Ale not maintai
6	Stock register	~		Note updated
7	Mentor register / document	-		

$S.N_0$	NAME OF THE EUR			
39	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED Students Profile	YES	NO	REMARKS
40	Students Data Card	/		
41	Alumni Students Database maintenance	/		
42	Scholarship File	/	-	
43	Any other	/		State Shade
				Deable Student
				Records, Hinos Research 18911 Book

	R All	the	Reords	vere	show
but	need	to	be u	odated	1.

M's. If fav signature of the faculty

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE FACULTY: My. Frezicin, Asst. Prof.

Dept. OF GMP Sci

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
	Lesson Plan (Odd & Even Sem)	~		
2	Workload & Time table (Odd & Even Sem)	/		Even-no file maintained
3	Syllabus (old & new) Subject Codes (old & new)	~		
4	Question Bank: Theory – University Exam Questions Practical – Question Banks	/		NOV 2015 Ourspapers not maintained
5	Subject notes		~	with text books
6	 Internal & Model exam Time table Internal Marks Model Examination marks 		~	not maintained
7	Online Internal Assessment Marks	~		
8	Result Galley (Apr 2015 & Nov 2015)	V		
9	Result analysis (Apr 2015 & Nov 2015)		-	File not maintain 2ts in moil not updated
10	Enabling Classes Register		/	not updated
11	Projector / ICT register	~		
12	Department Meeting Minutes	~		
13	Substitution Register(Classes Compensated is to be included)	/		-1 -1 -1 -1 -1 -1 -1 -1 -1 -1 -1 -1 -1 -
14	Association Activities – file / register		~	File not maint
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular			not maintain a) only in mai





No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED			
6	Faculty achievement TO	YES	NO	REMARKS
	Faculty achievements – papers presented / workshops			
7	Institution Industry Interface		~	a publication
	Industrial visits			no Hand copy
8	Institutional Social Responsibility	110	V	only in mail.
9	Extension activity			only in mail.
	Institutional Network with Alumni		-	Conly in mail
0	Alumni Association Registers			not updated
21	Guest Lectures			Openes
22	Seminars / Conference / W. L. L.		~	and the second second
	Seminars / Conferences / Workshops conducted		~	no hard copy only in mail
23	Photo Documentation			יוק טי אמנן
24	Visitor's Book		V	
25	ICT report			
		V		
26	Placement Report			filed all after
27	Disciplinary file – actions to be taken		~	not updated
28	Parents Teachers Meeting file / register		V	
29	Faculty Profile		~	_
30	Students Feedback			
31	Department Activities - Invites			no file .
32	Media Publishing		-	maintained
				_
33	Students participation in various clubs		~	notinance
34	Faculty participation in College activities		V	
35	Department Library / Library register	V		
36	Stock register		V	no register
37	Mentor register / document		~	no register maintaine NO file
38	New cell - Activities Record / Document		1	

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
39	Students Profile	/	377	
40	Students Data Card	/	- 1	
41	Alumni Students Database maintenance		V	not updated
42	Scholarship File	~		
43	Any other			
	Rank Halders List		/	not updated
	Rank Holders List Fund Register	/		

Comments:Based on my observations, documentation is not done.

SUGGESTIONS:

on
Ce
_

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: SOCIAL WORK DATE OF AUDIT:

NAME OF THE FACULTY: Mrs. LAKEHMI, ASST. PROF,

DEPT. OF ENCLISH

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	YES		
2	Workload & Time table (Odd & Even Sem)	YES		
3	Switabus (old & new) Subject Codes (old & new)	YES		includes NME courses too
4	Question Bank: Theory – University Exam Questions Practical – Question Banks	YES		
5	Subject notes	YES		
6	Internal & Model exam Time table Internal Marks Model Examination marks (Subject weeffles)	YES		Subject-wise file maintained in separate file
7	Online Internal Assessment Marks	YES		
8	Result Galley (Apr 2015 & Nov 2015)	YES		
9	Result analysis (Apr 2015 & Nov 2015)	YES		
10	Enabling Classes Register	YES		wilk detailed report
11	Projector / ICT register	YES		•
12	Department Meeting Minutes	Yes		
13	Substitution Register(Classes Compensated is to be included)		No	
14	Association Activities – file / register	YES		
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular	YES		wilk display

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
6	Faculty achievements – papers presented / workshops attended	YES		
7	Institution Industry Interface	YES		
8	Institutional Social Responsibility Extension activity Extension activity Extension activity	ronal)		
5	Extension activity [Commell Stalls	YES		
	Institutional Network with Alumni	465		
26	Alumni Association Registers	YES	1	
21	Guest Lectures (with Profile)	YES	=4.	
22	Seminars / Conferences / Workshops conducted	465		
25	Photo Documentation (soft copy + co)	465		
24	Visitor's Book	YES		
25	ICT report	Yes		detailed report auth
26	Placement Report	YES		2 10
27	Disciplinary file – actions to be taken	Yes		
28	Parents Teachers Meeting file / register	Yes		
29	Faculty Profile	YES	Lille	
30	Students Feedback		_	
31	Department Activities - Invites	YES		
32	Media Publishing	YES		7
33	Students participation in various clubs	YES		soft copy
34	Faculty participation in College activities	YES		
35	Department Library / Library register	YES		
36	Stock register	YES		
37	Mentor register / document	YES		soft copy
38	New cell - Activities Record / Document (Thibal Empowerment Cell)	YES		

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO			
	Students Pro Cl. BE VERIFIED	YES	NO	REMARKS
39	Students Profile			
40	Students Data Card	YES		
		465		
41	Alumni Students Database maintenance (Soft copy)	405		soft copy
42	Scholarship File	100	-	
-		Yes		
43	Any other	Centlos	ed so	eparatelyJ
1	The state of the s			
	-h-ch land and a constant			

CI	66	FC	ria	NS:
	UU	and the		1

2) Student feedback record to be collected.

Best Pactices:

1) Other files (both academic & non-academic) are

2) Other files (both academic & non-academic) are

1) Other files (both academic & non-academic & non

Internal Audit [2015 - 2016] Department reports.) Best Outgoing Students (BSW & MSW) 2) Field Work (Supervision Reports) 3) Fuld Work (Agencies List) 4) About the Department 5) Dural Camp File (2015-2016) 6) General Faculty Meeting Mirules 7) Academic Calendar 8) Assembly Register. 9) External Examiners Dortabase. D 10) Professional Associations (Staff & Alumni) 1) Jee Structure File (BSW & MEW). 12) Add-on Courses File (BEN & MSW) B 13) General Counselling. (1 14) University Communication. File 15) NME Courses with Subject Cooles. 6 16) Admissions File (BSW & MSW). 17) MOUS [International or National] 618) Documentation of Industrial Visits 19) Annual Staff Return do) Book List [-New Apecialization entroduced]

21) Social Work Panorana - Newsletter

Elas applied for ISBN Number J.

INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: ENGUSH DATE OF AUDIT: 5 4 16.

NAME OF THE FACULTY: My. CHRISTY, ALST. PROF,

DEPT. OF MATHS

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	/		
2	Workload & Time table (Odd & Even Sem)	/		
3	Syllabus (old & new) Subject Codes (old & new)	_	/	
4	Question Bank: Theory – University Exam Questions Practical – Question Banks	~		N. I. a. d. I. a. d.
5	Subject notes	/	1500	notes maintained in p.d.f. forma
6	 Internal & Model exam Time table Internal Marks Model Examination marks 	~		Not maintained in files.
7	Online Internal Assessment Marks	/		
8	Result Galley (Apr 2015 & Nov 2015)	/		
9	Result analysis (Apr 2015 & Nov 2015)		1	9-1-9-1-1
10	Enabling Classes Register	1	/	
11	Projector / ICT register		_	No Register, but used everyday.
12	Department Meeting Minutes	/		,
13	Substitution Register(Classes Compensated is to be included)	/	•	100 mg (100 mg 100 mg
14	Association Activities – file / register	1		
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular	1111		

	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
6	Faculty achievement BE VERIFIED	TES	NO	Kennado
U	Faculty achievements – papers presented / workshops		+	+
7	attended papers presented / worksnops	/		
7	Institution Industry Interface	-	-	
	• Industrial visits		/	
18	Institutional Social Responsibility			
	Responsibility	-		
19	Extension activity	-		
	Institutional Network with Alumni			
20	Alum	_		
	Alumni Association Registers	/		
21	Guest Lectures	-	1	
		la	/	
22	Seminars / Conferences / Workshops conducted		-	InterCallegiate Competitions Con
	Conferences / Work shops conducted			Competition Con
23	Photo Documentation			Competitions Care
	Those Documentation		/	
24	Visitor's Book	-	-	
~ '	VISIOUS BOOK	/		
25	ICT	-	-	-
23	ICT report			
26	DI D	-	-	-
20	Placement Report	/		
27	Division of the state of	-	-	-
27	Disciplinary file – actions to be taken	/		
20	D T I M C CI / I	-	-	-
28	Parents Teachers Meeting file / register	~		
			-	-
29	Faculty Profile	/		7.2
		_	-	
30	Students Feedback	1		Not filed.
		~		
31	Department Activities - Invites	/		
		V		
32	Media Publishing	21 00	1	
33	Students participation in various clubs			
34	Faculty participation in College activities			hand written
			/	Showmore
35	Department Library / Library register	_		,
36	Stock register	/		
37	Mentor register / document	/	1	
51		~		
38	New cell – Activities Record / Document		+	
30	New cell - Activities Record / Document	~		

.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
9	Students Profile	Typ		My, Mys, IN not shown m
0	Students Data Card	M		not /Shown.
1	Alumni Students Database maintenance	/		
12	Scholarship File		/	
13	Sottskill level I, II, Student late Regester, Noticeboard file,			12.11
	Softskill level I, II Student late			
	Regester, Noticeboard file			

ggestions: <u>Filing of data</u>	must be	done	on a	regular basis
1				

INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: PSYCHOLOGY DATE OF AUDIT: NAME OF THE FACULTY: Mm. USUA JOSE, ASST. PROF.
DOPT. OF SOCIAL WORK

C N	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
S.No	BE VERTED			
1	Lesson Plan (Odd & Even Sem)			
2	Workload & Time table (Odd & Even Sem)	1		
3	Syllabus (old & new)	~	-	(ofy New available) No Practical
4	Subject Codes (old & new) Question Bank: Theory – University Exam Questions ✓ Practical – Question Banks ×	~		No Practical
5	Subject notes		L W	
6	 Internal & Model exam Time table Internal Marks Model Examination marks 	1//		
7	Online Internal Assessment Marks			
8	Result Galley (Apr 2015 & Nov 2015)			
9	Result analysis (Apr 2015 & Nov 2015)			
10	Enabling Classes Register			
11	Projector / ICT register			
12	Department Meeting Minutes	./		
13	Substitution Register(Classes Compensated is to be included)		/	
14	Association Activities – file / register	/		
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular		7	

No	NAME OF THE FILE / REGISTER / DOCUMENT TO	YES	NO	REMARKS
6	Faculty achievements			
	Faculty achievements – papers presented / workshops			
7	Institution Industry Interface			
	Industrial visits		1	
8	Institutional Social Responsibility			
	Extension activity			
9	Institutional Network with Alumni		-	No alluring
20	Alumni Association Registers		-	,,
21	Guest Lectures	~		
22	Seminary / Co. C. / W. L. L.	-	-	Throng Place
	Seminars / Conferences / Workshops conducted	-		I wonethop which is sufficient.
23	Thoto Documentation		-	
24	Visitor's Book	/		
25	ICT report		-	
26	Placement Report		-	no placement
27	Disciplinary file – actions to be taken	~		
28	Parents Teachers Meeting file / register	-		
29	Faculty Profile		~	Others (V.
30	Students Feedback	~		
31	Department Activities - Invites	~		
32	Media Publishing	111011	-	
33	Students participation in various clubs		/	
34	Faculty participation in College activities		~	
35	Department Library / Library register			List for collect
36	Stock register			
37	Mentor register / document	/		
38	New cell - Activities Record / Document		1	

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	1		
39	Students Profile BE VERIFIED	YES	NO	REMARKS
40	Students Data Card	X	/	
41	Alumni Students Database maintenance	~		
42	Scholarship File		-	1
43	Amaria		~	robody miled.
	Any other & 9+ SICII			
	NME	/		
	subject code 4 adminion	~		

late convers registion	
Olher ausgraneuts	~
He bills	~

SUGGESTIONS:

Semi	diles	read	15	be	maintai	had
give	n ju	forma	ten	en	ellat.	
		,				

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE DEPARTMENT: MATHEMATICS DATE OF AUDIT:

NAME OF THE FACULTY: Mm. SATHLYA PRUJA, ASST. PROL,
DEPT. OF LANGUAGES

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	V		
2	Workload & Time table (Odd & Even Sem)	V		
3	 Syllabus (old & new) Subject Codes (old & new) 	/		
4	Question Bank: Theory – University Exam Questions Practical – Question Banks	/		
5	Subject notes	/		
6	 Internal & Model exam Time table Internal Marks Model Examination marks 	/	7,0	
7	Online Internal Assessment Marks	/		
8	Result Galley (Apr 2015 & Nov 2015)	/		
9	Result analysis (Apr 2015 & Nov 2015)	V		
10	Enabling Classes Register	/		
11	Projector / ICT register	/	ML	
12	Department Meeting Minutes	/		
13	Substitution Register(Classes Compensated is to be included)	1		
14	Association Activities – file / register			
15	Students achievements Inter collegiate participations Sports Cultural Extra -curricular	1//		

lo	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
	Faculty achievements – papers presented / workshops attended	V		
	Institution Industry Interface	1		
	 Industrial visits 			
	Institutional Social Responsibility	/	1	
	Extension activity			
	Institutional Network with Alumni		NA	
	Alumni Association Registers		NA	
1	Guest Lectures	~		
,	Seminars / Conferences / Workshops conducted		-	
2	Seminars / Conferences / Workshops conducted	~		
,	Photo Documentation	/		
4	Visitor's Book	1		
5	ICT report	~		
6	Placement Report		NA	
7	Disciplinary file – actions to be taken	~		
8	Parents Teachers Meeting file / register	/		
9	Faculty Profile	V		
0	Students Feedback	V		
1	Department Activities - Invites	/		
2	Media Publishing		NO	
3	Students participation in various clubs	~	1	
4	Faculty participation in College activities	~		
5	Department Library / Library register	/		
5	Stock register	~		
7	Mentor register / document	~		
3	New cell – Activities Record / Document		NO	

SNo	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED		_	
39	Students Profile BE VERIFIED	YES	NO	REMARKS
40	Students Data Card	V		
41	Alumni Students Database maintenance	V		
42	Scholarship File		NO	
43		~		
43	note Book, subject toppers			
	Mac, separtment Accounts			
	Notice Board information. Scribe and other information			

related Donating blood, etc.

Vegy C	anod.	all l	he	recogal	updal
Well	Wain	tences			
WELL	Pulk	cerces			

SIGNATURE OF THE FACULTY

(R.SATIHIYA PRIYA)

INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2015-2016

NAME OF THE PACULTY: My. Joicy, Asst. Prof.

Dogs. Of Commerce DATE OF AUDIT:

S.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
1	Lesson Plan (Odd & Even Sem)	1		
2	Workload & Time table (Odd & Even Sem)	/		
3	Syllabus (old & new) Subject Codes (old & new)	/		
4	Question Bank: Theory – University Exam Questions Practical – Question Banks			
5	Subject notes			
6	Internal & Model exam Time table Internal Marks	/		
	Model Examination marks	A		
7	Online Internal Assessment Marks			
8	Result Galley (Apr 2015 & Nov 2015)	NA		
9	Result analysis (Apr 2015 & Nov 2015)	/		
10	Enabling Classes Register			-
11	Projector / ICT register			
12	Department Meeting Minutes	/		
13	Substitution Register(Classes Compensated is to be included)	~		
14	Association Activities – file / register	/		
15	Students achievements Inter collegiate participations Sports	/		
	Cultural Extra -curricular			



.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED			
6	Faculty achievements	YES	NO	REMARKS
	attended – papers presented / workshops			
7	Institution Industry Interface			
0	_l IIIIIISTrial viels			+
8	Institutional Social Responsibility	NA		
19	- LAUGISION activity	/		
9	Institutional Network with Alumni		-	
20		NA		
	Alumni Association Registers			
21	Guest Lectures	NA		
			1	
22	Seminars / Conferences / Workshops conducted	-		
23		/		
23	Photo Documentation			
24	Visitor's Book			
	VISITOL 2 BOOK			
25	ICT report		-	
26	Placement Report			
27	Disciplinary file – actions to be taken	NA		
2,	Disciplinary file – actions to be taken	NA		
28	Parents Teachers Meeting file / register	INFI	-	-
		NA		
29	Faculty Profile			
30	Students Feedback			
		NA		
31	Department Activities - Invites			+
32	Media Publishing			
32	Wedia Fublishing		1. 4 - 13	78 79
33	Students participation in various clubs		-	
		NA		10.00
34	Faculty participation in College activities			
35	Department Library / Library register			
33	Department Library / Library register			
36	Stock register			
		~		
37	Mentor register / document			
38	New cell – Activities Record / Document	NA		
30	Activities Record / Document	NA		
		INA		

s.No	NAME OF THE FILE / REGISTER / DOCUMENT TO BE VERIFIED	YES	NO	REMARKS
9	Students Profile	NA		
)	Students Data Card	NA		
	Alumni Students Database maintenance	NA		
2	Scholarship File	NA		1111111111
,	Any other Pongal Celeberations	-		
	Official letters. Work Plan,	-		
	Official letters, work Plan, Teaching Aids, Notice board display	-		

SU	GC	EEST	Ю	NS:

SIGNATURE OF THE FACULTY

****************************** 米 米 米 *******

PATRICIAN COLLEGE OF ARTS AND SCIENCE ADYAR CHENNAI – 600020



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CENTRE CODE: 1611

INTERNAL AUDITING

REPORT

2014-2016

Patrician College of Arts and Science

Internal Academic Audit Report

Internal Academic Audit was conducted on 04/03/2015. Audit was done by HODs and the senior faculty of the department on an inter-departmental basis.

Timings	Department	Audited by
	BCA	Mrs. Unika & Ms Manjusha
	BSC (CS)	Mrs Meena & Mr Krishna
8.30am to 9.15am	MATHS	Mrs Suvitha & Ms Gayathri
	MSW	Dr. Nagajothi & Mr Daniel
	BA (ENG)	Dr. Ahila & Mrs Sathyapriya

Department	Audited by
BBA	Mr. Sriram & Mrs Christy
	Mrs Anandapriya & Mr John
	Vaseekaran
BCOM (GEN)	Mrs. Mashiya & Mrs Frizlin
	Mrs. Lenora & Mrs. Lakshmi
	Mrs Mary Angeline & Mr Jetson
	BBA BCOM (CS) BCOM (GEN) BSC (VIS COM) LANGUAGE

The remarks noted are as under:

- Visitor's book is to be updated.
- 2. Documents are to be bound.
- 3. Print outs of files and have to be taken and documented.
- All files and registers to be labeled.
- 5. Department Library to be improved.
- 6. Departments are to be arranged to make it more impressive.
- 7. Best short films of students of students of visual communication to be kept in department/ general library.
- 8. Best drawings and paintings to be exhibited.

INTERNAL ACADEMIC AUDIT

1111	ERNAL ACADEMIC AUDIT	
DATE: 04/03/2015	DAY: WEDNESDAY	TIME: 8:30 am
DEPARTMENT: B.C.A		9:15an
I. Curricular		
	Yes	No
1. Syllabus		
2. Faculty Qualification		
3. Workload		
4. Timetable		
5. Lesson Plan		
6. Teaching Aids		
7. Attendance Register		
8. Internal Assessment		
9. Resulty Galley		
10. Result Analysis		
11. Department Minutes Book		
II. Co-Curricular		
12. Seminars		
13. Workshop		
14. Industrial Visit		
15. Guest Lecture		
. 16. Add on Skills		

17. Faculty Participation	
18. Students Participation	
19. News Letter	
20. Brochure - Department	
21. Rank Holders	
22. Remedial Classes	
23. Mentoring File	
24. Stock Register	
25. Minor Project	
26. Visitors Book	
27. Question Bank	
28. Photo Documentation	
29. List of Charts	
30. Black/Notice Board	
31. Department Library	
32. Publications	
33. Any other relevant records	

.

- 1. Excelent Record maintenance 2. Vistor's knowk has to be updaked
- 3.

Audited by:

Name & Signature of the Staff(With Date & Department):

1: UNIKA. D AB Dept of Commerce 4/3/2015 2: T.V.Manyl Dept of Commerce 4/3/2015

INTERNAL ACADEMIC AUDIT

Yes

DAME	
DATE: 04/03/2015	DAY: WEDNESDAY

TIME: 8:30am -

9:15 am

DEPARTMENT: B. Sc (Comp. Su)

I. Curricular

	The second secon
1.	Syllabus
	-)

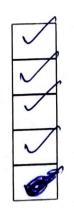
- 2. Faculty Qualification
- 3. Workload
- 4. Timetable
- 5. Lesson Plan
- 6. Teaching Aids
- Attendance Register
- Internal Assessment
- Resulty Galley
- 10. Result Analysis
 - 11. Department Minutes Book

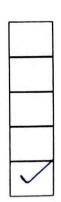
-		
	1 50	-
	4	

No

II. Co-Curricular

- 12. Seminars
- 13. Workshop
- 14. Industrial Visit a
- 15. Guest Lecture
- . 16. Add on Skills





17. Faculty Participation 18. Students Participation 19. News Letter 20. Brochure - Department 21. Rank Holders 22. Remedial Classes 23. Mentoring File Stock Register 25. Minor Project 26. Visitors Book 27. Question Bank 28. Photo Documentation 29. List of Charts 30. Black/Notice Board 31. Department Library 32. Publications

Schlorship details

CESO "

Strictent follow cypregister.

Placement Register.

The Asserment Marks

Alumni feed back Reg.

Events feedback Rog.

Events feedback Rog.

Notice Roard "

Books Tysked"

Any other relevant records

B. Clero4 03/13

- 1. Documents ishould be in Neat Name).

 2. CESBO Details Reg. Hautained

 3. Books Jesud " register.

 4. Notice Board displays, register.

5.

Audited by:

Name & Signature of the Staff(With Date & Department): Name & Signature of the Static Will Date & Department):

1: B. MEENA

2: M. Krishaa

4 8 7 7 9 13

INTERNAL ACADEMIC AUDIT

DATE: 04/03/2015

DAY: WEDNESDAY

TIME: 11:45an-

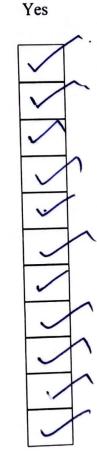
12:30 pm

DEPARTMENT: B. Go

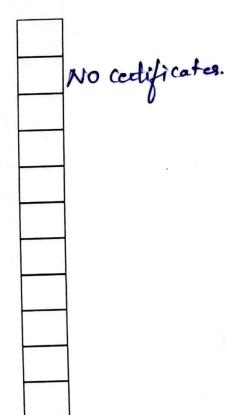
B. Com (General)

I. Curricular

- 1. Syllabus
- 2. Faculty Qualification
- 3. Workload
- 4. Timetable
- 5. Lesson Plan
- 6. Teaching Aids
- 7. Attendance Register
- 8. Internal Assessment
- Resulty Galley
- 10. Result Analysis
 - 11. Department Minutes Book

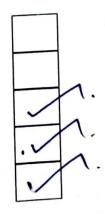






II. Co-Curricular

- 12. Seminars
- 13. Workshop
- 14. Industrial Visit
- 15. Guest Lecture
- . 16. Add on Skills





- 17. Faculty Participation
- 18. Students Participation
- 19. News Letter
- 20. Brochure Department
- 21. Rank Holders
- 22. Remedial Classes
- 23. Mentoring File
- 24. Stock Register
- 25. Minor Project
- 26. Visitors Book
- 27. Question Bank
- 28. Photo Documentation
- 29. List of Charts
- 30. Black/Notice Board
- 31. Department Library
- 32. Publications
- 33. Any other relevant records

To be seperated, X

Dept Magazine. Placement Deferils.

Substitution Register.
Media.

- Documents to be binded.
- Fewer documents are only for this Academia year.

 Dept Reports are not documented.
- 4.
- 5.

Audited by:

Name & Signature of the Staff(With Date & Department):

1: F. Janu re

INTERNAL ACADEMIC AUDIT

	ERNAL ACADEMIC AUDIT	
DATE: 04/03/2015	DAY: WEDNESDAY	TIME: 11:45am
DEPARTMENT: B.B.A		12:30pm
I. Curricular		
	Yes	No
1. Syllabus		
2. Faculty Qualification	<u>✓</u>	
3. Workload		
4. Timetable	<u> </u>	
5. Lesson Plan	<u> </u>	
6. Teaching Aids		
7. Attendance Register		
8. Internal Assessment	V	
9. Resulty Galley		
10. Result Analysis		
Department Minutes Book		
II. Co-Curricular		
12. Seminars		
13. Workshop		
14. Industrial Visit		
15. Guest Lecture		
16. Add on Skills		

17. Faculty Participation		
18. Students Participation	V	
19. News Letter	\checkmark	
20. Brochure - Department	A	/
21. Rank Holders	Available in Soft copy	•
22. Remedial Classes	Available in	
23. Mentoring File		
24. Stock Register		
25. Minor Project		
26. Visitors Book		
27. Question Bank		
28. Photo Documentation	Softexopy	
29. List of Charts	Soft copy Available	
30. Black/Notice Board	1	
31. Department Library		
32. Publications		
33. Any other relevant records 1. PTA Pagister		
2. Alumni Feed back 3. Company Letters 3. Company Letters		
4. Students Total		
Si. Paper presentation.		

1.

2.

3.

4.

5.

Name & Signature of the Staff(With Date & Department): Name & Signature of the State o

I	NTERNAL ACADEMIC AUDIT	
DATE: 04/03/2015	TIME: 11:45an-	
DEPARTMENT: B-Sc	Visual Communications	12:30 pm
I. Curricular		
	Yes	No
1. Syllabus		
2. Faculty Qualification		
3. Workload		
4. Timetable	V	
5. Lesson Plan		
6. Teaching Aids		
7. Attendance Register		
8. Internal Assessment		
9. Resulty Galley		
10. Result Analysis		
11. Department Minutes Book		
II. Co-Curricular		
12. Seminars		1
13. Workshop		V
14. Industrial Visit		V
15. Guest Lecture		<u></u>
16. Add on Skills		orinta.
		printo

Material is available online printouts have to be taken + documented.

17. Faculty Participation	
18. Students Participation	
19. News Letter	
20. Brochure - Department	
21. Rank Holders	
22. Remedial Classes	
23. Mentoring File	
24. Stock Register	
25. Minor Project	
26. Visitors Book	
27. Question Bank	
28. Photo Documentation	
29. List of Charts	
30. Black/Notice Board	
31. Department Library	
32. Publications	
33. Any other relevant records	
Parents feed back.	

1.	Parents feed back.	
	Mumm "	letters
	Tatellitte	er
	Late	•
5.	Substitution note Substitution corner (dis	pp(ag)
•	Ctuden	

1. All files to be labelled

2. Registers

3. Dept. library to be improved.

4. Dept to be se arranged well.

5.

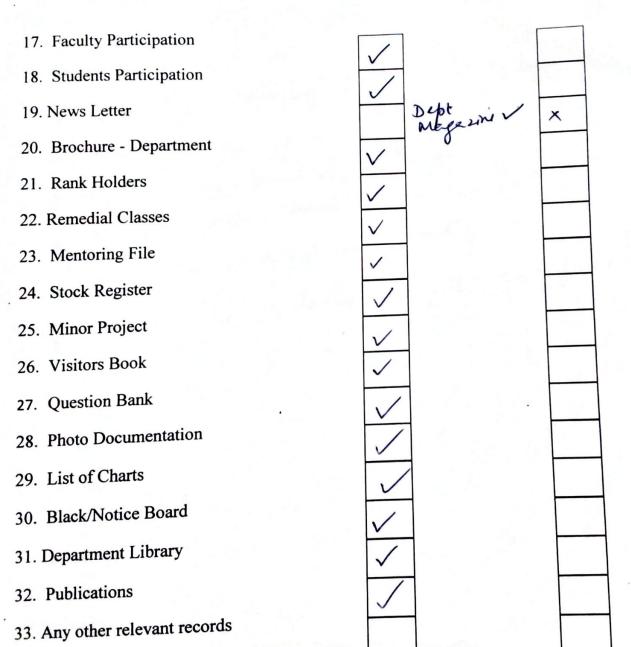
Name & Signature of the Staff(With Date & Department):

1: Mas. Leura Vieyra Hod of English 4/3/15.

Suggestions: - 1. Best short films of students to

2. Best drawings to be displayed Paintings

IN	TERNAL ACADEMIC AUDIT	
DATE: 04/03/2015	DAY: WEDNESDAY	TIME: 11:450
DEPARTMENT: B. Com	(cop. See)	12.30
I. Curricular		
	Yes	No
1. Syllabus		
2. Faculty Qualification		
3. Workload	V	\vdash
4. Timetable	V /	
5. Lesson Plan		
6. Teaching Aids	/ contents as	there,
7. Attendance Register		`
8. Internal Assessment	V	
9. Resulty Galley	, , , , , , , , , , , , , , , , , , ,	
10. Result Analysis		
11. Department Minutes Book	✓ ✓	
II. Co-Curricular		
12. Seminars		
13. Workshop		
14. Industrial Visit	<u> </u>	
15. Guest Lecture	V	
16. Add on Skills	✓	



- 1. physielly dellips ble
- 2. honame rainy
- 3. Syllabor meintamed in batch were 4. Question back - mentand in Senure
- 5. Documents mountained mostly. 6. Photo dounentation - superb, good presentation

Audited by:

Name & Signature of the Staff(With Date & Department):

1: (3. ANAMARRIEM) Deport. of BU 4/3/2015

2: John July 12015 (S. John VASKEKARAN) Dept. of BCA - LECTUREN.

INTERNAL ACADEMIC AUDIT

Tertbenne Aubii	
DAY: WEDNESDAY	TIME: 8 30am
English)	9:15an
Yes	No
ンソンソンソン	
	DAY: WEDNESDAY English) Yes

17. Faculty Participation	1	
18. Students Participation		
19. News Letter	V	
20. Brochure - Department	<u>/</u>	
21. Rank Holders	. /	
22. Remedial Classes		
23. Mentoring File	1	
24. Stock Register		
25. Minor Project		
26. Visitors Book		
27. Question Bank		
28. Photo Documentation		
29. List of Charts		
30. Black/Notice Board	V	
31. Department Library	~	
32. Publications	~	
33. Any other relevant records		
0.4.4	V	
34. Student delail	•	42. Mail cérailais
(Phofile)		43. Best Pactice
35. Place ment ly		44. Visdon Misstion
Traing	<u></u>	46. Slindent-labe Rejuster
36. 35 Poèsts		
37. Geordral Insubstition		Ab. Log Book for e- alterdance
(Parent og Student) 38. Students dala entry	/	47. Staff Substitution rigister
39. Parent fead back	_	
40 Alexander meeting	~	
Al. whiversity Informed	lin	
40. Alwanai meeting Al. Whiversity Informed		

- 1.
- Very good. 2.
- 3.
- 4.
- 5.

Audited by:

Name & Signature of the Staff(With Date & Department):

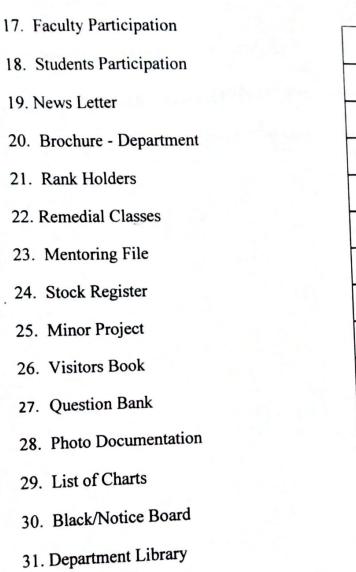
1: Dr. Aliba 2: 2: (R. SATHYADRNA)

Audited by: Mrs Suvita/Ms Gayathri

PATRICIAN COLLEGE OF ARTS AND SCIENCE

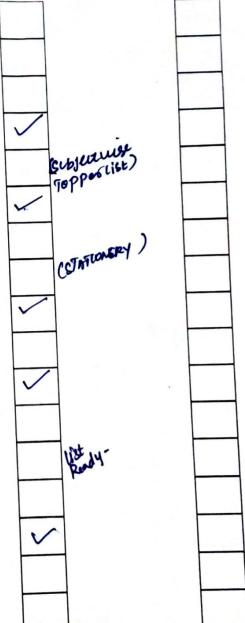
	INTERNAL ACADEMIC AUDIT	
DATE: 04/03/2015	DAY: WEDNESDAY	TIME: 8:300
DEPARTMENT: Math	lematics	9:15 0
I. Curricular		
	Yes	No
1. Syllabus		
2. Faculty Qualification	V	
3. Workload		
4. Timetable	V	
5. Lesson Plan		
6. Teaching Aids	-	
7. Attendance Register	- .	
8. Internal Assessment		
9. Resulty Galley		
10. Result Analysis		
11. Department Minutes Book		
II. Co-Curricular		
12. Seminars		
13. Workshop		
14. Industrial Visit		
15. Guest Lecture		

16. Add on Skills



32. Publications

33. Any other relevant records



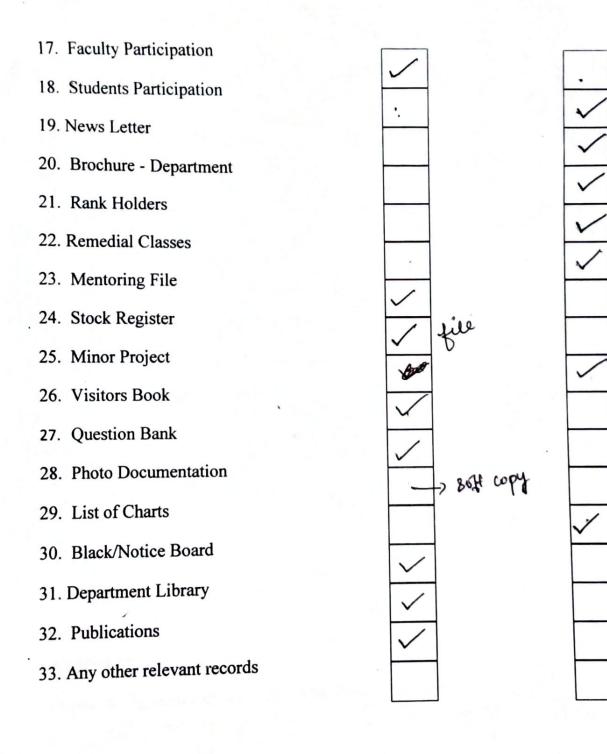
(1) substitution

- 1. Having substitution records. 2. Having worte done pecolds.
 - 3.
 - 4.
 - 5.

Audited by:

Name & Signature of the Staff(With Date & Department): 1: production (Cheville)
2: C.S. Carolli
outo3 has

INTERNAL ACADEMIC AUDIT TIME: DAY: WEDNESDAY DATE: 04/03/2015 WORK **DEPARTMENT:** SOCIAL Curricular I. No Yes Syllabus 1. 2. Faculty Qualification 3. Workload 4. Timetable Lesson Plan Teaching Aids Attendance Register Internal Assessment Resulty Galley 10. Result Analysis 11. Department Minutes Book II. Co-Curricular 12. Seminars 13. Workshop 14. Industrial Visit 15. Guest Lecture . 16. Add on Skills



33. 1. Nembership in other professional bodies 2. field book negester

3

1.

2.

3.

4.

5.

Name & Signature of the Staff(With Date & Department):

1: Partiel Chalke

2: Partiel Chalke

2: Partiel Chalke

2: Partiel Chalke

3: Partiel Chalke

4: Partiel Chalke

1: Partiel Chalke

2: Partiel Chalke

3: Partiel Chalke

4: Partiel Chalke

1: Partiel Chalke

2: Partiel Chalke

3: Partiel Chalke

4: Partiel Chalke

1: Partiel Chalke

2: Partiel Chalke

3: Partiel Chalke

4: Partiel Cha

INTERNAL ACADEMIC AUDIT

DATE: 04/03/2015

DAY: WEDNESDAY

TIME: 11: 45am -12:30ps

DEPARTMENT:

LANGUAGE

I. Curricular

		Yes	No
1.	Syllabus		
2.	Faculty Qualification		
3.	Workload		
4.	Timetable		
5.	Lesson Plan		
6.	Teaching Aids		
7.	Attendance Register	V	1
8.	Internal Assessment		
9.	Resulty Galley	<u> </u>	
10.	Result Analysis		
11.	Department Minutes Book		

II. Co-Curricular

12. Seminars

13. Workshop

14. Industrial Visit

15. Guest Lecture

. 16. Add on Skills

1	
X	
NA	
¥	

/	
NA	

17. Faculty Participation 18. Students Participation 19. News Letter 20. Brochure - Department V To be printed 21. Rank Holders 22. Remedial Classes 23. Mentoring File 24. Stock Register 25. Minor Project 26. Visitors Book 27. Question Bank 28. Photo Documentation Not provided 29. List of Charts 30. Black/Notice Board 31. Department Library 32. Publications

33. Any other relevant records

- 1. They will be leady for 11th Mock visit.
- 2.
- 3.

Audited by:

Name & Signature of the Staff(With Date & Department):

1: Mr. Many Angeline Frys 2: Mr. Jerson Sarva Grosper 4

4T8/2015 DEM OF SOCIAL WORK